



# Evergreen Valley College

## Academic Senate Draft Minutes

Tuesday, March 4, 2025

Mishra Conference Room

**Present:** Henry Estrada, Kelly Nguyen-Jardin, David Hendricks, Juan Gil, Laura Garcia, Liza Kramer (proxy for Sravani Banerjee), Melissa Hornstein, Michael Masuda, Nancy Lin, Eric Narveson, Charlie Kahn-Lomax, Grace Estrada, Binh Vo, Rahmon Pashtunyar, Maria Esperanza Outeirino-Feijoo, Tejal Naik

**Absent:**

**Guest(s):** Matais Pouncil, Angel Fuentes, Mark Bernbeck, Judith Girardi, Andrea Alexander, Victor Garza, Sylvia Min (Zoom), Manuel Gamboa (Zoom), Kimberly Gagante (Zoom), Maryam Farshadfar (Zoom), John Kaufmann (Zoom)

**I. Call to Order** – 3:02 pm

**II. Adoption of Agenda**

Grace (1<sup>st</sup>); Tejal (2<sup>nd</sup>)

**III. Approval of Minutes** – February 18, 2025 – Eric (1<sup>st</sup>); Grace (2<sup>nd</sup>); unanimously approved with amendments.

**Amendments:** Grace provided correction on the ACCC meeting, held on February 27.

**IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)**

*This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.*

- Prof. Bernbeck and students from the Automotive Program were featured in a KPIX video newscast showcasing the EVC Automotive Program. Kelly congratulated them.
- Sylvia spoke about her concerns regarding facility fees for her Art 76A portfolio class. She has not had to pay a fee in the previous 8 years.
- Manuel Gamboa – spoke to his concern regarding facility fees, and that families aren't available for student activities before 5:00 PM.
- Maryam Farshadfar has had difficulty for the last 10 years to get her piano tuned for regular maintenance. She receives no budget and has been told to submit the request in SLO Assessments.
- Kimberly Gagante spoke about the importance of the portfolio exhibit and concern about losing it over the \$600 facility fee.

**V. Committee Chair Reports (3 minutes per report as needed)**

1) **All College Curriculum:** Grace Estrada

- Grace and Henry attended the AI Academy the week prior. They learned about using AI in curriculum planning, shared printed report.
- The Maverick training module is ready but has a couple of issues with Program Review and Assessment which is why it has not yet been released.
- Discussed recommendation to add to the curriculum, modify course and new course.
- Proposal to add recommended class size and negotiated class size. On the main

page you would need to justify the class size, while the negotiated class size would be on the Dean's page. VP Pouncil shared the process of negotiating class size.

- Vicki has asked that a process change which will include all your division reps talking to colleagues prioritizing curriculum. With common course numbering there is a large volume, and we are not going to be able to process everything as quickly as we use to.

2) **Student Learning Outcomes:** Rahmon Pashtunyar

- Our first meeting was held Friday, February 28. We spent part of the meeting affirming what we want to accomplish during the semester. Due to several conflicts over the semester, we only have 3 meetings left. We will do our best to complete our goals for the year during that time.
- There are still one or two bugs that we are trying to fix before we launch fully with Curriqunet Maverick.
- We are also starting to meet and discuss integration with Canvas and what that will look like. We have looked at Gavilan as a model to get an idea of what they are doing for a similar integration.

3) **Institutional Effectiveness:** Fahmida Fakhruddin

- The Strategic Enrollment Management (SEM) - Committee is working to finalize the SEM document and incorporate feedback from governance committees for submission to the Board of Trustees by the third week of March. The focus is closing equity gaps, aligning with AB 928 and Cal-GETC, supporting students services and reducing average number of units for program completion.
  - Program reviews were recommended for Administration of Justice, Anthropology, Library and paralegal. A new program review template for the library is under development. The committee will review and update template questions for instructional, student service, and administrative units as well as resource request forms.
- CurriQunet Maverick transition is pending resolution of the program review module and SAO reporting.

4) **Professional Development:** Binh Vo

- The web agenda for the March PDD will be finalized at the next meeting on March 6.
- There is enough help to have three rounds of 60-minute breakout sessions with the best choice for this to be done completely online.
- The committee has put a pause on additional PDD submissions as they review the budget for funding.

5) **AB 928:** Laura Garcia

- Along with the curriculum committee they put through the last five degrees.
- 28 ADT's were updated with 1 still pending. When Phase 2 and Phase 3 courses come through all degrees will be updated.
- First training with counselors was 2 weeks ago.
- All day retreat March 12 will focus on training all counselors and AAR Staff on outreach on Cal-GETC and common course numbering will be introduced.

6) **AB 1111:** Grace Estrada

- Phase 3 courses have been released. We do not offer 17 of the courses.
- Laura created the EVC CID Crosswalk based on common course numbering.
- Common Course Numbering – 1<sup>st</sup> part all faculty needed to participate in the survey to share what we think should be in the template. Six faculty from the entire community college system will be selected for the convening. Stipend, several hours over 3 days, for the selected faculty
- We are compensating faculty for implementation hours, which is 4 hours, including a hands-on workshop.
- Forty-four of our degrees will be impacted by Phase 2.

7) **Distance Education (DE):** Tejal Naik

- Committee met February 24 and approved one, maybe 2 workshops to be offered asynchronously for faculty to attend. A Zoom recording of one workshop will be posted, with higher assessment afterwards.
- Offering breakout session on DVD which will be on the Icon team.
- Discussion on fraudulent enrollment and a few tweaks that faculty can make to their 1<sup>st</sup> week assignments or assessment.
- Working on language for decertification for temporary or emergency hires.
- We update the handbook every spring and will bring that to the Senate.
- We updated the online faculty observation which was approved by the Union and in effect since last spring. We are currently looking to update and align student surveys with the new observation form. This process will take a couple of semesters as it then goes to both college Senates and then the Union.

8) **Campus Technology:** Steven Mentor – no report

9) **College Budget:** Eric Narveson

- The committee met last week online, a short meeting.
- Received instructions on the AURR (Annual Update and Resource Request).
- The discretionary fund will be \$285,000 this year – last year was \$308,000. Total requested for this year is \$578,336 from 14 departments, down from 19 departments last year.
- Next meeting March 12, open to the public.
- There is no representative from Language Arts, Eric has a dual role as SSHAPE but would be best to have a SSHAPE representative.
- Discussion on rainy day funds and discretionary funds.

10) **College Safety and Facilities:** Vince Cabada – no report

11) **Student Equity:** Victor Garza – no report

12) **District Academic Senate:** David Hendricks

- Meeting next week at SJCC.
- Looking at hiring practices. Understanding current practices and best practices.

13) **District Budget:** Henry Estrada/Eric Narveson

- Did not meet since last Senate meeting, no report.

14) **District Council:** Henry Estrada

- There is concern about immigration enforcement on campus. Follow these steps – ask to see identification, do not let them in your classroom, direct them to the President’s Office or Campus Police.

15) **College Council:** Henry Estrada

- College Council met on February 24
- Updated meeting schedules for 2024-25 and 2025-26 were approved.

**VI. Academic Senate President’s Report**

- Concern about blocking of federal grants such as Pell Grants, Federal, supplemental and educational opportunity grants and federal work study programs which could impact our students.
- Vice Chancellor shared ITTS to deal with bots and fraudulent students. Looking at setting caps on waitlist. Institutional Effectiveness Council also presented they are working with AR and Financial aid to determine if someone is fraudulent. Also looking at Drop for non-payments and keeping a record.
- Goals are to reduce equity gaps, increase new, continuing and returning student support programs, and reduce number of units taken as only 60 needed to graduate. Faculty should look at blocking courses outside of the 9-12 timeframe.

**VII. Academic Senate Vice President’s Report**

- Welcomed Donna White to the Senate.
- Congratulated 5 faculty who achieved tenure: Senator Grace Estrada (Psych), Tina Abraham (Nursing), Michael Cortese (Automotive), Bhawana Mishra (Philosophy), and Manuel Rosas (CADD).
- Thanked Tina Iniguez for leading the Early Alert Program again.
- Thanked Dean Fuentes for providing funding for Henry, Kelly, Tejal, and Nancy to attend the Spring 2025 Plenary.
- Senate Office is moving from Acacia to the Library Building. Donna’s office is in LE-212, with Senate Leadership meeting in LE-214.
- Reminded Division Senators to check 2025 Summer and Fall schedules – the Senate Leadership has been told that there would be no cuts to classes.
- Deadline to submit applications for the Stanford Fellowship is April 1. Sravani talked about her experience as a fellow during the pandemic in 2020.

**VIII. Consent Items**

**IX. Action Items**

- A) Screening Committee, Counselor EOP – Vote for 3. Faculty selected are Delia Galvan, Tram Pham and Charlie Kahn-Lomax.
- B) Vote for Grace to serve on District Senate, motion approved - Rhamon abstained.

**X. Discussion Items** (limited to 3 minutes per item)

- A) Academic Senate District Members – Charlie will need to resign her seat as she cannot attend in person. Grace was nominated by Charlie, 2<sup>nd</sup> by Kelly. Motion was moved to Action, Eric (1<sup>st</sup>), Charlie (2<sup>nd</sup>)

- B) Emergency resolution hiring procedure for associate faculty at AP. David spoke to the current policy that part time hiring is the same process as for full-time faculty. Current policy is cumbersome and not currently being followed. SJCC has a resolution, it could be a place for us to start. Recommends minimum qualifications and an initial interview for vetting then put in a pool and how can we keep the pool fresh (current). Senators to review the City College resolution on associate faculty hiring and provide feedback.

## **XI. Information Items**

1. Facilities Policies – VP Andrea Alexander. Currently any event held after 5:00 PM or the weekend is required to pay fees for janitorial at a minimum of 3 hours per union contract. VP Alexander to work on developing a new facilities use policy that allows for more evening events while considering budget and staffing constraints. VP Alexander to create a working group to manage a budget for evening and weekend events on campus.
- A) Student Equity Plan 25-28 – Dean Victor Garza gave a very detailed report showing us NOVA, and the 5 metrics sections. Victor to continue working on the Student Equity Plan and collaborate with various departments and committees to address disproportionate impact on student populations. Dr. Takamoto will help with researching our data. We have not made progress in 6 years. The plan needs to be submitted by October and submitted in November of 2025 to the Board of Trustees.

## **XII. Announcements & Recognitions**

- Eric Narveson to give a lecture on "What is fascism and how does it work?" on March 20th
- Mike - March 13 Eclipse viewing nighttime viewing
- Sravani – book discussion and tea for Women’s History month. March 20
- Laura - Grad Fair tomorrow & Thursday
- April 9, building ceremony
- Next meeting: March 18, 2025.

## **XIII. Adjournment – 5:13 pm – Grace (1<sup>st</sup>); Charlie (2<sup>nd</sup>)**