

**SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT**  
**Work Experience Education Application**

*SJ/ECCD provides equal opportunity to all students, without regard to age, ethnicity, sex or handicap in its educational programs and activities.*

- Fall  
 Summer  
 Spring 20 \_\_\_\_\_

Student ID Number \_\_\_\_\_ College Major or Trade \_\_\_\_\_

Name (Last, First, MI) \_\_\_\_\_

Employer (name of company or work site) \_\_\_\_\_

Address (Number & Street, Apt. #) \_\_\_\_\_

Work Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone ( ) \_\_\_\_\_

Home Phone ( ) \_\_\_\_\_

Nearest cross street \_\_\_\_\_

Cell # ( ) \_\_\_\_\_

Supervisor's Name \_\_\_\_\_

Home e-mail Address \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Work e-mail Address \_\_\_\_\_

**Current Class Schedule (include Work Experience)**

Section	Course Title	Units	Day	Instructor

Supervisor's e-mail Address \_\_\_\_\_

Student's work schedule \_\_\_\_\_

List of job duties: \_\_\_\_\_

Student's hours worked per week \_\_\_\_\_

***I understand that in order to receive credit for Work Experience Education, I must:***

- a) not exceed in taking more than a total of 14 Work Experience units.
- b) work 54 hours paid employment per unit; or 54 volunteer work per unit.

Print Name Here \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

**NOTE: Be sure to notify your coordinator of any job changes**

**Coordinator use ONLY**

- EVC       SJCC       Credit/No Credit       Letter Grade       New       Returning

Application approved \_\_\_\_\_ Date \_\_\_\_\_ Section # \_\_\_\_\_  
Coordinator

Number of Units \_\_\_\_\_ Work Experience Units Completed (14 max.) \_\_\_\_\_ Total College Units Completed \_\_\_\_\_