

Evergreen Valley College, Institutional Effectiveness Committee

Minutes of Meeting, April 15, 2013, 2:30 p.m., President's Conference Room

Attendees: Octavio Cruz, Eric Narveson, Guillermo Castilla, Chris Ratto, Keith Aytch, R.J. Ruppenthal

Accreditation: Keith provided an update on the Midterm Report. RJ also is co-chair of the accreditation effort. Writers currently are working on responses to the recommendation as well as updating the college's progress on planning agendas and recommendations that were cleared but are still due to be reported on (since this report covers everything since the 2010 comprehensive report). The draft will be posted for review by the college in May. Work will continue over the summer and into the fall, as the report is taken through the shared governance process and Governing Board for approvals.

Strategic Planning: (A) Review of 2012-13 Accomplishments: IEC members reflected that the Strategic Plan document was nearly complete and that several members had worked with the District on creating its own Strategic Plan to integrate with the College's mission and goals. (B) Environmental Scan. As suggested by Guillermo, IEC has asked the District's Research office to provide information on an environmental scan as well as additional surveys (including Community College Survey of Student Engagement). (C) Planning Cycle: RJ introduced a sample planning cycle schedule, which calendars IEC's strategic planning and review work over 5-6 years. He stressed that it was a tentative proposal, which IEC could feel free to change to fit EVC's needs. The President has suggested that a 5-6 year schedule makes sense. Keith and Chris liked it. Guillermo objected that the focus on one major task per year does not leave enough room for programs to continue implementing their Commitments to Action (CTAs) on an annual basis. The others agreed they should work this in. Discussion will be continued.

Program Review: Evaluations of currently scheduled Program Reviews are ongoing. Members discussed how the programs are doing with this so far, since the deadline has come for Final submission. RJ suggested that we could handle the evaluations of our assigned PRs by e-mail, so that the final meeting of the semester could be used for quick approval/rejection of programs. Others agreed. That would save time in our final meeting for:

Meeting Program Review Self-Evaluation (May 6).