

## Evergreen Valley College, Institutional Effectiveness Committee

### Minutes of Meeting, March 5, 2012, 2:30 p.m., President's Conference Room

Attendees: Octavio Cruz, Eric Narveson, Felicia Mesa, Keith Aytch, R.J. Ruppenthal

**Accreditation:** Keith provided an update on SLO assessment progress from the SLO Coordinator and SLO subcommittee. The college has done a great job embracing SLOs already this semester. The web page and ILOs are being developed, plus plans are well underway for the Professional Development Day event coming soon. The college's SLO consultant has been very helpful in providing plenty of models we can use for assessment templates, etc. R.J. mentioned that we will need more work from the district on not only the shared recommendations but also the EVC college-specific recommendations that concern district cooperation. We are still awaiting a Technology Master Plan from them, for example, and are hopeful they will continue work on other areas.

**Strategic Planning:** The Strategic Plan document is coming along nicely. The file is getting too big to send via e-mail, so members will be provided with CDs to review the most recent copy. Please bring thoughts to IEC discussion and provide feedback to Lisa, who is compiling the document.

Nexus between CTAs and SLO work: R.J. asked IEC members for on-the-record confirmation that this year's SLO assessment work is answering the needs for our unit-level CTA development this year. Members agreed that this is IEC's intention, since there is just way too much SLO compliance work right now to also ask for additional articulation of CTA achievements by divisions at the moment. The two are clearly connected and this year's effort is to complete the needed work on developing and documenting assessment, which will help the college carry out its mission and initiatives this year.

**Institutional SLOs:** R.J. informed IEC that the college's SLO Coordinator had asked for his help in developing ILOs. This is primarily the work of the SLO Subcommittee, R.J. committed IEC to reviewing the draft ILOs which this subcommittee develops. He asked members for their consent to review and comment on these draft ILOs by e-mail as soon as they come in. That way, any feedback can be incorporated by the SLO subcommittee before the next IEC meeting. Members agreed to this suggestion. If the intended schedule holds, then the next time IEC meets, the committee may be ready to approve these ILOs, unless anyone has ongoing reservations or suggestions for needed improvements.

**Program Review:** Evaluations of currently scheduled Program Reviews are ongoing. Members discussed how the programs are doing with this so far, though the work has not picked up yet this semester. Programs should be working on their PRs again soon, since the deadline for final submission will be in mid-April.

**Annual Update Form for Program Reviews:** Members reviewed a draft of this and made some suggestions for changing a few of the items R.J. had started with. Guillermo suggested that the improvement cycle needed to be phrased into one of the question items. R.J. will re-work it and IEC will discuss this again soon.