

Evergreen Valley College
Institutional Effectiveness Committee Meeting Summary
April 19, 2010

Here is our quick summary from our meeting today.

I have given Rita our additional comments discussed today for the each team. Consolidated summary should be ready to be given to you and the team under review – (Rita will send them to all of you. Liaisons, can you please send them to your respective groups?)

1. PDDay recap:

- Strong engagement
- Needed more time for discussion!
- Topic relative to online instruction, as well as use of technology for students, counselors, and staff were discussed
- There is a concern about counseling regarding inconsistent information going to students
- There was a concern that some faculty think that they “are already doing student-centered things” that no need to elaborate on it... What does it mean to be student centered ? should be continued to be discussed where relevant
- There is a confusion about what it means to be “equity-minded” – need more dialogue about this across campus

2. Program Review:

- Octavio will send IEC members (and Eric) the most recent Financial Aid document today.
- IEC recommendations: all 5 programs will be recommended for approval with the stipulation that IEC comments and feedback will be addressed during 10-11 year and beyond. Area Dean will be responsible in facilitating such planning for implementation. We will take this to College Council on 4/26 – final documents must be completed by no later than Friday, 4/23.
- We will ask David to include this year’s PR participants and IEC members at the Employee Recognition Ceremony, recognizing their hard work and great teamwork.

3. Program Review process: recommendation for 2010 – 2011:

- We will keep the original timeline for 2009-2010 where draft should be ready in December.
 - Dean’s role must be clarified – they will need to provide data and other resource information for the team, and ensure that they are meeting the IEC delineated time line for completion.
 - Student Services will review and revise current criteria in concert with the Academic criteria where applicable. SLO and its assessment plan and cycle must be included. Such draft will be reviewed and blessed by IEC.
 - Starting in fall PDDay 2010, IEC will conduct workshop on PR by folks who did an excellent job in the previous year.
- John and Octavio are volunteered (and agreed!) so far.
IEC will continue to offer periodic “check in” on overall PR process next year, inviting folks to come to IEC to do so.

4. Next meeting:

May 3, 2010 – we will identify programs that will be going through PR for 2010 – 2011.

Kuni