

Evergreen Valley College
Institutional Effectiveness Committee Meeting Summary
April 5, 2010

1. Accreditation Employee Survey results review and discussion:

- Reviewed top 5 and bottom 5 results although bottom 5 included high percentage of “agree” and “strongly agree” answers.
- RJ posed a question relative to how best to incorporate the employee survey findings into Standard I portion of the Self Study document.

Discussion: How to get more people involved?

→ Find ways to educate adjunct faculty who have been at EVC for a while yet who have not had the opportunity to participate in activities such as the “new adjunct faculty orientation” that occurs every semester.

→ EVC needs to prioritize its focus and initiatives. Perhaps, there are too many “initiatives” in the Strategic Planning?

→ EVC needs to create an intentional opportunity for the campus to be able to clearly articulate, own, and engage in institutional initiatives such as “Achieving the Dream”. For example, tie this initiative better to the EVC’s Basic Skills Initiative (better define this, too). IEC hopes that these issues will be addressed in the upcoming PDDay on 4/16.

→ Consider developing classified and student orientations (not just focusing on the matriculation process but to engage them in the college-wide perspective)

→ Classified feels that there is no place to represent their broader constituency voices – there is no Classified Senate and there is a need for it. Union perspective is not always the broader Classified perspective

2. Review: Educational and Facilities Master plan timeline:

- Reviewed MAAS’ revised timeline, discussed some questions to propose in the upcoming meeting with them (4/9/ at 4pm)

3. 2009-2010 Program Review submission today:

- Surveying and Geomatics was the only program review that was submitted on time. Dr. John Yu shared with us their document and highlights of the program and its viability. They have done a tremendous job producing such professional document. Information will most certainly helpful for the institution.
- Lynette reported that the Communications studies program review is in progress but they require more time.
- RJ reported that he is assisting the Automotive department with its process but they are not done yet. Dean King will also continue to assist Automotive faculty with its completion of the document.
- No report or representations from the Student Services (Financial Aid and Outreach) – Kuni will check with Octavio and ask him for a comprehensive updates on their progress
- **It is important to note that the IEC revised the Program Review submission deadline (again) – see attached. IEC agreed that this has to be the last revision we make otherwise, none of the programs will be able to go through the review process with IEC, Curriculum, and College Council.**

→ 4/14: submission to Rita and to all IEC (e-mail), start reviewing and give feedback using the feedback form

→ 4/19: in the IEC meeting, share feedback, finalize IEC’s collective feedback and e ready to send them to the program review faculty

→ 4/26: College Council’s blessing

4. Enhancing communication among IEC members;

- Committee discussed a possibility of establishing Moodle for IEC – Kuni will check on the feasibility of this happening quickly
 - If setting up of moodle may take time, RJ suggested that we may add IEC members on to the Accreditation Steering Committee site and create an IEC segment on it
- More to come on this update...

We would appreciate each one of you take a few minutes to read the notes and follow our deadline attached. Please do try to show up to the meeting on 4/19 since we will be discussing program review.