

Evergreen Valley College

Institutional Effectiveness Committee Meeting Minutes

October 20, 2008

The following IEC Committee members were present:

Rachel Lazo  
Kuni Hay  
Lynette Apen  
RJ Rupenthal  
Octavio Cruz  
Mirella Burton  
Carmen Solorzano  
Wei Zhou  
Henry Gee

The following IEC Committee members were absent:

David Wain Coon  
Chris Ratto

1) CTAs

- a) At the November 3, 2008 meeting we will discuss CTAs.
  - i) Current Institution CTAs will be emailed to the committee prior to the November 3, 2008 meeting, and we will discuss them on 11/3.

2) Accreditation

- a) Every 6 years EVC must go through state accreditation, and we are in the process of preparing for the Mid-Term Report.
- b) At the 11/3 meeting Kuni will distribute ACCJC Standards regarding accreditation and a tentative timeline for the self study.
- c) Suggested Self Study Timeline
  - i) Spring 2010-Self Study must be approved by college council
  - ii) Summer 2010-Comprehensive report must be submitted to the state
  - iii) Fall 2010-Commission will visit EVC

3) Program Review

- a) Discover is now working and information is accurate.
- b) The committee was informed that vocational programs must be reviewed every two years. Jonathan King (Dean of Business & Workforce) will attend the Regional Consortium group to gather examples of different reviews.
- c) As a group, we will develop a program review calendar.

4) Tentative Topics for Next Meeting- **11/3/2008**

- a) EVC CTAs
- b) ACCJC Standards
- c) Subcommittee Updates