

Evergreen Valley College

Institutional Effectiveness Committee Meeting Minutes

October 20, 2008

The following IEC Committee members were present:

Rachel Lazo
Kuni Hay
Lynette Apen
RJ Rupenthal
Octavio Cruz
Mirella Burton
Carmen Solorzano
Wei Zhou
Henry Gee

The following IEC Committee members were absent:

David Wain Coon
Chris Ratto

- 1) CTAs
 - a) At the November 3, 2008 meeting we will discuss CTAs.
 - i) Current Institution CTAs will be emailed to the committee prior to the November 3, 2008 meeting, and we will discuss them on 11/3.
- 2) Accreditation
 - a) Every 6 years EVC must go through state accreditation, and we are in the process of preparing for the Mid-Term Report.
 - b) At the 11/3 meeting Kuni will distribute ACCJC Standards regarding accreditation and a tentative timeline for the self study.
 - c) Suggested Self Study Timeline
 - i) Spring 2010-Self Study must be approved by college council
 - ii) Summer 2010-Comprehensive report must be submitted to the state
 - iii) Fall 2010-Commission will visit EVC
- 3) Program Review
 - a) Discover is now working and information is accurate.
 - b) The committee was informed that vocational programs must be reviewed every two years. Jonathan King (Dean of Business & Workforce) will attend the Regional Consortium group to gather examples of different reviews.
 - c) As a group, we will develop a program review calendar.
- 4) Tentative Topics for Next Meeting- **11/3/2008**
 - a) EVC CTAs
 - b) ACCJC Standards
 - c) Subcommittee Updates