

EVC Institutional Effectiveness Committee

Program Review Feedback and Evaluation Form

Program/Department Title: Affirm Program

Date: April 4, 2014

Name of IEC Member (person completing this form): Keith Aytch

Summary Section

1. Brief summary of program

- x **Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

Correct Title Page (Dean Gonzales)

2. Program's definition of success and how it is measured

- Exceptional**
x **Adequate**
 Inadequate or Incomplete

Comments:

Need additional data and analysis

3. Results of any success measures applied

- Exceptional**
x **Adequate**
 Inadequate or Incomplete

Comments:

Need additional analysis to support measurable benchmarks

4. Where would you like the program to be three years from now?

- Exceptional**
 Adequate
x **Inadequate or Incomplete**

Comments:

This information was not clearly stated.

Part A: Overview of Program

1. & 2. Program's CTA's and their alignment with the college's goals

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

Clearly stated

3. & 4. State three recent accomplishments of the program (related to college's goals). State the goals and focus of the department/program and how they contribute to college mission/goals.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

Clearly stated

5, 6, 7, & 8. Data on student demographics, enrollment, productivity, and success rates. Should include analysis of any patterns or trends.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

This information needs to be updated

9. Advisory Committee (if applicable)

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

The program needs to add an external component.

Part B: Curriculum

1, 2, & 3. Identify all courses and explain their importance. State how program has remained current in the discipline. Have all courses been updated in last six years? If not, present a plan for completion.

- Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

Very strong description

4 & 5. Describe any innovative strategies or pedagogy. Discuss plans for future curricular modification.

- Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

Very strong description

6 & 7. Explain any articulation. Describe any outside accreditation or certification.

- Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

N/A

Part C: Student Learning Outcomes

1. Course level SLOs.

- Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

Course SLOs were ebedded in the general course descriptions

2. Program level SLOs (for certificates or degrees).

- Exceptional**
 Adequate
 Inadequate or Incomplete

Comments:

This information needs to be clearly stated.

3. Describe all assessment mechanisms you are using to evaluate SLOs. Provide results of analysis.

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

This information needs to be clearly stated

Part D: Faculty and Staff

1 & 2. List current faculty and staff members. List professional development activities they have completed in last six years.

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

Solid information

3 & 4. Identify current schedule for tenure review, regular faculty evaluation, adjunct faculty evaluation, and classified staff evaluation. Describe departmental orientation or mentoring process for new hires.

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

Okay

Part E: Facilities, Equipment, Materials and Maintenance

1. Identify and discuss current facilities, equipment, materials, and maintenance. Identify and explain additional needs and rationale.

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

This information needs to be updated.

2. Describe use and currency of technology. Identify projected needs.

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

NA

3. Support that program receives from industry (if applicable).

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

NA

Part F: Future Needs

1. Current budget: (A) Fund 10, (B) Fund 17, (C) Explain any grants or external funding sources

- x Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

Request for additional full-time faculty and tutorial services

2. Outside funding sources for which program would be a good candidate. Any plans to apply.

- Exceptional
x Adequate
 Inadequate or Incomplete

Comments:

This sections needs additional information.

3. Unmet needs and plans for addressing them. Any additional resources needed for this.

- Exceptional
x Adequate

Inadequate or Incomplete

Comments:

This section also needs additional information

4. Any needed faculty and staff positions over the next six years. Any needed facilities, equipment, or supplies over the next six years (above and beyond current budget).

Exceptional

x Adequate

Inadequate or Incomplete

Comments:

STEM area

Parts H, G, and I

Additional Information. Annual Reviews. Resource Allocation Table.

Exceptional

Adequate

Inadequate or Incomplete

Comments:

NA

OVERALL SUMMARY: IEC Member's evaluation of this Program Review as a whole. Please include your checkbox rating as well as written comments.

Exceptional

x Adequate

Inadequate or Incomplete

Comments:

Solid information--the Program Review needs to clearly list the program's SLOs and add data.

EVC Institutional Effectiveness Committee

Program Review Feedback and Evaluation Form

Program/Department Title: AFFIRM

Date: 4/21/14

Name of IEC Member (person completing this form): R.J. Ruppenthal

Summary Section

1. Brief summary of program

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments: Excellent overview.

2. Program's definition of success and how it is measured

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments: I can certainly see elements of this in the review. Would like to see better explanation.

3. Results of any success measures applied

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments: See comments for #2, above.

4. Where would you like the program to be three years from now?

- Exceptional
 Adequate
 Inadequate or Incomplete

Comments:

Part A: Overview of Program

1. & 2. Program's CTA's and their alignment with the college's goals

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Nicely done.

3. & 4. State three recent accomplishments of the program (related to college's goals). State the goals and focus of the department/program and how they contribute to college mission/goals.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Clearly, there are a lot of positive activities.

5, 6, 7, & 8. Data on student demographics, enrollment, productivity, and success rates. Should include analysis of any patterns or trends.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Please include more up-to-date enrolment and success data (most recent years).

9. Advisory Committee (if applicable)

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: N/A

Part B: Curriculum

1, 2, & 3. Identify all courses and explain their importance. State how program has remained current in the discipline. Have all courses been updated in last six years? If not, present a plan for completion.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: This is one of the most thorough explanations of courses I have seen in a program review.

4 & 5. Describe any innovative strategies or pedagogy. Discuss plans for future curricular modification.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: N/A

6 & 7. Explain any articulation. Describe any outside accreditation or certification.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: N/A

Part C: Student Learning Outcomes

1. Course level SLOs.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

2. Program level SLOs (for certificates or degrees).

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Very clear.

3. Describe all assessment mechanisms you are using to evaluate SLOs. Provide results of analysis.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: SLO assessment for courses appears to be on track. Program SLO assessment?

Part D: Faculty and Staff

1 & 2. List current faculty and staff members. List professional development activities they have completed in last six years.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

3 & 4. Identify current schedule for tenure review, regular faculty evaluation, adjunct faculty evaluation, and classified staff evaluation. Describe departmental orientation or mentoring process for new hires.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Could explain this more thoroughly re: staff trainings, etc.

Part E: Facilities, Equipment, Materials and Maintenance

1. Identify and discuss current facilities, equipment, materials, and maintenance. Identify and explain additional needs and rationale.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

2. Describe use and currency of technology. Identify projected needs.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

3. Support that program receives from industry (if applicable).

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: N/A

Part F: Future Needs

1. Current budget: (A) Fund 10, (B) Fund 17, (C) Explain any grants or external funding sources

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Could be more specific, but I know this is a unique program that relies on courses in various departments.

2. Outside funding sources for which program would be a good candidate. Any plans to apply.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

3. Unmet needs and plans for addressing them. Any additional resources needed for this.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

4. Any needed faculty and staff positions over the next six years. Any needed facilities, equipment, or supplies over the next six years (above and beyond current budget).

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: I'd like to see, more clearly, what resources A&R would need to be most effective.

Parts H, G, and I

Additional Information. Annual Reviews. Resource Allocation Table.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: N/A

OVERALL SUMMARY: IEC Member's evaluation of this Program Review as a whole. Please include your checkbox rating as well as written comments.

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments: Overall, this is a very good program review, but please see specific comments re: areas that need to be completed. Once these are filled in, this will be a nice overall report.