

# EVC Institutional Effectiveness Committee

## Program Review Feedback and Evaluation Form

Program/Department Title: ASPIRE

Date: March 5, 2012

Name of IEC Member (person completing this form): Guillermo E. Castilla

### Summary Section

#### 1. Brief summary of program

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

There is no executive summary at the beginning of the document. It would be good if a short su

#### 2. Program's definition of success and how it is measured

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

The manuscript does not define success or how this success is measured. There is a good explan

#### 3. Results of any success measures applied

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

In the first pages of the manuscript, evidence about the population served by the program, grad

#### 4. Where would you like the program to be three years from now?

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

The description of the program in page 7 is very good. However, the document does not discuss

**Part A: Overview of Program**

**1. & 2. Program's CTA's and their alignment with the college's goals**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

There is a good overview of the program CTA and its alignment to the college CTA's. However, t

**3. & 4. State three recent accomplishments of the program (related to college's goals). State the goals and focus of the department/program and how they contribute to college mission/goals.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

The program does a lot with the few resources that are provided to them.

**5, 6, 7, & 8. Data on student demographics, enrollment, productivity, and success rates. Should include analysis of any patterns or trends.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

The student data presented, except for the first 6 pages, is adequate. The analysis of the differe

**9. Advisory Committee (if applicable)**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

A list and description of the most recent recommendations and activities of the advisory commi

**Part B: Curriculum**

**1, 2, & 3. Identify all courses and explain their importance. State how program has remained current in the discipline. Have all courses been updated in last six years? If not, present a plan for completion.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

It does not apply

**4 & 5. Describe any innovative strategies or pedagogy. Discuss plans for future curricular modification.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

**6 & 7. Explain any articulation. Describe any outside accreditation or certification.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

it does not apply

**Part C: Student Learning Outcomes**

**1. Course level SLOs.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

it does not apply

**2. Program level SLOs (for certificates or degrees).**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

Although this is a program focus on providing services and supporting students, it does need to

**3. Describe all assessment mechanisms you are using to evaluate SLOs. Provide results of analysis.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

The program does not seem to have program learning outcomes. So, there are no assessment in

#### **Part D: Faculty and Staff**

**1 & 2. List current faculty and staff members. List professional development activities they have completed in last six years.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

The program has an outstanding group of dedicated faculty

**3 & 4. Identify current schedule for tenure review, regular faculty evaluation, adjunct faculty evaluation, and classified staff evaluation. Describe departmental orientation or mentoring process for new hires.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

it does not apply.

#### **Part E: Facilities, Equipment, Materials and Maintenance**

**1. Identify and discuss current facilities, equipment, materials, and maintenance. Identify and explain additional needs and rationale.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

Space for offices and tutoring appears to be adequate. The needs are mainly classroom equipment

**2. Describe use and currency of technology. Identify projected needs.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

Smart classrooms seem to be the most needed. It is not clear what is the evidence that supports

**3. Support that program receives from industry (if applicable).**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

NA

**Part F: Future Needs**

**1. Current budget: (A) Fund 10, (B) Fund 17, (C) Explain any grants or external funding sources**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

The program identifies the funding sources but it does not appear to have any external funding

**2. Outside funding sources for which program would be a good candidate. Any plans to apply.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

Outside funding sources are not identified and there are no plans to apply for these additional r

**3. Unmet needs and plans for addressing them. Any additional resources needed for this.**

- Exceptional  
 Adequate

Inadequate or Incomplete

Comments:

The document points out the unmet goals (in page 9) but it does not have any plans to address t

**4. Any needed faculty and staff positions over the next six years. Any needed facilities, equipment, or supplies over the next six years (above and beyond current budget).**

Exceptional

Adequate

Inadequate or Incomplete

Comments:

The rational for additional resources (faculty) is based on the need to serve more students (staf

**Parts H, G, and I**

**Additional Information. Annual Reviews. Resource Allocation Table.**

Exceptional

Adequate

Inadequate or Incomplete

Comments:

N/A

**OVERALL SUMMARY: IEC Member's evaluation of this Program Review as a whole. Please include your checkbox rating as well as written comments.**

Exceptional

Adequate

Inadequate or Incomplete

Comments:

The review is adequate. The program provides outstanding services to the students and contrib

# EVC Institutional Effectiveness Committee

## Program Review Feedback and Evaluation Form

Program/Department Title: Aspire

Date: 2/27/12

Name of IEC Member (person completing this form): Chris Ratto

### Summary Section

#### 1. Brief summary of program

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

Suggestion, write out Asian/Pacific Islander (API) in mission statement.

#### 2. Program's definition of success and how it is measured

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

#### 3. Results of any success measures applied

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

#### 4. Where would you like the program to be three years from now?

- Exceptional  
 Adequate  
 Inadequate or Incomplete

Comments:

**Part A: Overview of Program**

**1. & 2. Program's CTA's and their alignment with the college's goals**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

**3. & 4. State three recent accomplishments of the program (related to college's goals). State the goals and focus of the department/program and how they contribute to college mission/goals.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

**5, 6, 7, & 8. Data on student demographics, enrollment, productivity, and success rates. Should include analysis of any patterns or trends.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

**9. Advisory Committee (if applicable)**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

**Part B: Curriculum**

**1, 2, & 3. Identify all courses and explain their importance. State how program has remained current in the discipline. Have all courses been updated in last six years? If not, present a plan for completion.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

**4 & 5. Describe any innovative strategies or pedagogy. Discuss plans for future curricular modification.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

**6 & 7. Explain any articulation. Describe any outside accreditation or certification.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

**Part C: Student Learning Outcomes**

**1. Course level SLOs.**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

**2. Program level SLOs (for certificates or degrees).**

- Exceptional
- Adequate
- Inadequate or Incomplete

Comments:

I believe the Program itself must have SLO's and Assssments also. You have already stated some

**3. Describe all assessment mechanisms you are using to evaluate SLOs. Provide results of analysis.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

**Part D: Faculty and Staff**

**1 & 2. List current faculty and staff members. List professional development activities they have completed in last six years.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

You are missing Classified Staff.

**3 & 4. Identify current schedule for tenure review, regular faculty evaluation, adjunct faculty evaluation, and classified staff evaluation. Describe departmental orientation or mentoring process for new hires.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

**Part E: Facilities, Equipment, Materials and Maintenance**

**1. Identify and discuss current facilities, equipment, materials, and maintenance. Identify and explain additional needs and rationale.**

- Exceptional  
 Adequate  
 Inadequate or Incomplete

**Comments:**

**2. Describe use and currency of technology. Identify projected needs.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

**3. Support that program receives from industry (if applicable).**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

Any outside support?

**Part F: Future Needs**

**1. Current budget: (A) Fund 10, (B) Fund 17, (C) Explain any grants or external funding sources**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

Are the 5 computers additional or replacements?

**2. Outside funding sources for which program would be a good candidate. Any plans to apply.**

- Exceptional
- Adequate
- Inadequate or Incomplete

**Comments:**

Are you applying for any grant(s) or have any grant funding?

**3. Unmet needs and plans for addressing them. Any additional resources needed for this.**

- Exceptional
- Adequate

Inadequate or Incomplete

Comments:

4. Any needed faculty and staff positions over the next six years. Any needed facilities, equipment, or supplies over the next six years (above and beyond current budget).

Exceptional

Adequate

Inadequate or Incomplete

Comments:

**Parts H, G, and I**

**Additional Information. Annual Reviews. Resource Allocation Table.**

Exceptional

Adequate

Inadequate or Incomplete

Comments:

**OVERALL SUMMARY: IEC Member's evaluation of this Program Review as a whole. Please include your checkbox rating as well as written comments.**

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Adequate

Inadequate or Incomplete

Comments: