**EVC Institutional Effectiveness Committee**

**Program Review Feedback and Evaluation Form (Student Affairs)**

**Program/Department Title: Disabilities Support Program (DSP) Date: March 6, 2013**

**Name of IEC Member (person completing this form): IEC**

**Summary Section: Brief summary of program.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**



**Part A: Overview of Program**

**1. & 2. Program’s CTA’s and their alignment with the college’s goals.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete (Ratto)** |

**Comments:**

****

**3. & 4. State three recent accomplishments of the program (related to college’s goals). State the goals and focus of the department/program and how they contribute to college mission/goals.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate** |
|  | **Inadequate or Incomplete (Ruppenthal)** |

**Comments:**

****

**Part B: Management Information Systems (MIS)**

**1&2. Nature and frequency of MIS data collected. Involvement of program director.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**3. Accuracy of MIS data and correction of any discrepancies.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part C: Demographics**

**Access: 1 & 2: Program demographic data and college** **demographic data.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete (Ruppenthal)** |

**Comments:**



**Access: 3, 4, & 5: Concerns, improvements, and program’s contributions to student access.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Success: 1: Success of program students compared with college population.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate** |
|  | **Inadequate or Incomplete (Ruppenthal)** |

**Comments:**

****

**Success: 2 & 3: Areas of concern. Program’s contributions to student success.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate** |
|  | **Inadequate or Incomplete (Ruppenthal)** |

**Comments:**

****

**Part D: Compliance**

**Student Eligibility: 1, 2 & 3: Factors and process for determining eligibility. Assistance with SEP plans.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part E: Program Requirements**

**1, 2, & 3. Mandates for program director, advisory committee, and documentation.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part F: Program Services**

**1, 2, & 3. Services mandated and offered.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part G: Student Learning Outcomes (SLOs)**

**1 & 2. SLOs and process used to develop them.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**3. SLO assessment and analysis.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**4. Revisions and improvements to program based on results of SLO assessment.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part H: Funding Expenditures & Accountability**

**1 & 2. Use of categorical funds for allowable and mandated costs. College match/maintenance.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**3. Process for obtaining local, state, and federal approval for budget and expenditures.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**4 & 5. Process for completing program’s fiscal reports. Timely submission of reports.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**1. Ensuring use of categorical funds for allowable and mandated costs.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**Part I: Technology**

**1 & 2. Efforts to automate or introduce new technology. Improvements in efficiency and effectiveness.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete (Ratto)** |

**Comments:**

****

**3. Future plans to implement new technology.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete (Ratto)** |

**Comments:**

****

**Part J: Planning Agenda**

**1. Identify planned changes to program. Link to CTAs.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**2. Explain any funds received beyond the categorical allocation or plans to request such funds.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete (Ratto)** |

**Comments:**

****

**3. Identify and discuss any future need for additional personnel, facilities, equipment, and equipment maintenance needs. Estimate annual budget impact of such future needs.**

|  |  |
| --- | --- |
|  | **Exceptional** |
|  | **Adequate** |
|  | **Inadequate or Incomplete** |

**Comments:**

****

**OVERALL SUMMARY: IEC Member’s evaluation of this Program Review as a whole. Please include your checkbox rating as well as written comments.**

|  |  |
| --- | --- |
|  | **Exceptional (Ratto)** |
|  | **Adequate (Ruppenthal)** |
|  | **Inadequate or Incomplete** |

**Comments:**

****