



# Evergreen Valley College

## Academic Senate Meeting Minutes

Tuesday, November 5, 2024

Mishra Conference Room

**Present:** Henry Estrada, Kelly Nguyen-Jardin, Dave Hendricks, Juan Gil, Laura Garcia, Tejal Naik, Sravani Banerjee, Melissa Hornstein, Michael Masuda, Nancy Lin, Eric Narveson, Charlie Kahn-Lomax, Grace Estrada, Binh Vo, Rahmon Pashtunyar, Maria Esperanza Outeirino-Feijoo

**Absent:**

**Guest(s):**

**I. Call to Order – 3:01 pm**

**II. Adoption of Agenda**

Agenda adopted unanimously with amendments; Kelly (1<sup>st</sup>); Grace (2<sup>nd</sup>)

**Amendments: Consent Items:**

- Screening Committee – Interim Director of Student Development, Engagement, and Inclusion – Eric Narveson

**III. Approval of Minutes – Oct 15, 2024 – Tejal (1<sup>st</sup>); Grace (2<sup>nd</sup>); unanimously approved**

**IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)**

*This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.*

- None

**V. Committee Chair Reports (3 minutes per report as needed)**

1) **All College Curriculum:** Grace Estrada

- The Tech Review time has been changed to Tuesday afternoons from 1:30 – 3 PM (effective 10/29/24) in an effort to be more accessible to faculty.
- Only 2 more scheduled Tech Review meetings left: November 12 and 19
- We will likely have an ACCC meeting November 21 in addition to the remaining November 14 and December 12 scheduled meetings. Reminder: guests can Zoom in to ACCC to present curriculum.
- Division-level training for Objectives and DEIA components in course proposals is being conducted: completed BWD, NAH, and MSE. LA and SSHAPE/SSHAKA scheduled.
- Conversion to Maverick on December 16. Faculty are encouraged to experiment in the CurriQunet sandbox before then. Here's the [link to the CurriQunet sandbox](#). Your login is the same as the live system
- A Program Viability Review is recommended for the BIM program and courses. This was triggered by the BIM program having multiple deferred program reviews and severely outdated curriculum.

- The [ASCCC Fall Curriculum Regional North Meeting](#) (Merritt College) is on 11/16/24. Registration is free, but registering and failing to attend will result in a fine. The registration deadline is 11/13/24.

## 2) **Student Learning Outcomes:** Rahmon Pashtunyar

- 1222 SLOs in compliance
- With Curriqunet Meta upgrading to Curriqunet Maverick on December 16th, the committee is focusing their efforts on updating Website pages, the handbook, and Canvas Shell
  - There is a link to a test site (sandbox): <https://evc.sandbox.curriqunet.com>
  - The current goal is to present the updated handbook on the December 3rd Senate meeting, if we can get the work finished by then
  - Hope is that the handbook can be officially voted on by the senate early in the Spring semester
- Potentially will have a walkthrough a Maverick take place on November 22nd.

## 3) **Institutional Effectiveness:** Fahmida Fakhruddin

### **Institutional Standard and Aspiration Goal for Course Success Rates**

- The committee set the Institutional Set Standard at 74% and Aspiration Goal at 76% for 2024-25.

### **Program Reviews**

- **Review program review process and handoff to different committees**
  - The committee discussed improving the program review process, particularly the handoff to other committees like the Faculty Hiring Prioritization Committee. They want to ensure complete information is passed along to inform budget and hiring decisions. This includes clarifying the role of Deans in requesting faculty positions and potentially revising the AURR process to ensure fairness in faculty prioritization.
- **List of programs with deferred reviews**
  - Several program reviews in the Business and Workforce division are overdue, with issues including outdated courses and a lack of action from full-time faculty. Specifically, Building Information Modeling, Business Information Systems, Business Administration, and Medical Front Office programs all have incomplete reviews. To address this, the Dean will be contacted, and support will be provided to a part-time faculty member now responsible for the Business Administration review.
- **Action Plan for the Building Information Modeling (BIM) Program**
  - Due to ongoing challenges with faculty shortages and outdated materials, the BIM program has deferred its review again this year. To address this, the committee agreed to initiate a Program Viability Review to determine the program's future.
- **Establish a clear process and decision-making framework for programs with out-of-date courses/program/certificates**
  - The committee discussed the ongoing problem of outdated courses and programs hindering program review approval. To address this, they are working on a clear process for updating or deactivating these outdated elements, taking into account faculty availability and student demand. This includes initiating a Program Viability Review, empowering curriculum chairs to deactivate courses and prioritizing faculty positions for high-demand programs.
- **Program review feedback form**
  - The program review feedback form was reviewed and updated; the survey link will be sent to program review authors next week.
- **Reminders:** Email reminders will be sent for the following deadlines:
  - November 27th: Program review draft submission

- December 10th: 2024-26 Educational Master Plan (EMP) implementation sheet and progress update submission
- December 13th: Annual Update and Resource Request (AURR) submission

#### 4) **Professional Development:** Binh Vo

- The current budget is \$17,841.
- Three more proposals for conferences will be voted on at the next meeting.
- Binh suggests that faculty submit their funding requests as soon as possible, as the budget is being depleted quickly. Funding will be allocated on a first-come, first-served basis: \$1,200 for full-time faculty and \$600 for associate faculty.
- The PDC is gathering support from constituent groups to hold the March 2025 PDD entirely online via Zoom. Doing an alternate plan remains an option for faculty.

#### 5) **AB 928:** Laura Garcia

- **ADT Updates with Common Course Numbering**
  - Only one more that is currently pending division curriculum approval
- **ADT – still six pending the CCCCO creating the template (TMC)**
  - AS-T Chemistry
  - AA-T Social Justice Studies – African American Studies
  - AA-T Social Justice Studies – Asian American Studies
  - AA-T Social Justice Studies – Chicano Studies
  - AA-T Social Justice Studies – Ethnic Studies
  - AA-T Social Justice Studies – Gender Studies
- **20 AA/AS degree updates**
  - 6 approved by ACCC
  - 8 were approved by Tech and now pending ACCC
  - 3 pending Tech
  - 1 pending Division Curriculum
  - 2 pending faculty – still in draft form

#### 6) **AB 1111:** Grace Estrada

- Approved all 6 CCN Phase 1 courses (COMM C1000; ENGL C1000, ENGL C1001, PSYC C1000, POLS C1000, and STAT C1000) in ACCC. Now waiting to schedule them on the next BoT agenda.
- Subsequent phases of AB 1111 Common Course Numbering will be conducted as “Modify Course” instead of “New Course” proposals (support from ACCC and Academic Senate).
- UCs have indicated that existing template are not sufficient for articulation – expectation that further course modifications will be needed
- The Academic Senate for California Community Colleges (ASCCC) has released important surveys related to Phase II of the Common Course Numbering (CCN) implementation. The Anthropology, Communications, Sociology, and Child Development surveys closed on Sunday, November 3.
- Faculty who will be nominated by 11/12/24 for December convenings: Gustavo Flores (ANTH), John Carrion (COMS), and Rahmon Pashtunyar (COMS).
- District-wide meeting about AB1111 and AB 928 on 11/15/24.

# Phase II Courses

Discipline	Meeting Dates	Times	Proposed SUBJ/DEPT	C-ID	Course Title	C-ID	Course Title	C-ID	Course Title	C-ID	Course Title
History	Oct 28, 29, 20	1pm-4pm	HIST	HIST 130	United States History to 1877	HIST 140	United States History from 1865				
English	Oct 28, 29, 20	1pm-4pm	ENGL	ENGL 120	Introduction to Literature	ENGL 110	Argumentative Writing and Critical Thinking Through Literature				
Economics	Oct 28, 29, 20	1pm-4pm	ECON	ECON 201	Principles of Microeconomics	ECON 202	Principles of Macroeconomics				
Art History	Oct 28, 29, 20	1pm-4pm	ARTH	ARTH110	Survey of Western Art for Prehistory through the Middle Ages	ART120	Survey of Western Art from Renaissance to Contemporary				
Biology	Nov 18, 19, 20, (21 extra)	1pm-4pm	BIOL	BIOL 110B	Human Anatomy with Lab	BIOL 120B	Human Physiology with Lab	NONE	General Survey Biology with no Lab		
Chemistry	Nov 18, 19, 20, (21 extra)	1pm-4pm	CHEM	CHEM 101	Introduction to Chemistry	CHEM 120S	General Chemistry for Science Majors Sequence A (one-year sequence and includes two courses)	CHEM110	General Chemistry for Science Majors I, with Lab (first semester course of the one-year sequence)		
Math	Nov 18, 19, 20, (21 extra)	1pm-4pm	MATH	MATH 210	Single Variable Calculus I Early Transcendentals	MATH 211	Single Variable Calculus I Late Transcendentals	MATH 220	Single Variable Calculus II Early Transcendentals	MATH 221	Single Variable Calculus II Late Transcendentals
Astronomy	Nov 18, 19, 20, (21 extra)	1pm-4pm	ASTR	NONE	Astronomy with Lab						
Anthropology	Dec 2, 3, 4	1pm-4pm	ANTH	ANTH 110	Introduction to Biological Anthropology ( with lab)						
Communication	Dec 2, 3, 4	1pm-4pm	COMM	COMM 130	Interpersonal Communication						
Sociology	Dec 2, 3, 4	1pm-4pm	SOCI	SOCI 110	Introduction to Sociology						
Child Development	Dec 2, 3, 4	1pm-4pm	CDEV	CDEV 100	Child Growth and Development						

## 7) **Distance Education (DE):** Tejal Naik

- The committee discussed the development of tools and policies to protect academic integrity. They considered incorporating the best practices alongside policies, and the idea of developing a handbook for these practices. We also discussed and agreed on the following DEC goals for the 2024-2025 academic year. They will be voted on finalized at the next meeting.
- Expand IOTL workshops – Asynchronous – we will be working on the guidelines - similar to curriculum development such as how much constitutes one hour, deliverables/objectives etc.
- Update Student Surveys for Online Courses.

## 8) **Campus Technology:** Steven Mentor – no report

## 9) **College Budget:** Eric Narveson

- The emergency meeting on Oct 16 was one hour on Zoom. VP Alexander showed how the college could meet the budget constraints for the next couple of years.
- The meeting on Oct 23 continued to discuss the budget constraints. We will use some discretionary money from the strong workforce budget and some from Covid block grant money to cover the shortfall. There is a vacant classified library position that will not be filled. The Dean of DE, Library, Adult Ed, Dual Enrollment, Noncredit position (Dean Kunkel’s position) will not be filled.
- At the Oct 23 meeting, the committee voted to reaffirm the charge and scope of the Budget Committee.
- Eric mentions Fund 12 - called “a rainy-day fund – was set up by VC Doug Smith around 2016 and it has built up to about \$3.7 million.

## 10) **College Safety and Facilities:** Vince Cabada – no report

## 11) **Student Equity:** Victor Garza – no report

## 12) **District Academic Senate:** Kelly Nguyen-Jardin

- The District Senate didn't meet. The next meeting is on Tuesday, November 12, 4pm – 5pm at the District Office.

13) **District Budget:** Henry Estrada

- Eric Narveson included this in his EVC College Budget report.

14) **District Council:** Henry Estrada

- The District Council met on Oct 24.
- Members of the committee contributed to updating Charters 1 (District) and Chapter 2 (Board of Trustees) of the 2023/24 Cyclical Review of SJECED Policy and Procedure Program.

15) **College Council:** Henry Estrada

- The College Council met on Oct 28.
- The Council accepted the list of departments and programs that were presented at the previous College Council meeting by the VP Pouncil and me as Co-chairs of the Faculty Hiring Prioritization Committee. President Lopez said he would have a decision by the end of November on how many and which positions he has selected for the 2025-2026 Academic year.
- The Council also decided on three goals for FY2024/2025:
  - Update Participatory Governance Handbook (continued from FY2023/2024)
  - Develop an assessment for participatory governance committee effectiveness, to be included in our Participatory Governance Handbook
  - An Enrollment Management Plan

## VI. **Academic Senate President's Report**

- This meeting happened to coincide with a national election that was being held on this same day. As was evident to all of us, the election brought with it a great deal of anxiety for the majority of people in our nation. Fortunately for us, our nation has significant guardrails in place to deal with whatever lies ahead for the next four years. For those of you concerned about Former President Trump gaining the Presidency and destroying our democracy, I believe there are sufficient checks and balances in our government to prevent that from happening in the next four years. And unless the 22<sup>nd</sup> Amendment to the United States Constitution is overturned, Trump can only be President for one more term. By the way, over-turning the amendment requires that 38 out of our 50 State Legislatures vote in favor of the change (and this doesn't seem likely). Moreover, his policies call for deporting illegal immigrants and higher tariffs on goods imported from all other nations. Taken together, these policies would result in the return of inflation, something no party seeking election to the Presidency can afford to have happen again.
- Independent of the election, I believe we have plenty of reasons to be optimistic. Especially over the next 10 years. Our economy is the envy of the rest of the world. And we are on the cusp of seeing major improvements for our nation (and the rest of the world) that will result from the convergence of exponential technologies, including increases in computer power, nanotechnology, AI, and our rapidly growing knowledge of biology and health science. For example, we have all heard of Ozempic and its use in combatting diabetes, and Wegovy for weight loss and obesity. Now, researchers have discovered related GLP-1 drugs that are showing promise in dealing with cardiovascular and kidney disease. Others are being tested to address Alzheimer's and addictions. We are poised to see dramatic improvements for more than a billion people worldwide. If we can avoid a catastrophic world war, we can expect many

such advancements for humanity as these exponential technologies converge and complement each other. That's worth cheering about!

## **VII. Academic Senate Vice President's Report**

- Kelly thanks and welcomes Esperanza to the Senate.
- By the Thanksgiving weekend, President Lopez will announce the number of faculty positions for 2025-2026 and which positions will be hired.
- Kelly shares some great news regarding the Vietnamese Translation & Interpreting Program. Two students from the Viet T&I Program have been accepted to the California Court Interpreter Workforce Pilot Program. The response letter from the Courts indicated that there were "over 1,100 applications," and only 164 applicants were selected."

[California Court Interpreter Workforce Pilot Program](#)

## **VIII. Consent Items**

A) Fall 2024 Tenured Faculty Evaluations from the Language Arts Division:

- Banerjee, Sravani - Saleem, Huma (Evaluator)
- Eckford, Elizabeth - Banerjee, Sravani (Evaluator)
- Rojas, Raquel - Saleem, Huma (Evaluator)
- Saleem, Huma - Mentor, Steven (Evaluator)
- Banh, Phuong Emily - Rachel-Cohen, Rachel (Evaluator)
- Burke, Leticia - Saleem, Huma (Evaluator)
- Cohen-Reyes, Rachel - Solorzano, Carmen (Evaluator)
- Longacre, Richard - Lim, Sherryanne (Evaluator)
- Nguyen-Wong, Hoa - Solorzano, Carmen (Evaluator)
- Solorzano, Carmen - Cohen-Reyes, Rachel (Evaluator)
- Schalesky, Claudia - Kramer, Elizabeth (Evaluator)
- Wilson, Scott - Marvin, Todd (Evaluator)

B) Screening Committee - DSP Program Specialist – Boyang Grace Tong

C) Screening Committee - Financial Aid Specialist II - Rahmon Pashtunyar

D) Screening Committee – Vice Chancellor of Educational Services and Planning – Henry Estrada

E) Screening Committee – Program Assistant – Academic Senate – Kelly Nguyen-Jardin

F) Screening Committee – Interim Director of Student Development, Engagement, and Inclusion – Eric Narveson (added)

## **IX. Action Items**

A. At-large Associate Faculty Senator – Maria Esperanza Outeirino-Feijoo – Henry and the Senate welcomes Senator Outeirino-Feijoo.

B. District Senate President for Spring 2025 – David Hendricks – Charlie (1<sup>st</sup>); Grace (2<sup>nd</sup>); approved unanimously – David gracefully accepts the position.

C. AP 4235 – Credit for Prior Learning Taskforce (moved from Discussion Items) – Taskforce Members: Juan Gil, Charlie Kahn-Lomax, Tejal Naik, Binh Vo, Laura Garcia are approved unanimously.

## **X. Discussion Items**

A) Proposed Title Change for Faculty Members – Resolution – 1<sup>st</sup> reading. Melissa reads the draft of the resolution. Senators will bring it back to their division for input, and Henry will present it to the SJCC Senate Leadership and the District.  
[Resolution – Title Change to Professor Draft 11.05.2024](#)

B) AP 4235 – Credit for Prior Learning (moved from Information Items) – Taskforce Members: Juan Gil, Charlie Kahn-Lomax, Tejal Naik, Binh Vo, and Laura Garcia

## **XI. Information Items**

A) AP 4235 - Credit for Prior Learning – Laura Garcia – Kelly (1<sup>st</sup>); Eric (2<sup>nd</sup>) to move this item into the Discussion. We need to form a taskforce.

B) ASCCC Resolution and Resource Guide on Academic Integrity Policies for AI – Tejal Naik  
[ASCCC Resolution on Academic Integrity Policies for AI](#)  
[ASCCC Resource Guide on Academic Integrity Policies for AI](#)

## **XII. Announcements & Recognitions**

- Next Academic Senate meeting: Tuesday, November 19, 2024
- Kelly encourages faculty to support theater students by attending “Shakespeare Escapes Here” on Nov 14, Nov 15 at 7pm and Nov 16 at 2pm and 7pm.
- MSE Division changed its name to STEM Division.

**XIII. Adjournment** – 5:02 pm – Charlie (1<sup>st</sup>); Grace (2<sup>nd</sup>)