



Evergreen Valley College

Academic Senate Meeting Minutes

Tuesday, September 17, 2024

Mishra Conference Room

Present: Henry Estrada, Kelly Nguyen-Jardin, Laura Garcia, Tejal Naik, Michael Masuda, Melissa Hornstein, Nancy Lin, Eric Narveson, David Hendricks, Grace Estrada, Charlie Kahn-Lomax, Binh Vo, Rahmon Pashtunyar

Absent: Juan Gil

Guest(s): Matais Pouncil, Tina Iniguez

I. Call to Order – 3:01 pm

II. Adoption of Agenda

- Charlie's name is misspelled – to correct on the agenda and minutes
- Tejal: Under Consent Items (Line L), change MSE-Alternate to DE Coordinator/DE Chair
- Kelly:
 - Under Action Items (Line C), there's no need for an Election Committee anymore, as there's only one faculty member who applied for the At-Large Associate position.
 - Under Consent Items (Line G and H), add Claudia Schalesky and Liza Kramer for ACCC and IEC, respectively.
 - Under Information Items (Line C), change Henry Estrada to David Hendricks
- Eric: Under Action Items (Line C), Eric suggests changing Line C to confirm the only nomination, Dr. Deborah Gustlin for the At-large Associate Faculty Senate seat.
- Eric (1st), Tejal (2nd)

III. Approval of 5/7/24 and 9/3/24 Meeting Minutes:

- Corrections on 9/3 Meeting Minutes:
 - College Budget Committee – Eric Narveson (Item V, #8): The correct funding amount is \$308,000, not \$208,000.
 - Kelly for AB1111 (Item XI, Line A): Add Grace's written report
 - Grace (1st), Eric (2nd)

IV. Public Comments (Limited to 3 minutes per person/ 5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

- No public comment

V. Committee Chair Reports (3 minutes per report as needed)

1) **All College Curriculum:** Grace Estrada

- Met on 9/12 for their first meeting. The committee passed 12 courses in one certificate.

- An ad hoc committee was formed to explore where to put the LGBTQ degree program. This committee consists of John Ruys, Eric Narveson, Dean Antoinette Herrera, Judith Girardi, Rahmon Pashtunyar, and Grace Estrada.
- Grace created a CANVAS Shell, where all ACCC resources are stored.

2) **Student Learning Outcomes:** Rahmon Pashtunyar

- Met on 9/13 for their first meeting. The committee started looking at goals for the year.
- SLO reports are halfway completed, and Rahmon anticipates that the rest will be done by Oct. 1st.

3) **Institutional Effectiveness:** Fahmida Fahkrudin

Educational Master Plan (EMP) Implementation

Department/Program Goals/Commitments to Action: Sheets for 2024-2026 are due to the IEC Chair on December 10, 2024.

Progress Update Report: Each division's progress update on completing key action plans for 2022-2024 is due to the IEC Chair by December 10, 2024.

Program Reviews

2024-2025 Cycle: Total 27 program reviews (21 comprehensive, 6 late instructional); Program review dataset is not yet ready but will be provided soon.

Program Review Support: Program Review Session held in August PDD; Six Program Review Support Sessions in September and October: September 23, 25, 27; October 8, 9, 10.

Mentors and second readers: Assigned for each program review.

CurriQunet Update: College Resource Allocation Rubric and Manager/Vice President prioritization have been added to the Comprehensive Program Review module.

4) **Professional Development:** Binh Vo

- The committee had their first meeting on 9/7. Unfortunately, the attendance was very low, which has been an issue for the committee. Because of this, Binh asked the committee members if he could be counted as a voting member.
- There's no budget yet set for the next PDD. Binh has a meeting with Kathy Tran on Thursday, 9/19.
- Feedback from August PDD
 - Insufficient number of food and water in the event. Attendance was done online. The committee will have a physical sign-in sheet available in the next PDD.

5) **AB 928:** Laura Garcia

- Currently on phase 3 in the 4-phase plan.
- There was a memo from the Chancellor's Office stating that ADTs that were updated last spring need to include the 6-per-6 common course numbers.
- During summer, there was a change in how students view degrees when they apply. The committee was mandated that students see ADTs first.

- The committee is currently working through AA and AS degrees that are needing to be revised again.
- 6) **Distance Education (DE):** Tejal Naik
- The DE committee has a couple of seat vacancies (Library and Classified).
 - The committee is working on the IOLT workshop.
 - There were a few workshop requests from faculty, such as how to create video and adding closed captions, etc.
- 7) **Campus Technology:** Steven Mentor – No Report
- 8) **College Budget:** Eric Narveson
- The committee had their first meeting via online on Sep. 11th. This meeting was exclusive to only committee members mainly, because they needed to sort out membership issues. In addition, this was a time to discuss members' concerns about last year's cycle.

- There are 2 vacant administrative seats.
- Some faculty had some confusion with representation and might not be familiar with how standing committees are structured. Eric explained that the Chair is elected from within the committee, and once this position is vacated, another individual is voted in (and Chair doesn't vote). This was happening in the last 2 Chairs in the committee.
- Next meeting: Wednesday, Sep. 25th. The meeting will meet online.

9) **College Safety and Facilities:** Vince Cabada – No report

10) **Student Equity:** Victor Garza – No report

11) **District Academic Senate:** Kelly Nguyen-Jardin

- The District Academic Senate met on Sep. 10th and discussed budget cuts.
- Fabio Gonzalez (SJCC Academic Senate VP) brought up the issue of faculty hiring processes at SJCC. At least one Dean has interviewed candidates without at least one faculty member within the same discipline present. He wanted to check if this practice has been done at EVC.
- Another item that was discussed was the equivalency process. In the past, EVC or SJCC granted equivalency, which would be valid for both colleges. The Dean and Senate President sign the equivalency, but the District Senate President would now be included.
- President Estrada will look into sending the Senate leadership to be present at the management/division dean meeting to further inform them of this discussion about equivalency.

12) **District Budget:** Henry Estrada

- Has not met yet since the last meeting. Follow-up on this will be part of the Academic Senate President's report.

13) **13. District Council:** Henry Estrada

- Has not met.

14) **College Council:** Henry Estrada – College Council

- There have been multiple attempts to hire another Research Analyst. One was selected and forwarded; however, the District Office discovered that the candidate did not meet the minimum qualifications. The position is still vacant.
- The enrollment management team is looking to create a plan on how to optimize enrollments. Some of the discussions include bots/fraudulent students – signing up for several courses using different IDs and trying to collect financial aid, and how to handle the course waitlist.
- The college is looking into implementing a drop-for-non-payment policy. More information on this topic will be presented by VP Willis.

VI. Academic Senate President's Report

- There'll be additional cuts to make in the next 2 years.
 - In the year 2025-2026, the District Office will cut \$900,000 from its budget, EVC about \$516,000, and SJCC about \$512,000.
 - In the year 2026-2027, the District Office will cut \$927,000 from its budget, EVC about \$729,000, and SJCC about \$723,000.
 - SJCC President has been elected to serve as Deputy Chancellor of CCC, and an acting President would need to be hired during the interim.
 - Budget cuts are affecting the student clubs/organizations, who are either not getting any funding or receiving half only of the requested amount.
- Faculty Hiring Prioritization Committee will meet on 9/18.
- Enrollment Management Group is evaluating current practices on how section offerings are determined, finding a way to balance this with the available budget.

VII. Academic Senate Vice President's Report

- President Estrada and VP Nguyen-Jardin met with EVC VP Pouncil on 9/13. It was discussed that intersession 2025, Spring 2025 schedule is similar to the last Spring, so there'll be no cuts.
 - VP Pouncil confirmed there are additional funds available to open more classes if courses get full.
- Special Assignments – David Hendricks will speak more on this topic.
- There is a full-time, classified professional working on the Early Alert program, but a faculty member is still needed. This assignment is a 20% reassigned time.
- There's a bill from ASCCC for membership dues due on 9/30.
- Adding two more items for the Consent Items:
 - Claudia Schalesky (LA) for All College Curriculum Committee
 - Liza Kramer (LA) for Institutional Effective Committee
 - Consent agenda has been changed – Eric (1st), Grace (2nd)

VIII. Consent Items

- A) TRC - Mera Horne (ENGR) - Henry Estrada (Faculty) and Celso Batalha (Admin); Mentor: Jennifer Kurushima (2024-2025)
- B) Faculty Hiring Prioritization Committee: Hanh Deng (Counseling), Tejal Naik (Library/DE), Rich Longacre (LA)
- C) Graduation Committee: Will Thai (Counseling), Michael Ghebreab (MSE)
- D) Academic Senate: Sravani Banerjee (LA)
- E) Student Equity Achievement Committee: Scott Wilson (LA), Sithparran Vanniasegaram (MSE)

- F) Budget Committee: Lisa Hays (MSE), Henry Estrada (At-large)
- G) All College Curriculum Committee: Laimi Cong-Huyen (MSE), Claudia Schalesky
- H) Institutional Effectiveness Committee: Jack Ho (MSE), Liza Kramer
- I) Distance Education Committee: Michael Ghebreab (MSE)
- J) AFT 6157: Al Gonzalez (MSE)
- K) Student Learning Outcomes Committee: Sylvia Anderson (MSE)
- L) Campus Technology Committee: Charles Chau (MSE), Tejal Naik (MSE-Alternate), Manny Kang (MSE- Alternate)
- M) Professional Development Committee: Bob Lombard (MSE)
- N) College Safety and Facilities Committee: Bryan Pham (MSE), Adam Green (MSE-Alternate), Manny Kang (MSE-Alternate)

IX. Action Items

- A) EVC Academic Senate Treasurer: David Hendricks
 - Eric (1st), Mike (2nd) – All in favor, 0 opposed, 0 abstain.
- B) Professional Recognition Committee: Vote for 3 members: Eric Narveson (SSHAPE), Michael Masuda (MSE), Jose de Jesus Sanchez (Counseling), Tram Pham (Counseling)
 - Eric Narveson, PRC Chair, provided some background on this committee.
 - PRC is not a college but a district committee. It is made up of 3 faculty and 1 administrator from each college, and 2 HR members in the district.
 - The purpose is to review and promote sabbaticals and review applications to move on salary's schedule. This assignment is paid out of the district, not the colleges.
 - There's no administrator on the committee from EVC and SJCC.
 - Eric Narveson, Michael Masuda, and Tram Pham were selected. All in favor, 0 opposed, 0 abstain.
- C) At-Large Associate Senate Election Committee
 - Appointing Dr. Deborah Gustlin (Art History). All in favor, 0 opposed, 0 abstain.

X. Discussion Items

- A) SJECCD LGBTQ+
 - Per Interim EVC Pres. Noldon, there is a \$130,000 grant to be spent on developing a program on LGBTQ+ studies.
 - This development plan was prepared by Rene Alvarez (SJCC) and Raniyah Johnson (EVC) and was supposed to stretch from 2022 to 2027. The first 2 years were to spend on building and affirming an LGBTQ+ campus culture. The second phase (2024-2026) is to focus on creating a curriculum to go with the program.

- John Ruys wrote the course, but upon getting it CID'd, the State declared that Psychology would not be the appropriate discipline. It would be classified under Social Justice Studies or Sociology.
- President. Estrada will follow up on where or not the first phase of this project was handled by Student Services.

B) AB1111 – Faculty Lead

- Templates for 6 courses (ESL Composition, Critical Thinking, Elementary Statistics, Psychology, Political Science, and have been released. There's \$913,000 funding available, provided by the State, for this program.
- Laura Garcia and Eric Narveson endorsed Grace Estrada to be the faculty lead for AB1111.
- Per VP Pouncil, the possible workload for this position in the Fall 2024 would be roughly about 20% and an increasing percentage in the Spring term.

XI. Information Items

A) Teaching and learning with AI – Henry Estrada – deferred to the next meeting

B) Curriculum changes – Delaying approval date – Laura Garcia

- As we gear up for the implementation of the Cal-GETC (California General Education Transfer Curriculum) in Fall 2025, we need to make some adjustments to our timeline for curriculum updates. For students starting their studies in Fall 2025, Cal-GETC will be their sole general education pathway. To ensure that our course information aligns with this new requirement, we are revising the deadline for submitting changes to courses that are part of degree, certificate, or general education programs.
- To streamline this process, we are proposing a limit to the types of changes that can be approved by ACCC with an effective date in the 2025-2026 academic year. Specifically, any changes to the below elements must be approved by the first ACCC meeting in February (February 13) to take effect for the 2025-2026 academic year. Courses needing these changes should be ready for Technical Committee review by September 24, 2024 in order to meet the first ACCC meeting in February. If they are not reviewed by then, their effective date will need to be postponed to Fall 2026 or later.

The affected course elements include:

- Course Title
- Units
- Catalog Description
- Prerequisites

In summary:

- **Affected Courses:** Any course revisions involving changes to course title, units, prerequisites, or catalog description, with an intended effective date in the 2025-2026 academic year
 - **New Deadline for Curriculum Changes**
 - **Tech Committee review:** September 24, 2024
 - **ACCC:** February 13, 2025
 - **Effective Date of Cal-GETC Implementation:** Fall 2025
- Eric suggested to suspend the rules and made the motion to move this item to Action.
 - 10 in favor, 1 abstain (Binh)
 - Action: To implement Laura's recommendation
 - Eric (1st), Charlie (2nd), 10 in favor, 1 abstain (Binh)

C) Special Assignments – Henry Estrada (changed to Dave Hendricks)

- There were a number of concerns and inconsistencies with how non-instructional assignments were being handled the last several years, more so at SJCC than EVC.
- The special assignments have a process in creating them, which has to be followed, but also evaluating workload and compensation amount.
 - If there's an imbalance, faculty can approach the administrator who initiated or has control over the assignment.
 - If there's no resolution, there's an ad hoc committee who will review and evaluate the issue. There could be a resolution to either increase compensation or reduce the job responsibilities.
- Within instructional code, teaching load (67% cap) are completely separate from anything outside of instructional responsibility.

XII. Announcements & Recognitions

- Kelly encouraged everyone to check out and attend the list of events for Latinx Heritage Month.
- Mike shared that various student organizations are interested in having a Maker's Lab on campus.
- Grace requested the faculty to clear the unnecessary drafts in CurriQunet.

XIII. Adjournment – 5:04 pm / Nancy (1st), Charlie (2nd)