



# DSP Accommodations for assessments in Canvas

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## Overview and Purpose

Canvas supports the ability to allow extra time and extra attempts on assignments and quizzes to provide DSP accommodations for your students. This tutorial walks you through the process of providing extra time on Canvas quizzes and assignments

## Objectives

1. Adding extra time on quizzes
2. Adding extra time to quizzes in progress
3. Adding extra time on assignments

## Important Notes

- The availability window contained in your Quiz's "available from/to" fields needs to be long enough to accommodate your DSP students' additional time needs, or else the additional time will not be added to their quiz successfully. This means, if the Until date passes when students are taking the quiz with extended time, the quiz will auto-submit even if the student's time extension has not expired.

A screenshot of the Canvas 'Assign' interface. The 'Assign to' field is set to 'Everyone'. The 'Due' field is set to 'Apr 11 11:59pm' with a calendar icon. Below this, the date 'Wed Apr 11, 2018 11:59pm' is displayed. The 'Available from' and 'Until' fields are highlighted with a purple border, indicating they are the focus of the tutorial. At the bottom, there is a '+ Add' button.

## Adding Extra Time on Quizzes

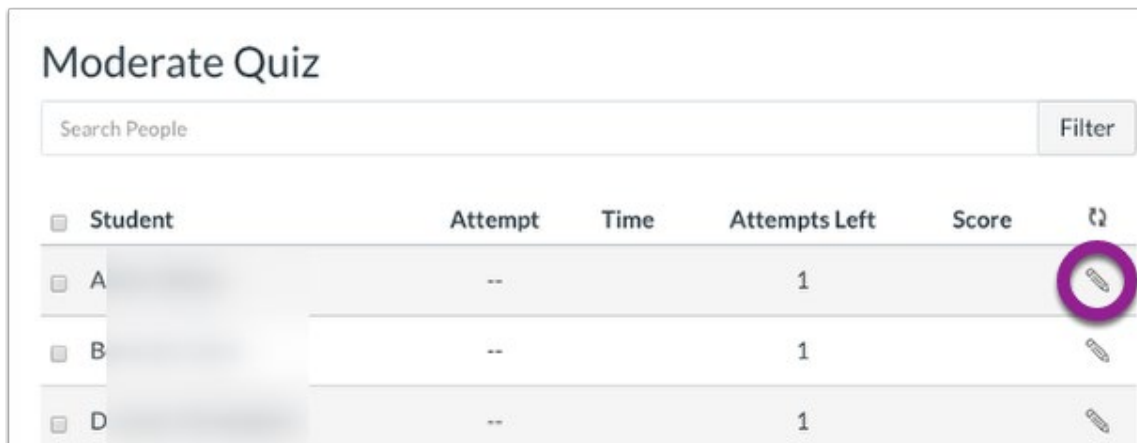
1. Go to your quiz/exam. The quiz/exam must be published.



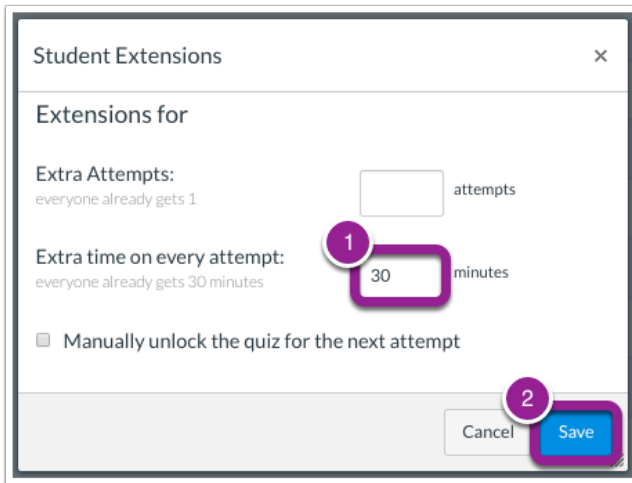
2. Click on Moderate Quiz tab (depending on the browser in the top right corner or bottom of the page)



3. To moderate the quiz for one student (add extra time or extra attempt), locate the student name and click on the Pencil icon at the far right.



4. Type the number of extra minutes in the Extra Time on Every Attempt field, and click Save. For example if a student gets additional 30 minutes for each one hour, and your quiz is one hour long, then you would add 30 in the extra time box.








5. You will see a note about the extra time below the student name.

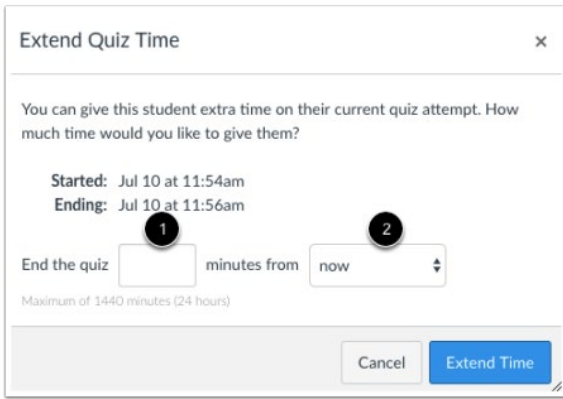


## Adding extra time to a quiz/exam in progress

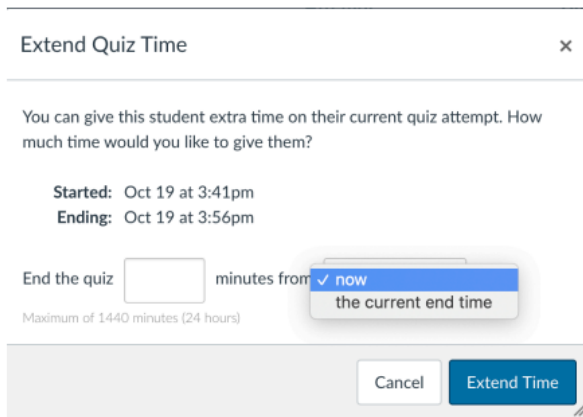
If a student is currently taking the quiz while you are viewing the Moderate Quiz page, adding extra time by clicking on the pencil icon will not work. For a quiz in progress, you can extend the quiz time as part of their current attempt through the clock icon under the time column. The clock icon will display next to the remaining time for that student.

Moderate Quiz						
Search People						Filter
<input type="checkbox"/> Student	Attempt	Time	Attempts Left	Score		
<input type="checkbox"/> Boone, Emily	2	00:12 	8	8		
<input type="checkbox"/> Doe, Jessica	1	finished in 1 minute	9	7.0		
<input type="checkbox"/> Johnson, Max	2	Time Up! 	8	3.66666666666667		

1. To extend the time on a quiz in progress, click the clock icon and the following window will pop up.



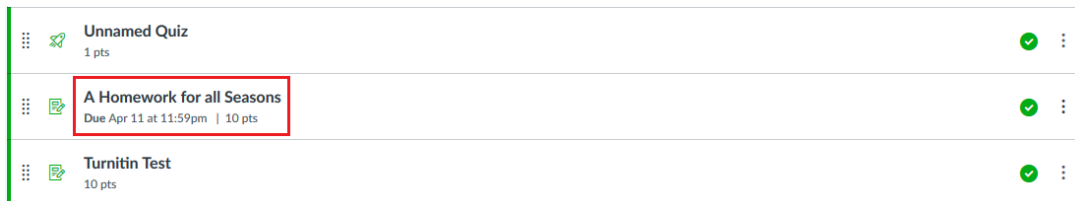
2. Add the extra time (in minutes) and then from the drop-down menu select “the current end time”. This will add the extra time to the total time provided for all students.



## Adding extra time to an assignment

You can make Canvas assignments a timed assignment by adjusting the date settings in the “Assign” section to open and close during a specified window.

1. Go to the assignment.



2. Click the Edit button in the upper right of the screen to enter into that assignment's settings. Scroll down on the Assignment Settings page until you reach the “Assign” section. This menu allows you to adjust availability settings and the due date(s) for the assignment in question. Add the due date and time and the available from and until dates and time for all students.



Assign ×

**Assign to**

Everyone ×

**Due**

Jul 20 11:59pm 📅

Fri Jul 20, 2018 11:59pm

**Available from** **Until**

Jul 16 12am 📅 Jul 21 11:59pm 📅

Mon Jul 16, 2018 Sat Jul 21, 2018 11:59pm

- Click the + Add button. This will cause Canvas to prompt you to identify the student(s) for which the new set of dates will apply. Scroll down and click the name of the DSP student or start typing the name of student in the search bar and it will pop up below which you can then select. Move your cursor outside the box and click to confirm the selection.

Assign ×

**Assign to**

|

**Course Section**

Travis Sampiero's Dev Site #2

**Student**

Knox Mallette

Travis Sampiero

Qui-Gon Jinn Canvas

Yoda Canvas

+ Add

- Add the due date and times for your DSP student and then click Save to save the assignment or Save and Publish to save and publish the assignment. Note that the original box now says "Everyone Else" to reflect the existence of multiple due/availability date settings for the assignment.

Assign

Assign to ×

Everyone Else ×

**Due**

Jul 20 11:59pm 📅

Fri Jul 20, 2018 11:59pm

**Available from** 📅 **Until** 📅

Jul 16 12am 📅 Jul 21 11:59pm 📅

Mon Jul 16, 2018 Sat Jul 21, 2018 11:59pm

Assign to ×

Qui-Gon Jinn Canvas ×

**Due**

Jul 27 11:59pm 📅

Fri Jul 27, 2018 11:59pm

**Available from** 📅 **Until** 📅

Jul 23 12am 📅 Jul 27 11:59pm 📅

Mon Jul 23, 2018 Fri Jul 27, 2018 11:59pm

+ Add

For more information see Canvas guides on [Quizzes](#) and [Assignments](#).