EVC College Budget Committee Minutes

9/23/2026

Attendance

1. Call to Order (3:07)
2. Agenda adopted
3. Minutes
    a. Tabled
4. Public Comment
    a. None
5. Discussion/Action
    a. Review by-laws
        i. We have no by-laws
        ii. Eric used Robert's Rules and College Council Handbook
    b. Membership (see summary in list at bottom)
    c. Meeting format
        i. Keep it online in the Fall and some of Spring
        ii. Meet in person for funds allocation meetings in Spring
        iii. Unanimously approved
        iv. Default: 3 - 4:30 pm; may be more if we have larger agenda
    d. What is our charge?
        i. What's the extent to which discretionary funds can be allocated by this committee?
        ii. Roughly $2.3 million in discretionary funds
        iii. VP Ligioso : if there's money that is needed to run programs, that should be distributed first, establish true base budget
            1. Afterwards, we can see what is actually discretionary that people can be asking for
        iv. Lisa: The issue with a standard roll-over amount is that the amount could change from year to year; some departments need more, some don't use the money
        v. Tina: we could have something in between where we have some safeguards to address the issues Lisa brought up but also have fixed allocations for necessary costs
        vi. VP Ligioso
            1. inflationary costs increases are not accounted for in current allocation model

2. Process is complicated, but should be able to figure out what the necessary expenses are and account for those now from Fund 17
3. Maybe have a separate fund for innovation that runs through this committee
4. Recommends getting involved with District Budget committee b/c our discretionary options are limited under the current model

vii. Official charge (from website)

1. Learn the elements of the budget and review Governing Board and District priorities.
2. Recommend college budget priorities and a campus budget development process.
3. Make recommendations to the College Council for the allocation of funding and/or budget reductions.

e. Goals for the academic year

i. Look at current allocation model in light of VP Ligioso's comments and committee discussion

ii. Review AURR application

1. Rubric
2. Questions

iii. Create by-laws?

f. Sending out AURR (tabled for next time)

6. Action items
   a. Send out minutes (Bhawana)
   b. Follow up with committee members (?)
   c. Add current committee members to Teams (Lisa)
   d. Add current committee members to email thread/group; follow up with ITSS (Bhawana)
   e. Calendar invites modify (Lu, Bhawana)n n
7. Adjourn (4:45)

This Year's Membership/Attendance

- Administration (4):
  - Lu Crary
  - Tina Nguyen
  - Mike Osorio - need to confirm
  - Antionette Herrera
- Classified (4)
  - Vacant

    - Ingrid Rottman
    - Bryan Pham (replaced Margarita)
    - Thu Nguyen
- Students (3):
    - Vinh Tu (VP of Finance)
    - Jarret Gou (Internal VP) evcasgvp@evc.edu
    - Ngoc Hang (Senator) EVCASSen1@evc.edu
- Faculty (8):
    - Vacant (Lang. Arts) (Leticia on sabbatical)
    - Arthur College (Bus. & WF) - follow up
    - Henry Estrada (At-Large)
    - Lisa Hays (MSE)
    - Poonam Khare (Nursing)
    - Eric Narveson (Chair) - follow up
    - Bhawana Mishra (SSHAKA)
    - Heather Ott (Library)
    - Tina Iniguez (Counseling)
- Ex Officio:
    - Yulian Ligioso (Interim VP of Administrative Services)
    - Vacant (Director Business Services)