

9/24/2025

Attendance discussion/clarification

- Can only miss 2 meetings (unexcused) per semester before asked to leave the committee
- Can be “excused” by Eric specifically or can send a sub

Minutes

- Last meeting’s minutes tabled to fix spelling errors and include attendance
- Request by Antoinette H. to have more details in the meeting
- Bhawana M. volunteered to help take notes

Length of meeting

- For the Fall, will stay until 4 PM
- Later, can extend to 4:30 PM (sometimes 5 PM if needed)

Public comment

- Grace: according to Chancellor Chaidez in the Board Budget Sub-committee, we are NOT in a budget crisis and not in a deficit
 - VP Alexander is going to ask the Chancellor to make the announcement through an official statement
 - Lisa Hayes interested in knowing VP Alexander’s perspective
 - Eric N. wants to know when VP Alexander will know what the Spring discretionary fund will be that the Committee will work with
 - VP Alexander can’t know until she gets official direction from the leadership; until then, she is working under the current directive to cut from our budget (no matter what words they are using)
 - Henry E. clarified that we get much more money than what we would get through apportionment, so he was wondering why we are spending so much more than other colleges; response from Chancellor responded that we’re “not in a crisis”

Topics from last time

- AURR formula?
- Composition of committee
 - Is it too faculty heavy?
 - VP Alexander clarified that the suggestion was that perhaps committee members from the department making the request would recuse themselves
- Define mission critical

Issue of recusal from committee

- Question of at which level/who should be recused.
 - Everyone from department, from all employment groups
 - People from entire division?

- A specific number of people from the department/division (faculty only)
- Henry E. suggests going back to an older process where individual divisions propose the details of necessary budgets b/c they know what the numbers should be
 - This committee's role is to provide oversight

AURR/Mission Critical

- Antoinette: suggests that we define mission critical first so that we can allocate the most basic money so that courses/services can have the materials they need to run
- Tina: agree that we need to know what every area needs
 - AURR process means that departments that are aligned with social justice/equity and don't have the support to write a good AURR are not supported

Committee charge

- Heather: Should there be a dedicated Student Services seat?
 - Bhawana: looks like Faculty guarantees representation from each division, but not Management/Classified; could we specify representation?
 - Eric: usually those constituencies decide among themselves who is going to be on the committee
 - Ingrid: will go back to classified senate to ask for another classified rep
 - May suggest enrollment services classified employee
- Henry: we need to find additional sources of funding and ask the Board to release more money to the colleges, rework the RAM (resource allocation model), and write the money into Fund 10
 - Eric: keep working on contacting the Foundation as a means of finding additional money
- VP Alexander
 - Board will absorb the bond to realize facilities master plan
 - Physical plant money in 17 - free up more money than was recognized in the lottery

October 8, 2025

Call to Order at 3:07

- I. Agenda is as follows; adopted
- II. Minutes
 - A. 9/10/25 (Bhawana, Art)
 - 1. Minutes originally delayed so that attendance could be added
 - B. 9/24/25 (Thomas, Art)
- III. Public Comment
 - A. Kathy Tran talked about cuts coming from Federal government that will affect us
 - 1. Were worried about TRiO and AANAPISI program
 - 2. AANAPISI was cut, so no new money for that program
 - 3. HSI grant is also on the chopping block, but EVC does not have an HSI grant
 - 4. Eric: it's not clear that the State will cover these programs
 - 5. Tina: would like to know what the District is planning to do
 - a) We'll agendize this topic in a future meeting
- IV. Discussion/Action
 - A. New members:
 - 1. Arminderejeet Kaur: Studying Biology, External VP with ASG
 - 2. Thomas; Psychology major, VP of Finance with ASG
 - 3. Committee members introduced themselves
 - 4. Eric explained the charge of the committee regarding budget allocation in the Spring
 - B. Issue of Recusals from reviews
 - 1. Concerns about fairness
 - 2. Eric/Kathy: Recusals can also throw off numbers/percentages
 - 3. Art: if it isn't broke, don't fix it!
 - 4. Will be future agenda item
 - C. Committee Charge modification
 - 1. Non-voting chair: doesn't seem to be an issue, chair will continue to vote
 - 2. Reduce number of faculty members: tabled
 - D. Defining Mission Critical
 - 1. There's a proposal to set aside money for Mission Critical so that we ensure that those things are funded
 - 2. Heather: we should set aside something for non-Mission Critical so that we have money for activities that are enriching but not necessary
 - 3. Lisa: we could set aside some money for smaller requests (like \$400 for Psychology stoles) that don't require the full AURR, develop a smaller version
 - E. What formula should we use?
 - 1. Resource Allocation Model?
 - a) Lisa: general feeling is that we are not getting our fair share
 - b) Eric: explanation of how budget is developed

(1) budget is based on what the college spent the last time around
(based on cost)

(2) RAM: percentages for each of EVC, SJCC, DO; entity chooses
how they spend

(a) Trouble is how is that percentage calculated

c) RAM was shot down many times

d) RAM also cost a lot of money to develop

e) [Recommendation from 2017](#)

V. Action Items/Follow-up

A. Vacancies:

1. Nursing b/c Poonam Khare is on sabbatical

2. MSE has vacancy; Tina will talk to Penny

VI. Adjourned at 4:08 (Art, Bhawana)

Evergreen Valley College

College Budget Committee Agenda

22 Oct 2025 3:00 – 4:00 pm

Zoom Code: **896-1419-4035**

1. Call to Order at 3:24 PM
2. Agenda adopted
3. Minutes: 8 Oct 2025
 - a. Spelling corrections
 - b. Art (M), ? (S)
4. Public Comment
 - a. Lisa: we should send out AURR information to the campus community now so that people can start preparing
 - b. Library: reading challenge to adopt a friend
5. Discussion/Action
 - a. Review of the AURR process, and any modifications to the rubric
 - i. Recusal issue
 1. Art: suggestion to drop the highest and lowest to address any suspected bias (this is what's happening in the Faculty Hiring Priority process)
 2. Antoinette: thinks everyone will vote fairly; if anything, we can implement Henry's idea
 3. Motion to drop the issue of recusals: Antoinette (M), Leticia (S); 7 yes, 2 no
 - ii. Motion to drop highest and lowest scores: Henry (M), Bhawana (S); unanimously approved
 - iii. Art suggests that we be able to spread out the applications more by being able to assign ½ point.
 1. Others didn't think it was an issue in the past.
 - iv. AURR Feedback
 1. Lisa: last time, notes were taken on the AURR submissions about what was good/bad, total score, etc.
 - a. That information never made it to the requesters

- b. Maybe committee reps need to convey this information to our “constituents”
 - 2. Lisa: wrote a tip sheet and this should be sent out
 - b. Another Formula? (continuing discussion)
 - i. Resource Allocation Model recommendation
 - 1. Antoinette: we should be able to look at how funds are allocated at EVC
 - a. Eric: did VP Alexander use a RAM model?
 - i. Antoinette: does not see that at Dean’s level
 - 2. Bhawana: last meeting discussion was that RAM took a lot of energy/effort and then it didn’t work out; why should we try again?
 - a. Henry: we could create a better model; include accountability
 - b. Eric: there’s different leadership at the EVC senate and Board of Trustees - so maybe it will be different
 - c. Henry: at district budget committee, same conversation happening; Board is split on the issue of the RAM
 - ii. Anticipated coverage of Fund 17 Federal grants that will end by 26-27 academic year
 - c. Committee Charge modifications:
 - i. Reduce the number of faculty members
 - 1. Will drop from future agenda; not much interest in this
 - d. Define Mission Critical
 - i. Set-aside of money for activities that enrich the college
 - ii. Set-aside for smaller requests that are under \$1000
 - iii. Henry: what to do about Mission Critical applications that are incomplete
 - e. Goals/Agenda topics for Fall Semester 2025 (place-holder)
 - i. Tabled
6. Adjourn: 4:09 pm

Membership

Classified (4): Vacant, Ingrid Rottman, Margarita Savageau, Thu Nguyen

Students (3): Thomas Xie (AS VP of Finance), Amrinder Kaur (AS External Vice President), Vacant

Faculty (8): Leticia Burke (Lang. Arts), Arthur College (Bus. & WF), Henry Estrada (At-Large), Lisa Hays (MSE), Poonam Khare (Nursing), Eric Narveson (Chair), Bhawana Mishra (SSAAPE), Heather Ott (Library), Tina Iniguez (Counseling)

Management (4): Vacant, Tina Nguyen, Mike Osorio, Antionette Herrera

Ex Officio: Andrea Alexander, Kathy Tran, Michael Caseres

Evergreen Valley College

College Budget Committee Agenda

25 February 2026 3:00 – 4:00 pm

Zoom Code: **896-1419-4035**

1. Call to Order
2. Agenda adopted
3. Minutes: tabled past two meetings
4. Public Comment
 - We should send agenda/meeting announcements to the broader campus community.
 - Eric sent a statement about restarting talks about AURR to various constituent groups.
5. Discussion/Action
 - A. Anticipated coverage of Fund 17 Federal grants that will end by 26-27 academic year
 - a. AANAPISI grant is the only one we're losing from a federal cut perspective.
 - b. Other grants were running out anyway.
 - B. Define Mission Critical
 - a. Committee has working definition
 - b. Set-aside of money for activities that enrich the college
 - c. Set-aside for smaller requests that are under \$1000
 - d.
 - C. AURR Subcommittee
 - a. Review of the AURR process, and any modifications to the rubric
 - b. Lisa demonstrated how to access AURR applications through Microsoft Teams
 - i. Access each AURR, use the rubric to grade each submission.
 1. Include some pros/cons of each submission to be able to convey that to the applicants
 2. Keep track of ways in which the process can be improved
 - ii. Heather pointed out that the AURRs were written in November, so much of the funds have not been spent yet. There should be a plan for how the money will be spent.
 - iii. We all need to be present at all meetings

iv. Numbers/timing

1. AURR

- a. There are 15 AURR
- b. Hopefully Kathy will get them from IEC by the end of this week; will try to get to us by next week (in Teams folder)
- c. Kathy will do a first look
- d. Antoinette suggests that we try to get all the scores for AURRs in before the 3/11 meeting
 - i. Kathy would need it the Friday before (3/6)

2. 13 Program Reviews (released 3/16)

- c. Last year's number: \$285,000. Not sure about this year yet.

D. Goals/Agenda topics for Spring 2026 semester

6. Adjourn at 4:03 PM

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Management (4): Lu Crary, Tina Nguyen, Mike Osorio, Antionette Herrera

Ex Officio: Vacant, Kathy Tran, Michael Caseres

Evergreen Valley College

College Budget Committee Agenda

11 March 2026 3:00 – 4:00 pm

Gullo I Conference Room, G-111

1. Call to Order
2. Agenda adopted
3. Minutes: tabled past two meetings
4. Public Comment
5. Discussion/Action
 - A. Announcement of Discretionary Funds total
 - a. No number yet.
 - b. Will be less than or equal to last year's.
 - B. Define Mission Critical Guidelines Presentation
 - a. Committee adopted
 - i. Set-aside of money for activities that enrich the college
 - ii. Set-aside for smaller requests that are under \$1000
 - C. AURR Subcommittee
 - iii. Review of the AURR process, and any modifications to the rubric
 - D. Change in Chair's status.
 - a. Heard in college committee: Budget committee, CTC - no reassigned time/pay for chairs starting next year.

6. Adjourn

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Management (4): Lu Crary, Tina Nguyen, Mike Osorio, Antionette Herrera

Ex Officio: Vacant, Kathy Tran, Michael Caseres

Evergreen Valley College

College Budget Committee Agenda

25 March 2026 3:00 – 4:00 pm

Zoom Code: **896-1419-4035**

1. Call to Order
2. Agenda adopted
3. Minutes: tabled
4. Public Comment
5. Discussion/Action
 - A. Review of AURR ratings and discussion
 - B. Program Reviews announced
 - a. 9 uploaded onto TEAMS
 - b. There may be others because some PRs are
 - c. More money? Dr. Lopez said let's keep the same number for now. He is tentatively attending the meeting on 4/15.
 - d. Goal: submit rubric summary by Monday, 4/6 (may or may not include the additional PRs)
 - C. Mission Critical Considerations--tabled
 - i. Set-aside of money for activities that enrich the college
 - ii. Set-aside for smaller requests that are under \$1000
 - D. Review of the AURR process--tabled
 - E. Change in Chair's status, eventual election of new chair

6. Adjourn

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