

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
SEPTEMBER 7, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pareida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests: Grace Estrada, Eric Narveson, Lorena Mata, Robbie Kunkel, Lisa Hays, Alex Lopez, John Kaufmann, Forest Peterson

- I. **CALL TO ORDER:** President Garry Johnson called the meeting to order at 3:00 p.m. via Zoom.
- II. **ADOPTION OF AGENDA:** The agenda was adopted unanimously as submitted.
- III. **APPROVAL OF MINUTES** - deferred
- IV. **PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
 This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- V. **COMMITTEE CHAIR REPORTS** (3 minutes per report as needed)
 1. **All College Curriculum Committee (ACCC)**
 Chair Eric Narveson reported that the committee is caught up on curriculum, due to the heavy work done last summer and spring. The first curriculum meeting is this Thursday, and will be more of a training session
 2. **Student Learning Outcomes (SLOAC)**
 Grace Estrada reported that they have their first meeting this Friday from 10:00 to 11:30 and she will be giving a preview of our new SLO assessment report proposal.
 3. **Institutional Effectiveness Committee (IEC)**
 Fahmida Fakhruddin announced there are 22 Comprehensive Program Reviews in the area of administrative, instructional, and student services that are due this year. The committee will be using CurriQunet for the first time this year for submitting program reviews. In accordance with the recommendation of the Academic Senate, Program Review Ad Hoc Committee this year for the first time IEC has provided program review templates with prepopulated data to the program review authors.

4. Staff Development:

Chair John Kaufmann reported that there were over 1,400 check-ins to the various sessions. The committee is working on streamlining the conference attendance form.

5. Guided Pathways: Vacant

6. Distance Ed (DE)

Nasreen Rahim is no longer the DE Coordinator and she would like to see the position rotated. The Senate thanked her for contributions through the years.

7. Campus Technology: Steven Mentor

8. Budget Committee

Chair Lisa Hays said that the first meeting is on Wednesday, September 8, and all are invited to attend.

9. College Safety and Facilities Committee: David Ames

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Laura Garcia gave an update on some of the DAS goals, including extended science labs, developing a faculty checklist for the end of the semester, and discussing new faculty hires with the additional state funds.

September the 17th meeting there will be an update on non-credit from the statewide senate with a speaker and all are invited to attend.

12. District Budget: Has not met.

13. District Council: Has not met.

14. RAM Operational Committee: Has not met.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Garry Johnson thanked the committee chairs for their reports. In the future, if they cannot make it, the report can be submitted in writing and read during the meeting, and directly copied into the minutes.

President Johnson welcome the Senators back and is very enthusiastic about this year and is excited to be working with all of the Senators and making things better for faculty.

Over the next couple of meetings the Senate is going to be discussing goals that can be set for the entire year as they relate to 10 plus one.

There will be numerous new faculty hires, as well as classified employees, and likely some managers. This will require the participation of faculty on the screening committees, and eventually on the TRC committees.

There is a new local senate's handbook and President Johnson has three copies he is willing to share, which can also be requested on the ACCC webpage.

VII. CONSENT ITEMS

A. Screening Committees

- 1. Program Specialist (Student Life)** – John Kaufmann
- 2. Talent Search Supervisor** – Tina Iniguez
- 3. Senior Library Technician** – Heather Ott
- 5. A and R Technician** – Gam Nguyen

B. TRC

- 1. Grace Estrada:** Al Gonzalez (faculty choice) and Leslie Williams (Dean's choice)
- 2. Bhawana Kamil:** Sravani Banerjee (faculty choice). and Ambica Gill (Dean's choice)
- 3. Peter Miskin:** Poonam Khare (replacement due to retirement)

VIII. ACTION ITEMS

A. Juneteenth Resolution

President Johnson read the resolution shared with the Senate. A motion was made to support the resolution, pending the changes. A draft will be sent to the Senators for review. The motion was seconded and passed. It will be an action item at the next Senate meeting.

B. SLO Handbook: A motion was made to approve the SLO Handbook. The motion was seconded and passed.

C. Screening Committee

1. **Talent Search Student Retention Assistant** – Alejandro Ramos

D. Faculty Prioritization (moved from Discussion)

President Johnson explained that there are extra funds from the state to hire new faculty. These funds are beyond the District's hiring allotment and will impact both campuses significantly. Last fall there were 12 positions requested, but only six were hired, so there are positions that have already gone through the process. Chancellor Breland asked the Senate to decide on six additional faculty positions from the State funds. A motion was made to move this item to Action. The motion was second and passed. Another motion was made to move forward the six existing positions that have already been approved by the Faculty Prioritization Committee. Those positions are Political Science, FSC. Biology, Anthropology, Automotive, and Psychology. The extra six positions will go through the usual faculty prioritization process and Senators were asked to alert their divisions to prepare their presentations.

IX. DISCUSSION ITEMS

A. Faculty Prioritization (moved to Action)

B. Non-instructional Reassigned Time Group

Due to the pandemic, the non-instructional positions were rolled over from the previous year without consultation with the Academic Senate, including those positions that are appointed by the Senate. President Johnson wants to create a working group to look over the reassigned time and make sure it is serving the college effectively. This will be an action meeting at the next meeting.

C. Resumption of Dues/Scholarship Funds Requests: The requests will be sent to faculty soon.

D. EVC Natural Science Center *deferred*

E. Recording Zoom Meetings and Students' First Names

This was a legal opinion about student privacy issues concerning Zoom sessions and using the students' names. The issue can be handled by revising the names on the screen. President Johnson will forward the email regarding this.

F. Academic Senate Bylaws Revision: Term Limits for Senate Officers - deferred

X. INFORMATION ITEMS

A. Update of Standing Committees Members

The Program Review Committee has recommended that the program review cycle be kept at six-years and will be revisited at the end of this year. The Emergency Committee met and were able to get extra supplies and procedures put in place. The committee has disbanded and any concerns about Covid issues should be forwarded to the Deans.

B. District Vaccine Mandate

President Johnson directed the Senate to go to the District webpage to view the mandate. There will also be a town hall meeting regarding the vaccine mandate and how it will be handled by the campuses.

XI. ANNOUNCEMENTS AND RECOGNITION

New Senate officers President Garry Johnson, Vice President Tina Iniguez, and Treasurer Maryam Farshadfar were welcomed.

The faculty will be receiving AFT ballots today and checks will be coming soon.

XII. ADJOURNMENT: The meeting was adjourned at 4:15 p.m.

Evergreen Valley College

Academic Senate

September 21, 2021

Minutes

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Absent
Immediate Past President	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Parieda	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Absent

Guests: Janina Espinoza, Matais Pouncil, Robert Gutierrez, Grace Estrada, Robbie Kunkle, Vicki Brewster, Alex Lopez

- I. CALL TO ORDER: President Garry Johnson called the meeting to order at 3:03 p.m. via Zoom
- II. ADOPTION OF AGENDA: The Agenda was adopted unanimously
- III. APPROVAL OF MINUTES: The Minutes were approved with changes.
- IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)
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Vice President Tina Iniguez reported that there will be a Transfer Fair this coming Friday via Zoom, and there are a number of colleges who will be in attendance, including some Ivy League universities.

There will be a virtual community meeting Wednesday night to discuss the rebranding of the adjacent 27 acres. Anyone wishing to attend should contact President Johnson for the link.

- V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM
 1. All College Curriculum Committee (ACCC): Eric Narveson

2. Student Learning Outcomes (SLOAC):
Grace Estrada reported that the committee has had its first meeting and is discussing goals relevant to accreditation. She hopes to have 100% compliance for courses offered in Spring and Fall of 2021. The Deans and the faculty have to collaborate and identify which courses will be offered in Fall, 2022.
3. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin
4. Staff Development: John Kaufmann
5. Guided Pathways: Laura Garcia
6. Distance Ed (DE): Tejal Naik
7. Campus Technology: The District Technology Committee has been reestablished. Chair Steve Mentor and another faculty member will be on that committee.
8. Budget Committee:
Chair Lisa Hays was not in attendance today, but sent a statement, which President Johnson read: The committee is working on its goals and wants to be educated about how much money there is, how much money is left over and where to spend it. They would like to know what their role is and be involved in how discretionary funds are spent. The committee hopes to get an update on resource allocation from VP Alexander tomorrow.
9. College Safety and Facilities Committee: Vincent Cabada
10. Student Equity: Victor Garza
11. District Academic Senate (DAS) Tina Iniguez/Laura Garcia:
The committee did not meet, but presented a webinar on non-credit education. There will be a DAS retreat and an agenda is being planned.
12. District Budget:
President Johnson reported that the budget was presented and adopted at the last board meeting and there is a copy of it on the District web page in board docs.
13. District Council:
The main discussion focused on the latest vaccine mandate. There was a townhall regarding this and a recording of the presentation is available.
14. RAM Operational Committee: President Johnson will serve as chair, and has identified someone who will alternate with him. The committee has not met yet.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson has been working with the Marketing department and the Webmaster, Shashi Naidu, about the faculty end of year checklist, which will be housed on the Senate's web page. The web page should be up by mid-November before the new college web site is up. The checklist is voluntary.

The new contract has been ratified by the AFT and includes 10% released time for faculty mentorship. There is currently no formalized process and he will be working with AFT President Phil Hu.

VII. CONSENT ITEMS

A. Screening Committees

B. TRC

1. Michael Cortese: Mark Bernbeck (faculty choice) and David Ames (Dean's choice)
2. Manuel Rosas: Carmen Solórzano (faculty choice) and RJ Ruppenthal (Dean's choice)
3. Natasha Lucio: Robert Brown (faculty choice) and RJ Ruppenthal (Dean's choice)

C. Peer Review

1. William Nguyen: Peer Evaluator: Nasreen Rahim
2. Lorena Mata: Peer Evaluator: Nancy Lin
3. Heather Ott: Peer Evaluator: Lorena Mata

C. Standing Committees

1. Guided Pathways Co-chair: Laura Garcia
2. DE Coordinator: Tejal Naik

D. Statewide OERI Committee: Ly-Huong T. Pham

E. Faculty Prioritization Committee: Laura Garcia

VIII. ACTION ITEMS

A. SLO Handbook - deferred

B. Screening Committee

The screening committee form has been updated to better reflect current terminology.

A motion was made to approve the screening committee form. The motion was seconded and passed.

C. Non-instructional Reassigned Time Group

President Johnson would like to form this committee, which exists at SJCC, and other colleges throughout the state. It was stressed that the administration and leadership from the Senate be on the same page. President Johnson would like volunteers for the groups. Vice President Tina Iniguez and Senators Kelly Nguyen-Jardin, and Charlie Kahn-Lomax agreed to participate.

A question was raised on the difference between released time and reassigned time. President Johnson explained that released time is non-instructional and instructional time adds up to a 100% load. Reassigned time is beyond 100% and is considered overload in order to fulfill various tasks. It was suggested that the committee work to achieve common language and publish that information in the catalog.

D. Juneteenth Resolution (moved from discussion)

President Johnson shared the Juneteenth Resolution. A motion was made to adopt the resolution. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization

The Senate-approved list from last year was forwarded to President Gilkerson and was followed by a meeting with President Johnson and Vice President Tina Iniguez. EVC will be hiring a total of 12 new faculty this year. Some factors in making hiring decisions are which vacancies are due to retirement (or other separation from the campus), and maintaining the status quo versus hiring growth positions. Senators were asked to go back to their divisions and start the process of requesting faculty positions. The Faculty Prioritization committee meets tomorrow and Senator Laura Garcia will be joining the committee.

B. Non-instructional Reassigned Time Group (addressed as an action item)

C. Recording Zoom Meetings and Students' First Names (Dr. Pouncil)

An email was sent regarding a legal opinion on Zoom recording and student privacy. Recording of classes is permissible under FERPA, if students are told in advance that the session is being recorded.

D. Academic Senate Bylaws Revision: Term Limits for Senate Officers

President Johnson would like the bylaws reviewed in general, updated if necessary, and to begin a discussion on term-limits for Senate Officers. Senators Tejal Naik and Emily Banh volunteered to review the bylaws with President Johnson.

E. Juneteenth Resolution (moved to action)

A motion was made to move this to action. The motion was seconded and passed.

F. Ohlone Resolution

Senator Arturo Villarreal discussed the resolution and would like Senate support for it. The document was shared with the Senate and edits were made. Senator Villarreal will send an amended version to the Senate. Most educational and community institutions have submitted letters in support of the resolution. This will be action item at the next meeting and a suggestion was made to invite Valentin Lopez to speak on the issue.

G. IEPI Master Plan

The Senate has been asked to write a statement focusing on instruction and curriculum as part of the IEPI Master Plan regarding equity and anti-racism. The first task is to research and discuss modifications to the curriculum approval process to include explicit responses on course program/development to meet the specific needs of racially minoritized students and equitable outcomes. The second is investigate adopting an anti-racism equity institutional learning outcome and syllabi statement. These specific tasks fall under the purview of 10+1. President Johnson would like to create a work group and will send out the document. Professor Grace Estrada would like to be a part of the group and suggested that Curriculum Chair Eric Narveson be also included.

I. Education Master Plan

President Johnson reported that he has been meeting with President Gilkerson and the Education Master Plan committee and it is on the docket for this year. He will provide more details at the next Senate meeting.

J. Senate Goals

President Johnson would like the Senate to consider some new goals. He will be sending them out for comments.

X. INFORMATION ITEM

A. District Vaccine Mandate

President Johnson reminded the Senate to view the latest townhall meeting regarding the mandate.

XI. ANNOUNCEMENTS AND RECOGNITION

Area B Meeting

There will be an event during Latinx Heritage Month presented by Dr. Carlos Sanchez, SJSU professor.

Fall 2021 Plenary Session – Senators were encouraged to attend the meeting virtually.

<https://www.asccc.org/events/2021-11-04-150000-2021-11-06-230000/2021-fall-plenary-session-hybrid-event>

There will be a meeting about student housing feasibility.

XII. ADJOURNMENT: The meeting was adjourned at 4:20 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES
OCTOBER 5, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Parieda	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Bahn	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Absent

Guests:

Matais Pouncil, Grace Estrada, Lisa Hays, Eric Narveson, David Hendricks, John Kaufmann, Robbie Kunkle, Victor Garza, Steven Mentor, Angelina Loyola, Sarai Miniñares, Maniphone Dickerson

- I. CALL TO ORDER:** President Garry Johnson called the meeting to order at 3:02 via Zoom
- II. ADOPTION OF AGENDA:** The agenda was approved unanimously.
- III. APPROVAL OF MINUTES:** The minutes were approved with changes.
- IV. PUBLIC COMMENTS** (limited to 3 minutes per person/5 minutes per item)
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OER Chair Angelina Loyola gave an update about what the committee is working.. The committee will be holding webinars in November and December. She is one of the 10 liaisons in the state working on a pilot program to create videos for students on textbook costs and OER.

- V. COMMITTEE CHAIR REPORTS** (3 minutes per report as needed)
 - 1. All College Curriculum Committee (ACCC):** Eric Narveson
 The committee’s upcoming meetings are giving priority to Ethnic Studies courses so students can fulfill the new Area F requirements.
 - 2. Student Learning Outcomes (SLOAC):** Grace Estrada
 Chair Grace Estrada announced a change to the meeting times, which will be from 9:00 to 10:00. She shared the committee’s goals and share the SLO breakdowns by divisions.

3. Institutional Effectiveness Committee (IEC)

Chair Fahmida Fakhruddin sent an update: 22 Comprehensive Program Reviews and 8 Mini Program Reviews are due this year. Starting this year, they will be using CurriQunet for submitting program reviews. In accordance with the recommendation of the Academic Senate Program Review Ad hoc Committee, for the first time this year, IEC has provided Program Review Templates with prepopulated data to the program review authors. IEC assigned the mentors and second readers to the program review authors and 3 Program Review Training Sessions were held for the program review authors last week.

4. Staff Development: John Kaufmann

The committee is in the process of streamlining the application form and considering changing the name to the Professional Development Committee.

5. Guided Pathways: Laura Garcia

The committee is meeting tomorrow and an update will be given at the next Senate meeting.

6. Distance Ed (DE): Tejal Naik

The committee wants to add more members to the committee, by both increasing division membership and adding additional new positions to comply with local, state, and federal guidelines. The committee would like a POCR budget of \$20,000 per year, which SJCC receives.

7. Campus Technology: Steven Mentor

The committee will be working with V.P. Alexander to determine how the CTC will manage technology requests. They will also be working on digital literacy, gathering data on student needs, and getting a sense of what students and faculty want in terms of remote versus face-to-face instruction. They are also addressing Zoom and Canvas training and Zoom recording privacy.

8. Budget Committee: Lisa Hays

The committee has been reviewing their goals, and learning about the budget so they can create a handbook—which will be shared with anyone who also wants to learn about the budget. She will ask more students to be on the committee and will send information for the Senators to share with their divisions.

9. College Safety and Facilities Committee: Vince Cabada

10. Student Equity: Victor Garza

A survey was shared about the ethnic climate on campus which showed a significant difference in test results in African-American students and other ethnic groups. The committee will be working with AFFIRM-Emoji students to see how they compare with African-American students who are not involved with the program.

11. District Academic Senate (DAS) Tina Iniguez/Laura Garcia

There is an upcoming webinar on Guided Pathways, on October 22nd from 11:00 a.m. to noon, with ACCC giving a presentation.

12. District Budget: Garry Johnson

13. District Council: Garry Johnson

The districtwide vaccine mandate and the deadline of November for students to be fully vaccinated were discussed.

14. RAM Operational Committee: Randy Pratt/Garry Johnson

The committee has not yet met, and there is time allotted for meetings with the SJCC counterparts. More members have been added from the District Office and there will be a two-day workshop.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

- President Johnson reported that he and Judith Bell, from SJCC, met with Chancellor Breland and asked for his support for a reassigned time committee.
- He has been working with VP Council about faculty prioritization and asked the Senators to go back to their divisions and working on the faculty prioritization applications. The deadline is October 22nd. President Johnson is still trying to get information from Human Resources about which faculty members have either resigned or retired.

- Work is still being done to collate standing committee members and most deans have responded to his request for a list.
- The IEPI Master Plan has been sent to SLOAC and will include a syllabus statement on anti-racism; there is a \$200,000 grant associated with IEPI work.
- The end of semester checklist is up on the Senate web page and was shared.

VII. CONSENT ITEMS

A. Screening Committees

1. **Project Supervisor (WI):** Andrea Mena

B. TRC

C. Peer Review

D. Standing Committees

VIII. ACTION ITEMS

A. **Ohlone Resolution:** The amended resolution was passed unanimously.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization

President Johnson asked the Senators to go back to their divisions and start the process of requesting new hires for their areas. A question was raised about specifically requesting bilingual counselors.

B. Senate Goals

President Johnson shared the Senate goals for the academic year and they are:

1. Complete the reassigned time committee formation and process.
2. Complete the Senate portion of the IEPI master plan.
3. Complete the prioritization process for a minimum of 12 positions and complete revisions of the process.
4. Work on the intensive laboratory evaluation work group.

A suggestion was made to add a timeline to the goals. This will be an action item at the next meeting.

C. Academic Senate Bylaws Revision: Term Limits for Senate Officers

The subcommittee has met and discussed possible revisions. The revisions were shared and discussed. The term lengths for Senate President and officers should be two-years due to the steep learning curve. It was suggested that the use of "term-limit" be replaced with "term-length." The position of parliamentarian was discussed and it was noted that the use of parliamentarian is used on a paid consultant, as needed in the District. There are many campuses Senates who use faculty as parliamentarians. The SJCC Senate will be consulted about how they use theirs. This will be an action item on the next agenda following additional research.

D. Non-Instructional Assignment (NIA) Sub Committee Report

The subcommittee met last week and crafted a list of tasks that will be further discussed at the next meeting non-instructional faculty. The comparison of EVC to SJCC showed a disparity between the two colleges, with SJCC having a higher number of non-instructional faculty positions and more money being allocated for that purpose. The committee came up with a charge to create a task force. The committee will obtain the NIA information from SJCC for their next meeting

E. IEPI Update

There was a recommendation from SLOAC, Grace Estrada to modify the existing learning objectives to include diversity and equity, rather than adding another objective.

X. INFORMATION ITEMS

A. **Education Master Plan** – deferred

B. Honors Program Update

Professor Dave Hendricks would like to reinvigorate the program, whose numbers were negatively impacted by the pandemic. He asked the Senators to share information about the program with their divisions.

XI. ANNOUNCEMENTS AND RECOGNITION

- Arturo Villareal for his session for DAC with Dr. Carlos Sanchez for Latinx Heritage and his work on the Ohlone Resolution.
- Jose Sanchez, Counselor/Transfer Coordinator, was recognized for the transfer event that took place last week.
- The Fall Plenary Session is coming up on November 4th to the 6th and anyone who would like to attend should email President Johnson.
- This is Filipino Heritage month and tomorrow there will be an event at noon.
- The Area B meeting will be held on October 15th.

XII. ADJOURNMENT: The meeting was adjourned at 4:52 p.m.

Evergreen Valley College

Academic Senate

Minutes

October 19, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
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Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Absent

Guests:

Matais Pouncil, Grace Estrada, Lisa Hays, John Kaufmann, Robbie Kunkle, Maniphone Dickerson, Leslie Williams, Huma Saleem, Elaine Ortiz-Kristich, Binh Vo, Lisa Bell, Kathy Jasper, Robert Gutiérrez, Henry Estrada, Alex Lopez, Carmen Solorzano

- I. **CALL TO ORDER:** President Johnson called the meeting to order at 3:03 p.m. via Zoom
- II. **ADOPTION OF AGENDA:** The agenda was unanimously approved with a change
- III. **APPROVAL OF MINUTES:** The minutes of October 5, 2021 were approved as amended.
- IV. **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- V. **COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM**
 1. **All College Curriculum Committee (ACCC):** Eric Narveson
 2. **Student Learning Outcomes (SLOAC)**
Chair Grace Estrada shared the SLO data from last meeting, which showed that SLO assessments have doubled from the previous SLOAC meeting. A question arose about course deactivations; Dr. Estrada encourages faculty to carefully consider deactivating courses that have not been offered in the past few years, unless related to a program and reducing their SLOs. Vice President Pouncil will send out a list of courses that have not been offered in the last two-years. A question came up about new courses that were offered during the pandemic, and how those are affected. she said if the courses are offered in Spring, 2022 they still need to be assessed. Adjunct faculty will be

compensated for their work on SLOs, if there are no fulltime faculty to do the report. This will be on the agenda as a discussion item.

3. Institutional Effectiveness Committee (IEC): Fahmida Fakhruddin

4. Staff Development

Chair John Kaufmann said the committee has been working on a new-faculty mentoring program and working on a document which will be presented at the next Senate meeting. The work continues on the committee's new name. The conference form is being updated and should be available for Spring and Summer conference. The conference funds are skewed due to the District travel mandate. It was noted that conferences held in certain states cannot be funded.

5. Guided Pathways: Laura Garcia

The committee will be having collegewide town hall on November 15th, at 12:00 p.m.

6. Distance Ed (DE)

Chair Tejal Naik reported that there will be three modalities for classes: asynchronous, hybrid, and on campus since the District is no longer operating in emergency pandemic status.

7. Campus Technology: Steven Mentor

8. Budget Committee

Chair Lisa Hays reported that two new managers have joined the committees, and they still a faculty member from Business and Workforce. The committee goals for this year are to be more involved in the budget process, full transparency, and how funds are being spent. EVC has received 32 million dollars from HERF and the CARES act. EVC received approx. \$32M total. \$22M for students and expensed \$14M so far. Institutional is \$10M and must be for Covid related expenses. Expensed \$8M so far on equipment, training, personnel, 508 compliance, food services and many more. Vice President Pouncil explained that \$50,000 will be allocated to each division the division deans will work with faculty to submit proposals for Covid expenditures, which are due by June 20, 2022.

9. College Safety and Facilities Committee: Vince Cabada

10. Student Equity: Victor Garza

11. District Academic Senate (DAS) Tina Iniguez/Laura Garcia

The DAS discussed faculty prioritization, the upcoming guided pathways work shop, instructional modalities, and the reopening of the District.

12. District Budget: Garry Johnson

13. District Council: Garry Johnson

14. RAM Operational Committee

There is a two-day retreat planned. Budget Chair Lisa Hays may be included in the retreat.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson represented the Senate at the Filipino awareness events as well as the undocumented student event.

He recorded an interview with Jackie Johnson for International Coming Out Day, which is posted on YouTube.

He wrote the Governor in support of the adjunct faculty load, which had been vetoed by the Governor. He will be meeting with the President and Vice President of the Board with Judith Bell and Alex Lopez. He is still trying to get information from Human Resources about how faculty who have left the District, which he eventually got from the Chancellor's Office. It was suggested that more past data be sought. There will be twelve new hires: eight replacement hires and four more new positions.

VII. CONSENT ITEMS

A. TRC

B. Peer Review

1. Arthur College by Robert Brown
2. Robert Brown by Michael Risso
3. Lucia Lawson by Loc Lam
4. Edward Van Hagen by Mark Bernbeck
5. May Chen by Lisa Hays
6. Henry Estrada by Teck Ky
7. Alfred Gonzalez by Lisa Hays
8. Lisa Hays by May Chen
9. Teck Ky by Bob Lombard
10. Azita Tavarna by May Chen
11. Cynthia Burnham by Robert Knight
12. Sithparran Vanniasegaram by Robert Knight
13. Celso Batalha by Michael Masuda
14. Preeti Srinivasan by Charles Chau
15. Abdie Tabrizi by Celso Batalha
16. Laimi Cong-Huyen by Tin Quach
17. Robert Knight by Cynthia Burnham
18. Laimi Cong-Huyen by Tin Quach
19. Charles Chau by Preeti Srinivasan
20. Bonnie Brown by Preeti Srinivasan
21. Sravani Banerjee by Robin Hahn
22. Phuong Banh by Kelly Nguyen-Jardin
23. Leticia Burke by Sravani Banerjee
24. Rachel Cohen-Reyes by Carmen Solorzano
25. Robin Hahn by Sravani Banerjee
26. Helen Han by Ken Jardin
27. Sara Jacome-Thompson by Hoa Nguyen-Wong
28. Ken Jardin by Helen Han
29. Lana Strickland by Rachel Cohen-Reyes
30. Todd Marvin by Scott Wilson
31. Richard Longacre by William Nguyen
32. Carmen Solorzano by Rachel Cohen-Reyes
33. Scott Wilson by Todd Marvin
34. Huma Saleem by Steven Mentor

C. Standing Committees

1. SLOAC: Tram Pham

VIII. ACTION ITEMS

A. Academic Senate Bylaws

A motion was to approve the bylaws with the revisions. The motion was seconded and passed unanimously. The new bylaws will go into effect Spring, 2022 cycle. The corrected version will be sent to the Senate office for posting to the EVC webpage.

B. Senate Goals

A motion was made to approve the Senate goals as amended. The motion was seconded and passed unanimously. Senator Maryam Farshadfar will serve on the committee and discuss lab concurrency.

C. Volunteers to Serve on Honors Workgroup

President Johnson asked the Senators to go back to their divisions for volunteers.

D. DE Committee Expansion

Various issues were discussed about the proposed expansion, such as increasing the committee would make it more difficult to achieve a quorum and difficulty in getting two representatives from smaller divisions. Combining smaller divisions was mentioned as a possibility. The importance of having classified professionals was stressed and a suggestion was made to have a program assistant to help with tasks for the committee. Teaching modalities and further training for faculty need to also be discussed by the Distance Education committee. This will be an action item at the next meeting.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Parliamentarian - deferred

B. DE Requirements and Support for Faculty and DE Plan– deferred

C. Diversity and Equity - deferred

X. INFORMATION ITEM

A. Governance Handbook

President Johnson and President Gilkerson will be updating the Governance Handbook, which has not been updated since 2012. They would like volunteers to help with the update.

B. IEPI Update

Professor Narveson asked for Curriculum Committee members to work on IEPI.

C. Fall Plenary: Senators who would like to attend should complete their paperwork.

D. Mentorship Update - removed

E. Reassigned Time Workgroup Update

The workgroup met last week and discussed expanding their charge, committee membership, various timelines and review periods, and interviewing candidates for when more than one has applied for the position, funding sources, and reporting back to the Academic Senate.

XI. ANNOUNCEMENTS AND RECOGNITION

- Deadline for New Hires positions is October 22, 2021
- SBCAE Members Katherine Jasper, Binh Vo, Rachel Cohen-Reyes, Huma Saleem were thanked for their work, which the members shared with the Senate.

XII. ADJOURNMENT

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E
MINUTES

NOVEMBER 2, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Parieda	Absent
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Bahn	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Absent
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests:

Matais Pouncil, Eric Narveson, Fahmida Fakhruddin, Grace Estrada, Lisa Hays, John Kaufmann, Robbie Kunkle, Vince Cabada Leslie Williams, Henry Estrada, Alex Lopez, Carmen Solorzano, Colleen Calderon, Alex Lopez, Henry Estrada

- I. CALL TO ORDER:** President Johnson called the meeting to order at 3:03 p.m. via Zoom
- II. ADOPTION OF AGENDA**
- III. APPROVAL OF MINUTES:** The Minutes of October 19, 2021 were approved as submitted.
- IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.
- V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM**
 - 1. All College Curriculum Committee (ACCC)**
Chair Eric Narveson reported that the committee is going forward with courses, and are now beginning to observe AB 361, the new rule about the Brown Act, which they must agree as a committee to meet each month.
 - 2. Student Learning Outcomes (SLOAC)**
Chair Grace Estrada reported that the progress with SLOs has stalled and is concerned. She asked the Senators to turn in their assessments. There are programs that need updating and she is communicating with division deans about that.
 - 3. Institutional Effectiveness Committee (IEC)**
Chair Fahmida Fakhruddin reported that Institutional Self Evaluation Report (ISER)- The tri-chair committees are working with the lead writers in preparing their first draft. The Educational Master

Plan has 24 comprehensive program reviews and she shared the EMP guiding principles and timelines.

4. Staff Development

Chair John Kaufman starting to focus on the January PDD. They are also working on the mentorship program.

5. Guided Pathways

Tri-Chair Laura Garcia reported that Vice President Matais Pouncil sent out a save-the-date for a townhall meeting on November 15, about AB 705, guided pathways, and assessments. If any Senators are updating their certificates or degrees, they should contact their deans.

6. Distance Ed (DE)

Chair Tejal Naik reported that the committee have been working on plans for the coming year. Some of the work being done is working on board policies that focus on distance education, and self-evaluation for faculty who are teaching online, which will be launched in the Spring semester. Regular contact-hours will now be referred to as regular substantive interaction and required by state and federal guidelines. She will present more information at the next meeting.

7. Campus Technology: Steven Mentor

8. Budget Committee

Lisa Hays reported that the committee is still defining its role in the budget process. She reminded the Senate that HEERF (CARES) funding is still available, and they should check with their deans to get the funding. Lists of needs will be collected by deans and sent to VP Pouncil. The lists will then be presented to college council at their November 22, 2021 meeting, and then to the Budget committee on December 8, 2021.

9. College Safety and Facilities Committee

Chair Vince Cabada shared the committee's recent activities: wellness stations that have been placed in all inside of all our buildings and classrooms which provide barriers in high-contact areas, masks, hand sanitizers, and wipes. He also noted the difficulty of contacting students via email about safety issues and exposure notices, and believes many students are not utilizing their District email accounts.

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Vice President Tina Iniguez said they will have their meeting next week, and the main topic is the plan for reopening the campuses.

12. District Budget

13. District Council

President Johnson reported that the big issue is the District vaccine mandate and how to increase compliance. He believes there is a discrepancy between the compliance numbers for the county and for the district, which is suspected to be higher than those reported, and that possibly the students are not uploading their vaccination information. It was mentioned that students cannot register for classes without proof of vaccination. There is the expectation that the campus will return to 70% in-person classes. AP 7330 was discussed and not passed, but is currently in use and will be forwarded to the policy committee.

14. RAM Operational Committee

President Johnson is still working on getting Lisa Hays a seat on the committee and an invitation to the retreat.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

The Governance Manual is being updated.

- * The credit for learning release-time position job description is being developed. The AB705 committee has met and is resuming its work, which was stalled by the pandemic. There is a 705 coordinator for ESL planned and work is being done on the job descriptions; other departments may be getting coordinators as well.

- * The Faculty Prioritization committee has met twice and received 33 faculty hire requests. The requests will be forwarded to the College Council.
- * ISER is proving to entail a lot of work and President Johnson would like the participants to receive compensation for their work.
- * President Johnson will be attending the fall plenary session in person and invited the Senate to join the session virtually.

VII. CONSENT ITEMS

A. TRC

B. Peer Review

- | | |
|--|---|
| 1. Tin Quach by Shanna Erickson | 10. Eric Narveson by David Hendricks |
| 2. Hoa Nguyen-Wong by Sara Jacome | 11. Ralph Nichols by Arturo Villarreal |
| 3. Mark Gonzales by Leslie Williams | 12. Felicia Perez by Randy Pratt |
| 4. Cindy Bevan by Karen Rowe | 13. Karen Rowe by John Carrion |
| 5. John Carrion by Ambica Gill | 14. Arturo Villarreal by Frank Espinoza |
| 6. Frank Espinoza by Arturo Villarreal | 15. Leslie Williams by Mark Gonzales |
| 7. Ambica Gill by Karen Rowe | 16. Randy Pratt by Felicia Perez |
| 8. David Hendricks by Eric Narveson | 17. Melody Barta by Robert Brown |
| 9. Sylvia Min by Mark Gonzales | 18. Robert Brown by Melody Barta |

C. Standing Committees

1. Faculty Workgroups for the SBCAE

ABE (Adult Basic Education):

Al Gonzalez
Celso Batalha
Manjit Kang
CTE
Melody Barta

AWD (Adults W/ Disabilities)

Ali Arid (Tutoring Center Coordinator)
ESL
Rachel Cohen
Kathy Jasper

VIII. ACTION ITEMS

A. DE Committee Expansion – no action

B. Course Deactivation

There are a number of courses that need to be looked at for deactivation and revision, especially if it has not been done in six years or longer, unless it is a program, certificate, or a degree of some kind, and not a stand-alone class. It needs to be offered at least every other year or deleted from the catalog—it was always be reactivated, if necessary.

D. Formalization of 10% Release Time Agreement for Faculty Mentors-deferred

E. Name Change for the Staff Development Committee

Previously, the name change for the committee was discussed, Chair John Kaufmann shared the proposal. A motion was made to approve the name change. The motion was seconded and passed unanimously.

F. Faculty Mentorship

Chair John Kaufman and President Johnson have been working on formalizing the mentorship program description. Professor Kaufmann shared the document, which was sent to the Senate. Five percent release-time was offered for participation by HR, when 10% was requested. This will be addressed between the District and the AFT. This is especially crucial and time-sensitive, since there will be a large group of new faculty hires soon who will benefit greatly by a mentorship program. The question of mentors being evaluated on their mentoring was raised, as well as other details still need to be addressed. Vice President Pouncil will agendize the topic at the next dean's meeting. Professor Kaufmann will note the edits that were discussed and incorporate them into the document. A motion was made to approve the mentorship program as written. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Parliamentarian

President Johnson believes that utilizing a parliamentarian should be on an as-needed basis. There was a question about how to determine when the services of a parliamentarian, and one was hired when the meetings got contentious or chaotic, and the Brown Act or Roberts Rules of Order needs clarification. Alex Lopez relayed his experience at SJCC with the use of a state-certified parliamentarian, who is paid at the current faculty rate.

B. DE Requirements and Support for Faculty and DE Plan

The DE committee is revising the DE plan, since the one published to the web site is over six-years old and they do not have board policies on regular substantive contact. The committee is working on it and plans to have it done by December, and the expansion of the Distance Ed. Committee will help, with the additional members available to assist with the extra work. Regarding the committee's proposed expansion, it was emphasized that each division, even those with two members on the DE committee, would have one vote per division. The committee will work out the details on its expansion and report back to the Senate with their consensus.

C. Diversity and Equity - deferred

D. IEPI Update

Curriculum Chair Eric Narveson gave an update on the IEPI Ad Hoc committee, which consists of himself, Mark Bernbeck, Patricia Tarado, Manny Kang and Melissa-Ann Nievera-Lozano. They will probably work primarily by email but will brainstorm how anti racism can be embedded into curriculum process. He would like to have more faculty join the committee to increase diversity, inclusion and equity. SLOAC will be having a special meeting to specifically address the ILOs and an agenda will be sent out soon.

E. Campus SLOs: Sylvia Min - deferred

F. Credit for Prior Learning Job Description - deferred

G. Faculty Reassigned Time

Vice-president Tina Iniguez shared the charge and the timeline for the Faculty Reassigned Time Task Force. There will be two paths for reassigned time: one from the Academic Senate and one from administration and/or divisions. There will be multiple timelines depending on when the assignment would begin.

X. INFORMATION ITEM

A. Intensive Lab Workgroup

This is a part of the goals of the Senate for this academic year and there will be more work done in spring, 2022. President Johnson would like to recruit more members for the workgroup.

XI. ANNOUNCEMENTS AND RECOGNITION

Faculty who have been working on the faculty prioritization were thanked.

Janice Assadi was recognized for doing Covid exposure notices and contact tracing.

The Senators were reminded to look at the resolutions that will be discussed at the plenary session.

XII. ADJOURNMENT: The meeting was adjourned at 5:15 p.m.

EVERGREEN VALLEY COLLEGE
A C A D E M I C S E N A T E

MINUTES

NOVEMBER 16, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Present
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Parieda	Absent
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Bahn	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Absent
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests:

Matais Pouncil, Eric Narveson, Grace Estrada, Lisa Hays, Lisa Bell, Sylvia Min, John Kaufmann, Robbie Kunkle, Vince Cabada Leslie Williams, Alex Lopez, Carmen Solorzano, Steven Mentor, Vicki Brewster, Antoinette Herrera, Robert Gutierrez

I. CALL TO ORDER

II. ADOPTION OF AGENDA: The agenda was adopted with corrections.

III. APPROVAL OF MINUTES: The minutes of November 2, 2021 were approved with changes.

IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Chancellor Breland announced his resignation and will be relocating.

Persons should not be permitted to anonymously attend Senate meetings via Zoom.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported that the last meeting is December 7th. The committee has been updating and deactivating a large number of courses. He advised faculty, before deactivating courses, to check if those courses are needed for a degree or certificate. At the recent plenary

session, Resolution 9.01 was passed regarding the addition of culturally responsive curriculum to include equity mindedness and anti-racism to course outlines of record requirements in Title five.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada reported that instead of changing just the Social Responsibility ILO, they will be modifying 4 of the 5 ILOs. ILOs that are up modification are Communication, Inquiry and Reasoning, Information Competency, Social Responsibility, Personal Development. The syllabi statement will be discussed at the December 10 meeting

3. Institutional Effectiveness Committee (IEC): Fahmida Fahkrudin

4. Staff Development

Chair John Kaufmann said the committee is still using the original name of the committee until it is approved by the College Council. He will be filling a vacancy and will report on it at the next Senate meeting. Work on the January PDD and mentorship continues.

5. Guided Pathways:

Tri-chair Laura Garcia reported that the committee has postponed their December 1st townhall meeting and is looking forward to the new web page.

6. Distance Ed (DE)

Chair Tejal Naik reporting that they are working on board policies and are almost ready for approval. The committee is planning to launch the self-reflective assessment survey in Spring and working to update the web page.

7. Campus Technology

Chair Steven Mentor reported that they are working the new accreditation standards and the new the single sign-on process went well. He reminded the Senate that it is important that students are able to access their email, so they will be able to upload their proof of vaccination. He would like to survey students and faculty to see which teaching modalities are preferred: distance education, fully synchronous, and hybrid. Other issue being addressed are cyber security, fire drills, having speakers discuss transitioning to a new normal, and work/life balance.

8. Budget Committee

President Johnson read the update in Chair Lisa Hays' absence. She stated that they are working on dividing money between the campuses and the District Office. She praised the work of the Academic Senate members from both colleges, who reminded the accountants that students are their number one priority.

9. College Safety and Facilities Committee

Chair Vince Cabada reported that the committee is working with the CTC to encourage students to utilize their campus email. They are getting ready for the ISER.

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Vice President Tina Iniguez reported that DAS met last week and discussed the resolutions passed at the plenary session which focused on critical race theory, AB 928, equity gaps in STEM, and HyFlex instruction. She also asked the Senate to be vigilant about Assembly bills.

12. District Budget

13. District Council

President Garry Johnson reported on the emergency order communicable disease policy; it did not pass and will be revisited by the College Council.

14. RAM Operational Committee

The Ram operational meet for two days, and will be meeting again in December. The committee has been discussing a funding model to use and the two colleges are working together in unity The Milpitas site now has its own budget and FTEs

15. Accreditation/ISER: There will be another meeting tomorrow.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson gave a report on last week's retreat, which had a facilitator. There was discussion on four priorities: Increasing technology modalities of teaching, increasing enrollment, including more diversity, equity, and inclusion in all aspects, and increasing student success, including transfers. Also discussed was the eastside expansion and student housing. He is working on the master plan with President Gilkerson. There is a new Brown Act requirement where a governing body votes at each meeting to decide if the meetings will be held face to face or virtually. This will be on the next agenda.

VII. CONSENT ITEMS

A. Screening Committees

- 1. Staff Assistant II (Nursing):** Lisa Bell

B. Standing Committees

- 1. District Technology:** Tejal Naik

VIII. ACTION ITEMS

A. DE Committee Expansion

DE Chair Tejal Naik said that the committee decided to keep the division representatives at one per division, and are now requesting for an additional five members to include the constituency groups. A motion was made to accept the membership changes. The motion was seconded and passed unanimously.

B. Formalization of 10% Reassigned Time Agreement for Faculty Mentors

President Johnson gave an update and referenced the AFT conference about reassigned time, and after debate, it was clarified that the ten percent is for the entire academic year, not per semester. There was no action taken today.

C. Faculty Mentorship

President Johnson reported that faculty mentorship program should be available in Spring, 2022.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Credit for Prior Learning Job Description

The process has not begun on campus and needs to be established as soon as possible. Administration wanted to split the 40% load and make it a 20% for both the credit for prior learning and guided pathways positions, which the Senate opposed. The Guided Pathways position should have remained at 40%, but is currently 20%. Senator Laura Garcia explained that last year the State required colleges to approve a board and a BP and an AP on credit for prior learning. CPL is in the policies and in the catalog, but there is currently no process. Someone who has had military experience was suggested for the position. If the Senators have any questions, they should contact VP Pouncil.

B. Senate Retreat

President Johnson would like to hold a Senate retreat at the end of the Spring 2022 semester. If the pandemic situation improves, he would prefer it be an in-person event. He suggested having speakers, working on some current issues, and brainstorm about these issues. President Johnson, VP Tina Iniguez, Eric Narveson, Senators Emily Bahn, Brian Gott, and Maryam Farshadfar will help with the retreat.

C. Faculty Prioritization

President Johnson acknowledged committee, including Vice President Pouncil, which reviewed and prioritized 34 faculty hire requests over two days. He explained the process of compiling the prioritization list, which including growth and replacement hires. The final list will be submitted to the College Council for action. It was pointed out that faculty numbers are still decreasing in general, despite the increasing budget.

- D. BP/AP 3430** - deferred
- E. BP 3410** - deferred
- F. AP 3435** - deferred

X. INFORMATION ITEM

A. Participatory Governance Model

This has been formerly referred to as Shared Governance. President Gilkerson, President Johnson, and Vicki Brewster has been working on the model. President Johnson will be contacting committee chairs to understand their processes and structures to keep the model current. He referred the Senators to the EVC web page, which will be updated.

B. AB 705 ESL Coordinator

Dean Robert Gutierrez, VP Pouncil, and President Johnson to discussed the position as an NIA position. This will be on the next agenda.

C. IEPI Update

There are three main committees involved ACCC, IEC, and SLOAC who will share updates.

D. Plenary Session

President Johnson acknowledged and thanked the Senate members Robby Bodden, Laura Garcia, Charlie Kahn-Lomax, and Tina Iniguez who joined the session virtually. Some of the resolutions that were passed were adding culturally responsive and anti-racism to the course outline and curriculum, Hyflex course delivery. There were breakout sessions on various assembly bills, non-credit education and the ethnic studies requirements. One of the highlights was the speaker, Dr. Buui, who is an anti-racism scholar. President Johnson encouraged the Senators to attend the session in Spring.

D. Area B

There were discussions around of AB 927, which is the bill which says that community colleges can offer 30 new baccalaureate programs per year. EVC currently has 15 baccalaureate programs, and will be adding 30 more each year.

F. Faculty Training for Disaster Preparedness

The Distance Education committee has been discussing faculty training in case of another emergency order or other types disasters occur. The DE committee will coordinate with the Safety and Facility Committee to formulate a general disaster plan.

XI. ANNOUNCEMENTS AND RECOGNITION

A reminder to announce to students that the last day to drop classes is November 22nd and applications to CSU are due by November 30th.

The Student Equity and Diversity Action Committee were recognized for their speaker series on American Indians for Higher Education.

XII. ADJOURNMENT: The meeting was adjourned at 5:05

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

DECEMBER 7, 2021

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Parieda	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests:

Matais Pouncil, Eric Narveson, Grace Estrada, Lisa Hays, Henry Estrada, Sylvia Min, John Kaufmann, Robbie Kunkle, Rachel Cohen-Reyes, Jackie Johnson, Laimi Cong Huyen, Rich Longacre, Phil Hu, Beatriz Chaidez, Esperanza, Bwana Kamil, Felicia Perez, Colleen Calderon, Howard Willis, Andrea Alexander, Rob Knight, Leslie Williams, Alex Lopez, Carmen Solorzano, Robert Gutierrez, Esperanza Outeiriño

I. CALL TO ORDER: President Garry Johnson called the meeting to order at 3:02 via Zoom.

II. ADOPTION OF AGENDA: The agenda unanimously was adopted with one addition.

III. APPROVAL OF MINUTES: The Minutes were approved unanimously with changes.

IV. PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

AFT President Phil Hu shared the faculty survey results about faculty returning to in-person instruction. The majority opposes faculty returning to the classroom. There is also a question of returning to normal, which is not clearly defined considering the pandemic. He was invited to place this topic on the next agenda.

Professors Richard Longacre, Carmen Solorzano, Esperanza Outeiriño, and Rachel Cohen-Reyes shared their experiences on how remote ESL and Translation & Interpretation have impacted their students and that students would like to continue with a synchronous modality. The T and I success rates have improved and students who faced challenges because of the pandemic with in-person classes are better able to complete the program. They believe that EVC should not be forcing students to return to

campus, and to do that would negatively impact enrollment numbers, since synchronous instruction is offered at other colleges.

Professors Rob Knight, Tin Quach, and Laimi Cong-Huyen expressed their dismay about the decrease and elimination of Math 13 before the non-credit program begins. They shared background on the course and statistics from other colleges offering that level of math. Math 13 is needed as a foundation to be successful in higher level courses here and at the university level. Students who lack that foundation face failure and will seek other colleges to attend, which will cause EVC enrollment to drop.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported that the ACCC has finished their tech committee meetings and the last meeting will be this Thursday, with a full agenda. There are courses that still need to have emergency DE supplements.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada thanked Senate for its hard work and progress. SLOs are now at 62% compliance. She encouraged faculty to look at the reports and schedule accordingly for fall, 2022. She is available to help and support faculty.

3. Institutional Effectiveness Committee (IEC)

Chair Fahmida Fahkkrudin sent an update which was read by President Johnson: They have launched the Program Review module in CurriQunet on November 30th without any glitches or major issues. There were a total of 29 program reviews due this year. Out of these 29 program reviews, 22 program reviews were submitted by the November 30th deadline. The rest of the 7 program reviews requested extensions for submitting their program reviews. IEC is currently in the planning phase on how to work with divisions and programs/departments to design and implement systematic cataloging and reviewing of college procedures and practices.

4. Staff Development

Chair John Kaufmann reported that there will be an in-person PDD on January 28, 2022 and expects more activity for the committee with increased conference attendance and relaxed travel restrictions. Work on the mentorship program document continues.

5. Guided Pathways: Laura Garcia

6. Distance Ed (DE): Tejal Naik

7. Campus Technology: Steven Mentor

8. Budget Committee

Chair Lisa Hays reported that they working on the distribution of the CAREs funds to academic departments and divisions and will meet again tomorrow.

9. College Safety and Facilities Committee: Vince Cabada

10. Student Equity: Victor Garza

11. District Academic Senate (DAS). Has not met

12. District Budget: Has not met

13. District Council

President Johnson reported that there was discussion on the APs and BPs that are on today's agenda and have been approved by the policy committee.

14. RAM Operational Committee

President Johnson reported that the committee will meet again in February and will be working on the distribution of funds to the campuses.

15. Accreditation/ISER

Eric Narveson reported that there is a deadline next week to complete the initial documents.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson expressed his gratitude to all who helped the Senate work on various accomplishments such as revising the by-laws, the new faculty checklist, the shared governance manual update, faculty prioritization, resolutions, Senate committees, etc.

VII. CONSENT ITEMS

VIII. ACTION ITEMS

A. Brown Act Requirement for Governance Meetings

A motion was made to keep the meetings on Zoom and review the situation monthly. The motion was seconded and passed unanimously. It will remain on Zoom and be on the consent agenda.

B. BP/AP 3430 – Harassment and Discrimination

The policies were shared with the Senate. The BPs and APs were approved by the board without Senate knowledge or consultation. The motion was seconded and passed unanimously

C. BP 3410 – Non-discrimination

A motion was made to approve the BP. The motion was seconded and passed

D. AP 3435– Non-discrimination and Harassment Procedures

A motion was made to approve the AP. The motion was seconded and passed

E. Intersession Senate

President Johnson called for volunteers to serve on the intersession committee in case there is some pressing business that needs Senate attention. Senators Emily Banh and Tejal Naik were approved to serve during the intersession.

F. Self-reflective Assessment Survey for Online Faculty (moved from discussion)

DE Chair and Senator Tejal Naik shared and reviewed the survey with the Senate. She would like to send it to faculty in February so she can plan training and workshops as soon as possible. A motion was made to suspend the rules and move this to action. The motion was seconded and passed.

Another motion was made to approve the assessment survey. The motion was seconded and passed.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Credit for Prior Learning Job Description

President Johnson and Vice President Iniguez have been working on the job description, which was discussed today. They are requesting 40% released time and would like to get it approved quickly since this will help many different types of students to progress in their education. The job description will be sent out to the Senate to read and will be an action item at the next Academic Senate meeting.

B. Senate Retreat

There is no update and President Johnson will send out information about the first meeting for the committee.

C. Faculty Prioritization Update

President Johnson updated the Senate on the process. A list of 34 positions was presented at the College Council meeting. He would like a change to the process for faculty prioritization.

A. Self-reflective Assessment Survey for Online Faculty (moved to action)

B. Board Policy for Distance Education

Senator Naik also presented a proposal Board Policy for Distance Ed. It will be forwarded to the Policy Committee then come back to the Senates for approval. It was suggested that the Chairs of both DE committees meet and consult on the policy before any other action is taken. She will speak to her counterpart at SJCC.

C. Compliance with Vaccinations and Effects on Students

Senator Maryam Farshadfar shared concerns about enrollment and disenrollment of students who are not vaccinated and the impact it will have on adjunct if their classes are cancelled at the last

minute. Another concern was about non-vaccinated students who may come on campus to visit the bookstore other departments and causing risk and the spread of Covid. Vice Chancellor Chaidez shared some slides giving a general overview and timeline of District vaccine mandates and compliance. Vice President Howard Willis detailed the communication details of informing students of the mandate. They are now targeting students who are unvaccinated and registered in classes; he assured that there will be no administrative drops a day before the start of classes, but given more notice. Those with questions should email Vice President Willis and Vice Chancellor Chaidez.

D. Disparity Between EVC & SJCC Regarding Curriculum and Release Time

Professors Sylvia Min, Cindy Bevan of SSHAPE, and VP Iniguez discussed the disparity between SJCC and EVC regarding release-time. VP Iniguez proposed a transparent standing committee to address this, as well as release time for adjuncts.

E. Zero Textbook Cost Resolution

President Johnson will send the resolution to the Senate.

X. INFORMATION ITEM

A. ESL Placement Tool

Dean Robert Gutierrez and ESL Coordinator Rachel Cohen-Reyes reviewed the ESL placement plan that will be submitted to the State Chancellor's Office. Slides of Laney College's Guided Self-Placement Program were shared with the Senate.

B. IEPI Update

President Johnson gave an update on the initiative. The report is not yet complete and will be going to the President and then it will be released.

XI. ANNOUNCEMENTS AND RECOGNITION

Professor Dave Hendricks was recognized for his successful poinsettia Honors Program fundraiser.

XII. ADJOURNMENT: The meeting was adjourned at 5:20 p.m.

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

FEBRUARY 15, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pareida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests

Matais Pouncil, Eric Narveson, Grace Estrada, Lisa Hays, Sylvia Min, John Kaufmann, Colleen Calderon, Robert Gutierrez, Mark Bernbeck, Michael Cortese, Lynette Apen, Vicki Brewster, Antoinette Herrera, Angelina Loyola, Kelli Bornhoft, Celso Batalha, Alex Lopez, Maniphone Dickerson

I. CALL TO ORDER President Garry Johnson called the meeting to order at 3:02 via Zoom

II. ADOPTION OF AGENDA: The agenda was unanimously adopted.

III. APPROVAL OF MINUTES: The minutes were approved with changes.

IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator Nasreen reported form that the business workforce division is applying for a CTE grant for the Invention and Inclusive Innovation Initiative which is I three it's from the California Chancellor's Office.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported that the committee is no longer impacted as it was during the peak of the pandemic. Anyone who wants to update a program or certificate, at the earliest, it to be effective for Fall 2023.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada gave an update that EVC is at SLO 77.17% compliance and would like to be at 100% to do the PLOs

3. Institutional Effectiveness Committee (IEC): Fahmida Fahkkrudin

4. Staff Development

Chair John Kaufman reported that the official name of the committee has been changed to Profession Development. He thanked contributors to PDD and will send out a request for participants for the March, 2022 PDD, which will focus on breakout sessions.

5. Guided Pathways

Tri-Chair Laura Garcia announced the committee wants EVC to create online degrees and certificates and get more general education courses approved and to have the course catalog add the semesters when a class is offered in the course description.

6. Distance Ed (DE)

Chair Tejal Naik reported that the self-reflective assessment, approved last semester, is now ready and will be launched it on February 28 and will be due on March 14, 2022. The committee will offer workshops and training and based on the feedback received. The committee is working on DEMO the online supplement on curriculum with ACCC and online supplements to include five different distance education modalities.

7. Campus Technology: Steven Mentor

8. Budget Committee

Chair Lisa Hays reported that the committee met last week and need a faculty member to replace Randy Pratt in SSHAPE. The college is has used half its fund and 96% to 98% have gone to salaries and benefits—which is an increase from the last fiscal year. Very little is left over for discretionary funds which need to be spent by the end of June. The board has requested an update by March.

9. College Safety and Facilities Committee: Vince Cabada

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Vice President Tina Iniguez shared that the DAS discussed funding to the campuses and the district office's budget and the complexities of the Hyflex teaching modality. They also discussed strictly online degrees.

12. District Budget

13. District Council

Garry Johnson there was a presentation from Escobar update on the budget and available in board docs. The old formulas are being used There has been an increase in revenue because of the increase of taxes.

14. RAM Operational

The committee did not meet last week; a meeting is scheduled for next week when budget proportions between the campuses and district services will be discussed.

15. Accreditation/ISER

The state passed a resolution which added adding culturally responsive curriculum, equity mindedness, and anti-racism to course outlines and Title V. VP Pouncil added that there will be a focused ISER training and he has an editor to assist with writing quality and gap analysis.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

ASCCC has revamped their entire web site and it one of the best resources for Senators.

President Johnson encouraged the senators at division meetings add “involving faculty and the planning of courses for the fall and for the winter intercession” and teaching modalities to their agendas. The faculty have expressed their dismay, at PDD, about not being involved in the planning process.

There will be a request for writing OER resources from the President's office and participants will receive a stipend.

President Johnson would like to achieve parity with SJCC and make sure that faculty who are functioning in an NIA capacity, but not receiving compensation.

VII. CONSENT ITEMS

A. Screening Committee

1. **College Facilities Coordinator:** Michael Ghebreab
2. **Automotive Instructor (Tesla):** Mark Bernbeck, Michael Cortese, and Tina Iniguez
3. **Automotive Instructor (Honda):** Mark Bernbeck and Lisa Bell
4. **Biology Instructor:** Jennifer Kurushima, Azita Tavana, and Darcy Ernst
5. **Ethnic Studies (Native-American Emphasis):**
Huong Tyler, Rosa Pereida, and Arturo Villarreal
6. **Ethnic Studies (African-American Emphasis):** Melissa-Ann Nievera-Lozano
7. **Nursing Instructor (Pediatrics):** Pedrag Miskin
8. **Nursing Instructor (Medical, Surgical, Geriatrics):** Pedrag Miskin

B. NIA Art Gallery Coordinator: Kellie Bornhoft

VIII. ACTION ITEMS

A. Brown Act Requirement for Governance Meetings

A motion was made to continue Zoom meeting until mid-March. The motion was seconded and passed unanimously.

B. Credit for Prior Learning Job Description

Vice President Tina Iniguez shared the job description for CPL Coordinator. A motion was made to approve the job description and release-time (40% was requested). The motion was seconded and passed.

C. Zero Textbook Cost Resolution

The statewide Senate has passed a ZTC resolution. The EVC version was shared with the Senate. A motion was made to approve the ZTC resolution. The motion was seconded and passed.

D. Screening Committees

1. **Program Specialist Student Success:** Andrea Mena

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization Update- Tabled

B. Scholarship Readers

Senators Charlie Kahn-Lomax and Lorena Mata have volunteered to read the Academic Senate scholarship applications.

D. Senate Retreat

The planning group has not yet met, but there are ideas and a budget for a retreat in May.

C. Return to Campus Experience Forum

Vice President of Academic Services Matais Pouncil shared enrollment statistics for Spring, 2022 semester, broken down by divisions and instruction modality. He cited 52% in person instruction 40% fully online a synchronous, and about 8% in hybrid instruction the institutional enrollment report showing 12% in our total headcount and just over 11% in our FTES, with over 7,000 students enrolled. Marketing and outreach activities helped with recruiting students and only unvaccinated in-person instruction students were disenrolled. The Senators were asked to communicate their return to campus experiences and concerns, which were mixed. Senators who work in the counseling area shared their experiences since the return and what they are doing to minimize the spread of Covid and the Automotive students were happy to return to hands-on instruction. They also expressed their appreciation of the campus revitalization.

E. Faculty Prioritization Process

Senator Kelly Nguyen-Jardin will be stepping down from the workgroup and Senator Emily Banh will replace her.

F. Hyflex Instruction Modality

President Johnson explained Hyflex modality and said that there are personnel, training, technological requirements. SJCC is teaching 15 Hyflex classes and EVC is not teaching any. More discussion and information is needed to determine if this is a viable modality. Senators Naik and Banh will join the

workgroup. There was a reminder that curriculum issues will also need to be addressed after a decision is made to use Hyflex.

X. INFORMATION ITEM

A. IEPI Update- Eric Narveson, Grace Estrada, Fahmida Fakhruddin - deferred

B. Science Center on the Adjacent 27 Acres Land

Professor Celso Batalha shared his idea for having a science center on the adjacent 27 acres and would like Senate support. He discussed plans for updating the observatory and the advantages of linking a planetarium—one of which was bringing a science center to a historically underserved population who live close to EVC and to align with the District Mission Statement. Funding will come partially from bond money. Dr. Batalha agreed to return to the Senate to discuss it further.

C. EVC Institution Set Standards

Dean Lynette Apen updated Senate on the institution set standards, which is an accreditation requirement holding institutions accountable for meeting certain metrics and to report on these annually. EVC reports on student success rates, which defined as students completing their courses with C or better. The college also reports on degrees and certificates that it offers, as well as also report annually on licensure and employment for certain CTE programs.

D. Late Start Summer Classes – VP Pouncil (removed)

E. SSHAPE Summer Pilot Program

VP Pouncil explained the program specific to SSHAPE and said the division was chosen since it is the largest. The program will provide flexibility for students and will be assessed in Fall, 2022.

F. NIA Update

VP Tina Iniguez shared the NIA process and structure with the Senate. She asked the Senate to move forward in order to get the process approved and in place, share the proposal with their divisions, and send her any changes. This will be a discussion item at the next meeting.

G. Humanizing Curriculum Sessions

The second cohort of the humanizing curriculum will begin on February, the 28th and will be four to five sessions, including an introduction. The first session, the introduction, will be held on the 28th of February and will meet for five Fridays: the 4th and 11th of March, the 1st, 8th, 22th of April, and the 5th of May, when there will be presentations. The stipend for this is \$500 per faculty member and President Gilkerson said she can take 40 or more. President Johnson asked the Senators to take it back to their divisions divisions and encourage people to sign up.

H. Student Surveys Regarding In-person v. Remote Instruction

President Johnson shared the results of the student survey, which were released the Friday before classes began, despite its results being known since November, 2021 by Office of Institutional Effectiveness, who only made them available after the AFT pressured them to do so.

Online formats were preferred over in person or hybrid instruction by 80%, and yet the Board of Trustees is mandating a 75% in person return, which the students did not support in the survey. Online classes are full with wait-lists, while the in-person classes are struggling with low enrollment. President Johnson has drafted a resolution for synchronous instruction and will send it to the Senate, which is essentially a resolution from the Senate in support of synchronous instruction to get back on that as an available modality for our EVC. One of the things mentioned in the resolution is the goal of the District to increase enrollment and one way to increase enrollment is offer more options to students that are more fitting with their personal circumstances.

XI. ANNOUNCEMENTS AND RECOGNITION

Plenary Session for Spring

Area B Meeting

The Second Harvest food distribution is this coming Friday and Senators are invited to attend.

March 9, is the the education master plan faculty engagement date.

Graduation petitions are due on April 15th and commencement will be held in-person.

XII. ADJOURNMENT

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

MARCH 1, 2022

3:00 PM – 5:00 PM

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pareida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests

Matais Pouncil, Eric Narveson, Grace Estrada, Min, John Kaufmann, Colleen Calderon, Robert Gutierrez. Vicki Brewster, Antoinette Herrera, Maniphone Dickerson. Teck Ky, Robbie Kunkle, Steven Mentor

I. CALL TO ORDER

II. ADOPTION OF AGENDA

III. APPROVAL OF MINUTES

IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator Nasreen Rahim informed the Senate that she and others gave a presentation at the League the League of Innovation Conference. The topic was workforce preparedness and diversity, equity, and inclusion. The name of the presentation was Preparing Educators for the Future.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson announced that Liz Eckford is the newest member of the ACCC. There is a vacancy from Library. He referenced a decision by the Senate to allow faculty from other divisions to serve on standing committees with the approval of the Senate and Library faculty, who are a small division and have difficulty sparing staff.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada reported that there have been about 80% SLOs submitted with 30% of the SLOs to be considered. The 30% need to be either deactivated or offered in the fall, since

assessments are necessary for updated courses and should be done on a regular basis. The deans. are supporting this work.

3. Institutional Effectiveness Committee (IEC)

Chair Fahmida Fahkkrudinwas not present at the meeting but sent a written report:

Accreditation The lead writers and chairs for each standard have submitted the 1st draft for ISER on Feb 16th. 1st Group writing session will be held on March 2nd to edit/revise draft.

Educational Master Plan (EMP)

EMP is holding in-person and zoom visioning sessions so that everybody's voice is heard as the college examine data to help assess EVC's mission, vision, and values and identify and update goals to help our college meet them. Below is the schedule for the sessions:

In-person Listening Session for EVC Faculty will be held on Wednesday, March 9 from 2:00-3:30 PM in Gullo II. Two open Zoom sessions for all constituency groups will be held Thursday, March 10, from 12:00-:30PM & Thursday, March 10, from 3:30-5:00 PM. Program Reviews: the feedback from the mentor and second reader have been sent to the program review authors on February 7th. Most of the PR authors have already submitted their updated draft based on mentor and second reader's feedback. Mentor and second reader will review the changes and IEC will make the decision on whether to approve or disapprove these program reviews at its March 21st meeting.

4. Staff Development

Chair John Kaufmann announced that PDD is coming up at the end of the month. He has requested session proposals from all constituents. This PDD will have alternate-plan options. He also discussed the Professional Improvement Committee (PIC).

5. Guided Pathways

Tri-chair Laura Garcia reported that GP Committee continues to explore the possibility of including the semesters offered to course descriptions in the EVC catalog. The benefits are creating transparency as to when a course is offered, helping students plan completion of degrees/certificates more efficiently, encouraging our college to commit to offering courses on a regular basis--even if those courses might be low-enrolled. Challenges need to be addressed before adding semesters offered in the catalog. Courses have not been offered in many years preventing SLO assessments and degrees/certificates not being updated with course deactivations and unit changes. The Committee is creating a curriculum checklist to help faculty understand how intertwined SLOs, courses, course units, prerequisites and degree/certificates are. The checklist will also ensure that all aspects of curriculum have been addressed. They would like to get the deans involved.

6. Distance Ed (DE)

Chair Tejal Naik reported that Studio, a video-recording app and Proctorio will no long be funded by the State and she wants the District to pay for it. She said that Canvas is inadequate compared to Studio.

7. Campus Technology

Chair Steven Mentor said that the Proctorio issue (above) will be discussed at their next meeting. He would like the new single sign-on to be more secure and will be discussing a two-part authentication/sign-on at PDD. He cautioned the Senate not to put Zoom links into emails or social media to prevent Zoom bombing, which has happened. He is working with his counterpart at SJCC on cybersecurity,

8. Budget Committee: There was no meeting

9. College Safety and Facilities Committee: Vince Cabada

10. Student Equity: Victor Garza

11. District Academic Senate (DAS) Has not met

12. District Budget:

13. District Council

President Johnson reported that there was discussion on the policy committee that centered on workflow and streamlining the process. A RAM update was given, adult education, non-credit

classes and the issue of the late release of student surveys pertaining to online versus in-person classes.

14. RAM Operational Committee

A meeting a special meeting was held and some of the items discussed were to stop sweeping the accounts, to cap the budgets for the district office, that any college generated funds, including international and student parking fees will stay on our campus so we do have agreement about those kinds of things.

15. Accreditation/ISER

Eric Narveson reported that the writing team will be meeting tomorrow on campus to work on ISER. It is the first one where people will be sitting down together with their laptops to work on the different standards and there will be such other meetings. President Johnson asked the senators to go back to their division meetings and share this update and their constituents to participate in the process.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

VII. CONSENT ITEMS

A. Screening Committee

- 1. Ethnic Studies (African-American Emphasis):** Charlie Kahn-Lomax and Jackie Johnson
- 2. General Counselor (Vietnamese Specialization):**
Gam Nguyen, Kelly Nguyen-Jardin and Elaine Ortiz-Kristich
- 3. Nursing Instructor:** Poonam Khare

B. Standing Committees

- 1. All College Curriculum:** Elizabeth Eckford (Language Arts)

VIII. ACTION ITEMS

A. Brown Act Requirement for Governance Meetings - deferred

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization Update

President Johnson shared the update and the changes that were made. This will be an action item at the next meeting.

B. Senate Retreat Update

Senate retreat working group met and is currently at the at the when and where stage. The committee is considering either May or September for the retreat, which depends on the budget. The date will be decided on at the meeting. Suggestions and ideas are welcome and can be sent to Karen Fray, Tina Iniguez, and Emily Banh, especially a speaker for the retreat.

C. NIA Update

Johnson and VP Tina Iniguez shared and discussed the changes on NIA document crafted by the NIA workgroup.

X. INFORMATION ITEM

A. IEPI Update - Eric Narveson, Grace Estrada, Fahmida Fakhruddin

B. AB-705 Equitable Placement and Completion:

English and Math Validation of Practices and Improvement Plans

Professors Teck Ky and Elizabeth Eckford gave a presentation about AB705, which pertains to getting incoming high school students into transfer- or college-level Math and English courses. The State is asking EVC to submit a plan that includes validation of practices, to show that at EVC there are multiple measures to increase student and guided placement, and to ensure that special populations are not disproportionately enrolled in pretransfer-level courses. Frustration was expressed about the request to validate the need for Math 14 and there was concern about students not being successful or prepared to advance in math courses and offering classes for an AA degree. The plan will be submitted on March 11th.

C. Humanizing Curriculum Sessions

The sessions have started and the first session will occur this Friday; twenty-two faculty members will be participating.

XI. ANNOUNCEMENTS AND RECOGNITION

Plenary Session for Spring

Area B Meeting

XII. ADJOURNMENT

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

MARCH 15, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pareida	Present
Library and Learning Resources	Lorena Mata	Present
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Language Arts	Emily Banh	Present
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Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests

Matais Pouncil, Eric Narveson, Grace Estrada, John Kaufmann, Vicki Brewster, Maniphone Dickerson, Robbie Kunkle, Vince Cabada, Claudia Schalesky, William Silver

- I. **CALL TO ORDER** President Johnson called the meeting to order at 3:03 via Zoom.
- II. **ADOPTION OF AGENDA:** The minutes of March 1, 2022 were approved as submitted.
- III. **APPROVAL OF MINUTES**
- IV. **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Dr. Matais Pouncil commented on the CPL position: Thank you for the opportunity. I would like to underscore my support for the Credit for Prior Learning (CPL) position. I would also like to make you aware of the Office of Academic Affairs efforts to work collaboratively on the Credit for Prior Learning Release time position. The position has been on the Academic Senate agenda a few times, but the Office of Academic Affairs hasn't had an opportunity to review the content of the position. The reassigned time percentage of 40% was agreed upon and provided by the Office of Academic Affairs, the position will report to the VP of Academic Affairs, but the Office of Academic Affairs hasn't participated in the construction of the position description, nor the recruitment of said position. I am just concerned that Office of Academic will be unable to support the position without future collaboration and without honoring the existing process to identify this important faculty role. I formally ask that you keep this statement on your radar as the CPL position is being considered and continue to ask the question, "will this position be supported if it doesn't go through the correct process?"

President Johnson acknowledged his support for the Ukrainian people—specifically educators and encouraged the Senate to do what they can to also lend support to the refugees.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported that the CurriQunet form will have minor changes reflecting changes in regulations and advancements. The committee will be making presentations to the divisions on the changes. He is adding an extra office hour to help faculty better understand the curriculum process.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada reported that there is a new SLOAC member, Susana Ramirez, who represents Language Arts. Compliance is now at 83.6%.the departments most affected are those that have no fulltime faculty members.

3. Institutional Effectiveness Committee (IEC): Fahmida Fahkkrudin

4. Staff Development

John Kaufmann reminded the Senate about PDD in March and welcomes Senate participation.

5. Guided Pathways

Laura Garcia on reported the goal of knowing exactly when courses will be offered and offer them in a way to allow students to complete their degrees in two-years. There are courses in the catalog which have not been offered since 2003 and need to have their relevance evaluated.

6. Distance Ed (DE)

Chair Tejal Naik reminded the Senate to fill out the self-reflective assessments by Friday, March 18. Proctorio is not being renewed by EVC and the committee is looking for alternative proctoring software.

7. Campus Technology: Steven Mentor

8. Budget Committee: Lisa Hays – has not met

9. College Safety and Facilities Committee:

Chair Vince Cabada reported that the committee is working on parking and relabeling signs on campus with respect to the new entrance to the campus on Yerba Buena Road. Chief Morales is working with them on safety issues, including having security and a police presence at games and emergency preparedness on campus.

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Some topics were SJCC's removing required orientations for priority one students, since many of the special programs hold their own. There were minor changes to the district policies. The DAS also addressed emergency instructional modalities for emergency situations, such as fires.

12. District Budget:

13. District Council: Garry Johnson

The council discussed changing the policy committee to a subcommittee of the District Council instead of under the Senate.

14. RAM Operational Committee-has not met

15. Accreditation/ISER

The ISER group will have its second writing session tomorrow and continues to work on the draft. The writing team is looking to the divisions to provide materials and exemplary examples to use as evidence in ISER. He asked the Senate to reply to these requests.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson thanked the Senators and faculty who participated in the EMP sessions last week and AB705 coordinators and Deans Gutierrez and Herrera and Hazel De Ausen. He will be attending a statewide consortium who are looking at how to spend \$10 million on funding LGBTQ. Vice President Iniguez and Rosa Pereida volunteered to participate on the work group. Information will be sent to the Senate with specifics.

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson thanked the Senator and faculty who participated in the EMP sessions last week and the AB705 coordinators and Deans Gutierrez and Herrera and Hazel De Aussen. He will be attending a statewide consortium of people who are discussing how to spend \$10 million on LGBTQ centers and funding on our campuses. The movement to have that Pride Center is already afoot on our campus and there is talk about having it in the existing Student Services Center.

He honored the five newly-tenured faculty listed below, two of which were present at the meeting. Professor Schalesky spoke about the T and I program and how it is being a model for other colleges. Professor John Kaufmann was also honored and he expressed his pleasure at returning to campus.

VII. CONSENT ITEMS

A. Peer Evaluations

- 1. Kasey Dunton:** RJ Ruppenthal
- 2. Ronald Cabanayan:** RJ Ruppenthal

VIII. ACTION ITEMS

A. Brown Act Requirement for Governance Meetings

A motion was made to continue having meeting via Zoom in April. The motion was seconded and passed unanimously.

B. BPs and Aps (moved from discussion)

A motion was made to approved to approve the policies and procedures as amended listed below. The motion was seconded and passed.

- 1. BP 7600:** College District Police Department
- 2. AP 7145:** Personnel Files
- 3. AP 7150:** Evaluation
- 4. AP 7233:** Claims for Work Out of Classification
- 5. AP 7234:** Overtime
- 6. AP 7240:** Confidential Employees
- 7. AP 7344:** Notifying District of Illness/ Absence

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Faculty Prioritization Update

The updated version was shared with the Senate. President Johnson reviewed the changes with the Senate and few minor changes were made. A motion was made to approve the document as written. The motion was seconded passed unanimously.

B. Senate Retreat Update

The Senate had a working group meeting and there is a budget of \$2,000 to spend. The AAAC is willing to come and do a senate one-on-one session and can help find a no-cost or low-cost speaker for the event. President Johnson has the Area B meeting and plenary session coming up and will find out more about potential speakers. He has reached out to the District Office to see if there are spaces available downtown and is envisioning a six-hour retreat from 9:00 am - 3:00 pm on a Friday. The main speaker will talk at 9:00 am, and then there will be some senate training, and discussion on community building, and distance education options.

C. NIA Update

VP Tina Iniguez shared the NIA document and gave background into the process and pointed out it was a part of the Senate's 10 + 1 purview. A motion was made to approve the document as written. The motion was seconded and passed unanimously. After further discussion, it was decided that there were more issues to straighten out before moving it forward. Another motion was made to table this until the next meeting.

D. Workgroup Volunteers to Strategize Increasing Enrollment

In keeping with one of his goals, President Johnson requested volunteers to participate in meetings to discuss recommendations on how to support EVC's efforts to increase enrollment. Vice President Iniguez and Rosa Pereida volunteered to participate on the work group. Information will be sent to the Senate with specifics.

E. BPs and APs (moved to action)

X. INFORMATION ITEM

A. PIC Committee

This committee is a sub-group of the Professional Development Committee and President Johnson serves as its chair. There have been many applications received for alternate PDD plans. They will be reviewed soon.

B. Early Alert Coordinator

There are plans to have an early alert coordinator position and more information will be coming soon.

XI. ANNOUNCEMENTS AND RECOGNITION

Congratulations to Newly Tenured Faculty at February Board of Trustee Meeting:

Sylvia Anderson: Mathematics

John Kaufmann: Theater

Jose de Jesus Sanchez: Transfer Counsellor

William Sapigao: Counsellor

Claudia Schalesky: Spanish Translation and Interpreting

XII. ADJOURNMENT

Persian new year concert will be held March 24, from noon to 1:00 p.m. Senator Farshadfar will be performing.

Plenary Session for Spring: April 7-9, 2022

There is a food distribution this coming Friday.

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

APRIL 5, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pereida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Absent
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests

Matais Pouncil, Eric Narveson, Grace Estrada, John Kaufmann, Robbie Kunkle, Alex Lopez, Howard Willis, Eric Narveson

I. CALL TO ORDER President Johnson called the meeting to order, via Zoon, at 3:03 p.m.

II. ADOPTION OF AGENDA: The agenda was adopted unanimously.

III. APPROVAL OF MINUTES: The minutes were unanimously approved with changes.

IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Former Senate President, Eric Narveson, offered to serve as the Past President of the Senate due to the absences of the current Past President. He also expressed his concern about the SLOAC Chair's approval now being done by the administration, rather than the Senate, since SLOAC is a subcommittee of Academic Senate.

Senator Laura Garcia attended the Administrative Council and the new Director of ITSS presented changes that will happen with MyWeb. Student Services are concerned about its impact for counseling and will make it more cumbersome to assist students registering for classes. She would like to have more time to train the Counseling department, and to be consulted on how to incorporate the new services to assist students in finding classes.

- V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed) Time certain 3:30PM**
- 1. All College Curriculum Committee (ACCC)**
There are two more committee meetings this semester. They are discussing the deletion out of date courses and are going to formulate a policy to retire them from the catalog. Degrees and certificates proposals that are no longer viable will also be purged.
 - 2. Student Learning Outcomes (SLOAC)**
Grace Estrada reported that they are at 90% for the 2020-2021 assessment reports and thanked the faculty for their work. There will be a meeting this Friday when they will be finalizing the SLO/PLO/ILO processes.
 - 3. Institutional Effectiveness Committee (IEC): Fahmida Fahkkrudin**
 - 4. Professional Development**
John Kaufmann reported that the PDD was a success and well-attended. The funding requests have been coming in to the committee. The committee chair is up for renewal and he would like to continue serving.
 - 5. Guided Pathways**
The committee has met with the DE committee and one of the goals is to increase the number of online degrees and certificates. The committee finished the annual scale of adoption report to inform the state of the progress of the Guided Pathways goals,
 - 6. Distance Ed (DE)**
There were 94 responses to the self-reflective assessment survey and based on that survey, the committee is planning a series of technology-related workshops. She shared and explained the schedule of workshops based on the survey responses. The committee has approved five modalities of instruction: fully asynchronous, asynchronous hybrid, fully synchronous, synchronous hybrid, and online blend. Faculty who wants to teach asynchronously need to take Edit 22, and Faculty who want to teach synchronously must take either EDIT 28 or EDIT 15. EDIT 22 and EDIT 15 will be offered in Summer. EDIT 18 in the fall. She enclosed a document summarizing the DE eligibility and DE modalities for senate records.
 - 7. Campus Technology:** Steven Mentor
 - 8. Budget Committee:** Lisa Hays
 - 9. College Safety and Facilities Committee:** Vince Cabada
 - 10. Student Equity:** Victor Garza
 - 11. District Academic Senate (DAS)**
VP Tina Iniguez reported that the DAS discussed the digital divide, the Hyflex modality, and first-generation college students.
 - 12. District Budget:**
 - 13. District Council**
Garry Johnson reported that is currently a policy committee, which was previously reporting to DAS, will now report to the District Council to streamline the process.
 - 14. RAM Operational Committee**
The Chancellor has met with the two presidents and they have recommendations and all the voting members will meet to look over those recommendations. They will then move forward and get it settled before the end of the semester.
 - 15. Accreditation/ISER** – the meeting was cancelled.
- VI. ACADEMIC SENATE PRESIDENT’S REPORT**
President Johnson attended the statewide conference on the LGTBQ funding attended by leadership groups, diversity officers, and those who work in the LGTBQ community college community. There are 10 million dollars which will be distributed, using a formula, among the state’s community colleges. He is working with Jorge Escobar, Raniyah Johnson, and Andrea Alexander.

He attended the Area B meeting and worked on the resolution packet. He and will send the packet to the Senate for review and input. Faculty layoffs were also discussed

The new web site is up and MyWeb will be phased out and replaced with self-service. He would like to see extra training for counselors so they better train students to use the new system.

The issue of the past-presidency was addressed, and President Johnson has been in touch with the current past-president, Randy Pratt, who will be serving in an advisory capacity.

There has been work done with faculty prioritization based on the Senate-approved document and it will be finished soon.

A group worked on enrollment issues which is related to faculty layoffs and is in the brainstorming stage.

He has sent out emails to the divisions reminding them to elect senators.

VII. CONSENT ITEMS

A. Screening Committees

1. **Special Programs Dean:** Charlie Kahn-Lomax
2. **Vice Chancellor for Information Technology:** Manjit Kang
3. **Lab-Lead Instructional Assistant:** Richard Longacre

B. Biology Coordinator: Lisa Hays

C. Curriculum Committee: Patricia Tirado (At-large) and Grace Estrada (Library)

D. Ethnic Studies Instructor (African/American): Dave Hendricks and Frank Espinoza

VIII. ACTION ITEMS

A. Brown Act Requirement for Governance Meetings

The Senate unanimously voted to continue Zoom meetings for the remainder of the semester. The motion was seconded and passed unanimously.

B. NIA Update

Tina Iniguez reported that the NIA document presented at the last meeting which was shared with administration and shared governance groups.

C. Senate Officer Elections

The timeline for the at-large position was discussed and there will be a one-week time frame for the nominations to be due, and if needed, a ballot election, also with a one-week time frame. The nomination forms will be sent to fulltime faculty tomorrow.

Current Treasurer, Maryam Farshadfar was nominated to serve again. She accepted and will be serving again. Current Vice President Tina Iniguez was nominated to serve again. She shared what were some of her activities during her tenure as VP. She accepted and will be serving again. The duties of that office to listed. Finally, present President Garry Johnson was nominated. He listed the responsibilities of the position. He accepted and will be serving again

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

X. INFORMATION ITEM

A. Senate Scholarship

The scholarship information listed on the EVC web site was shared with the Senate and a suggestion for a minor language was agreed on. Senator Frank Espinoza volunteered to be the third scholarship reader.

B. DAS President Vacancy

The DAS presidency also needs to be elected. There were no nominations or volunteers and it will be tabled until the next meeting.

C. Faculty Prioritization

Addressed in President's Report.

D. Enrollment Workgroup:

The workgroup discussed the silent layoffs, i.e., the number of adjunct instructors not getting their courses and how to accommodate students' needs as far as offering various modalities. They are putting together documents and recommendations and will be working on increasing enrollment.

XI. ANNOUNCEMENTS AND RECOGNITION

The Biology received an NSA grant that will help EVC become a more STEM-focused campus.

Graduation was announced.

The Persian New Year presentation and Senator Farshadfar was praised.

XII. ADJOURNMENT The meeting was adjourned at 4:20.

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

APRIL 19, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pereida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Absent
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests: Matais Pouncil, Eric Narveson, Grace Estrada, John Kaufmann, Robbie Kunkle, Alex Lopez, Maniphone Dickerson, Mark Bernbeck, Vicki Brewster, Tammeil Gilkerson

- I. **CALL TO ORDER** President Johnson called the meeting to order, via Zoom at 3:03 p.m.
- II. **ADOPTION OF AGENDA:** The agenda was adopted as submitted.
- III. **APPROVAL OF MINUTES:** The minutes of April 5, 2022 were approved as submitted.
- IV. **PUBLIC COMMENTS (limited to 3 minutes per person/5 minutes per item)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator Lorena Mata talked about the email she had sent out earlier to faculty referring to AB705 and would like to have further discussion on it with the Senate.
- V. **COMMITTEE CHAIR REPORTS (3 minutes per report as needed)**
 1. **All College Curriculum Committee (ACCC):** Eric Narveson
The committee has one more tech committee meeting and one more regular meeting. The rest of the tasks will be completed at the District level. The development of a fully online degree is being considered. There will be more training on the curriculum process later this week.
 2. **Student Learning Outcomes (SLOAC)**
Grace Estrada reported there is 91% compliance and that there have been 1900 assessments completed. Her term as coordinator is up for reelection, but she will not be continuing and there has not been any interest in the position within the committee. She believes that the 40% load is unsustainable for the amount of work needed to be effective. There is a possibility for classified support. She would like suggestions and guidance from the Senate.

3. **Institutional Effectiveness Committee (IEC):** Fahmida Fahkkrudin – no report
4. **Professional Development**
Chair John Kaufmann reported that they are working on the Fall PDD. The committee is working with Concur, which will streamline the reimbursement process. They are working on getting the forms on the new web site.
5. **Guided Pathways**
Laura Garcia reported that they are still working with DE to have a fully-online degree, which will have to go through curriculum and other processes.
6. **Distance Ed (DE)**
Chair Tejal Naik was not able to attend the meeting, however, she sent the report:
The second session of the IOTL workshop series will be this Friday and they will be discussing Canvas tools and how they can be used to reduce the cognitive load on students. She encourages all faculty to attend, as some of the tools they will discuss, such as the gradebook, is also useful for in-person classes. She enclosed the schedule of the entire series. The DE addendum was sent to CurriQunet for minor updates and corrections, and they are waiting for them to get those done.
7. **Campus Technology:** Steven Mentor – no report
8. **Budget Committee:** Lisa Hays – no report
9. **College Safety and Facilities Committee:** Vince Cabada – no report
10. **Student Equity:** Victor Garza – no report
11. **District Academic Senate (DAS)** - no report
12. **District Budget**
13. **District Council:** Garry Johnson
14. **RAM Operational Committee**
The presidents met with the chairs of RAM and there will be a meeting next week.
15. **Accreditation/ISER**

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson attended the plenary last week and helped work on 46 resolutions. Much of the discussion centered on low-enrollments and potential lay-offs in the state, with only six community colleges not facing declining enrollment. The State Senate is creating a diversity and equity handbook which will address cultural humility and curriculum.

President Johnson met with the Chancellor, DAS President Alex Lopez and SJCC Senate President Judith Bell and discussed a district enrollment committee. The Chancellor did not agree, and believes it should be done at the campus level.

VII. CONSENT ITEMS

VIII. ACTION ITEMS

- A. **Brown Act Requirement for Governance Meetings:** no action needed
- B. **At-large Senate Seat:** Ballots will be sent out later this week.
- C. **DAS President Vacancy:** After discussion the Senate agreed to table this until the next meeting.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

X. INFORMATION ITEM

A. Senate Scholarship

The scholarship will be fully funded this year with funds coming from the Senate treasury. The funds will be depleted after this is paid. It has been previously funded by faculty donations. There is a possibility of doing fundraisers.

B. AP 4100 (Graduation Requirements for Degrees and Certificates)

This will Action item at next meeting to give the Senators more time to read AP4100.

C. Educational Master Plan (EMP)

President Gilkerson and President Johnson shared and reviewed the EMP, which will be sent out to campus later this week for input and revisions as needed. It will be a living document for the next five years and is a college-wide process. The EMP guiding principles listed below were explained in detail:

1. Mission, Vision, Values, And Strategic Goals
2. Student Voices
3. Environmental Scan Profile: The Communities which EVC Serves and Student Experience
4. Strategic Goal, Key Actions, and Guided Pathways Correlations
5. Technology and Facilities
6. Plan Implementation and Evaluating Progress

The complete handbook and details for the principles can be found. at https://www.evc.edu/sites/default/files/2022-04/2022-2027_EVC_EMP_draft.pdf and includes a feedback form.

D. Automotive BA Program:

Dean Dickerson and Auto Professor Mark Bernbeck shared a presentation which highlighted the benefits for the students and community of having the Automotive Technology BA degree. There are other community colleges in California currently offering Baccalaureate degrees. Some of the benefits of offering the degree are equity in education attainment, the need for training in auto-electrification, increasing the employability and opportunities for employment in the community and less expense for the students. The requirements for the degree proposal were shared, including hiring instructors with Master's degree and as well as the timeline. President Johnson offered his support, as needed.

XI. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT The meeting was adjourned at 4:45 p.m.

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

MAY 3, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Present
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Present
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pereida	Absent
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Present
Adjunct	Brian Gott	Present
Adjunct	Robby Bodden	Present

Guests

Matais Pouncil, Eric Narveson, Grace Estrada, John Kaufmann, Robbie Kunkle, Alex Lopez, Howard Willis, Liza Kramer, Steven Mentor, Sravani Banerjee, Henry Estrada, Fahmida Fakhruddin, Antoinette Herrera, Manuel Rosas, Robert Gutierrez, Huma Saleem, Andrea Alexander, Kathy Tran, Raquel Rojas, Rachel Cohen-Reyes, Elizabeth Eckford, Maniphone Dickerson, Vicki Brewster

- I. **CALL TO ORDER:** President Garry Johnson called the meeting to order via Zoom at 3:04.
- II. **ADOPTION OF AGENDA:** The agenda was adopted unanimously
- III. **APPROVAL OF MINUTES** The minutes of April 19, 2022 were approved unanimously
- IV. **PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)**
This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Several faculty members from English Department expressed their dismay at the low percentage of released time given to the department's Coordinator. The position's timeline was reviewed. The English faculty cited that there are many reasons to have more than 10% released time: the department is the largest on campus, there is a relatively new Dean, students are struggling with elimination of all developmental writing classes (AB705), the need for someone who can keep up with legislation, e.g. AB705, transitioning the students back to campus, the effect of the pandemic on students and remote learning for the last two years. No other coordinator position on campus has this percentage of released time, and at least 20% is desired to do substantial work for the department.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed)

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported that the committee will have its last meeting on May 12th. Some of the activities that the committee has completed are 40 class course revisions, 27 new courses, 2 new certificates, 3 new aa degrees one new AAT degree. The committee deactivated 40 courses, 2 certificates and 2 degrees.

2. Student Learning Outcomes (SLOAC):

Coordinator Grace Estrada reported the final meeting will be on May 13th. They are discussing the solo coordinator position, with the possibility of it being shared by two faculty, given the amount of work and time to serve efficiently.

3. Institutional Effectiveness Committee (IEC)

Chair Fahmida Fahkkrudin gave a presentation and update for this year. They had a total of 29 program reviews: 16 instructional comprehensive 5 student services to administrative and six mini and out of 29 program reviews; 15 of them did not fulfill the program review approval requirement due to SL appeal or non-compliance issues and she is providing three more weeks for faculty to submit updates.

4. Professional Development

Chair John Kaufmann reported that they are continuing to update the forms to coordinate with Concur. They are planning the PDD for fall and would like to have faculty lead sessions. The Chair term is up and a nomination form will be sent to the faculty.

5. Guided Pathways

Tri-Chair Laura Garcia reported that the committee has applied for its first round of funding for both this and next year. The committee wants to increase the number of fully online degrees and certificates, as well as GE pattern. Another goal is to get discipline faculty more involved in educating our students on what they can do with their different majors. They will be meeting in-person for the first time on May 11th.

6. Distance Ed (DE)

Chair Tejal Naik said the committee is working on the OER initiative and is considering opening Canvas as an educational resource for students and faculty proposals—and the due date for those are June 1st. The committee is looking into piloting new proctoring software to replace Proctorio. She wants faculty who use proctoring software to contact her with the name of the software, as well as faculty who wish to be a part of the piloting program.

7. Campus Technology:

Chair Steven Mentor reported that their next meeting is Wednesday @ 3:30 and Josh Russell will provide feedback on the EVC website. Other topics being discussed are students accessing the website via iPhones, making the pages student- and staff-friendly. A consultant has been testing cybersecurity and the committee wants to have more third-party security testing, a cybersecurity plan with periodic updates, improved communication between ITSS and the rest of the district, and technology and student retention issues.

8. Budget Committee

Chair Lisa Hays was not in attendance, but provided an update: The committee is going to design a rating scale for program review requests for funds. She will report on this at College Council on Monday.

9. College Safety and Facilities Committee

Chair Vince Cabada sent a report: The committee just recently helped provide feedback on EVC's portion of the ISER Standard 3B. They are also working on getting an assessment and recommendations from Campus Police around improved pedestrian safety by LETC/Staff parking lot 3. Any questions or concerns should be addressed to him.

10. Student Equity: Victor Garza

11. District Academic Senate (DAS) Tina Iniguez

12. District Budget:

13. District Council: Garry Johnson

14. RAM Operational Committee

President Johnson shared and explained the RAM process document and a sample calculation. He thanked faculty and administration who helped in the process. A suggestion was made to share this with the faculty during a short workshop.

15. Accreditation/ISER

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson has been participating in the statewide LGBTQ. Funding initiative that was passed for \$10 million and has also participated with SJCC colleagues and Raniyah Johnson. The allocation to the campus will be between about \$55,000 and \$65,000, which will be disbursed over five years. There is a plan to spend that money over five-years, but it is not enough to either hire a faculty or open up a center.

There may be a joint-retreat between EVC and SJCC and having Delores Davidson as a speaker, who will be discussing issues relating to the State Senate. A suggestion was made to include a consultant experienced in distance education. He would like to encourage faculty who support distance education to share comments at a Board meeting.

The State Senate is providing an OER honorarium of \$1,000 for faculty.

Regarding faculty prioritization he, AAVP Pouncil and the Faculty Prioritization committee have completed the process now.

The Board of Trustees expressed their desire for classes to be at 90% in-person instruction, but no decision has been made at this time. He would like to see the DE committee demonstrate the effectiveness and high quality of distance education.

VII. CONSENT ITEMS

VIII. ACTION ITEMS

A. DAS President Vacancy

Senator Emily Banh was nominated to serve as the DAS President. She accepted the nomination. A motion was made to send her nomination to the DAS for its approval. The motion was seconded and passed unanimously.

B. AP 4100 (Graduation Requirements for Degrees and Certificates)

Senator Laura Garcia explained AP4100. A motion was made to approve AP4100. The motion was seconded and passed unanimously.

C. Distinguished Faculty Voting

The Senate will compile a list of nominations and vote on who will receive the distinguished faculty of the year award.

D. Summer Senate Volunteers

Senators Tina Iniguez, Maryam Farshadfar, Brian Gott, and Tejal Naik volunteered to serve; Senator Emily Banh will serve as a backup.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

X. INFORMATION ITEM

A. EVC Institutional Self Evaluation Report (ISER)

Dean Lynette Apen wanted feedback from the Senate for accreditation so that the Faculty have input into this process. President Johnson asked the Senate to look at the document and provide input and extended the deadline to May 9.

B. Recommendation for Four-year Rotational Program Review Cycle

Fahmida Fakhruddin shared a presentation with data about recommendation of the four-year rotational review cycle. Some of the topics she reviewed were the presentation and she explained that the review cycle was needed for accreditation, assessing effectiveness on student learning, resource request, and budget augmentation. Types of reviews include: instructional, students services, mini, and instructional-career reviews. She shared the concerns with the having the six-year review cycle such as inconsistency in general. Three additional weeks were provided to get 15 out of compliance programs updated. The adverse effects of lack of compliance for programs are unnecessary stress and frustration for the College faculty and community, additional work for the faculty, lack of fairness to the other areas in compliance comply and the ripple in other areas, such as the articulation officer curriculum chairs and the Vice President of Academic Affairs who have to provide extra time. Dr. Fakhruddin showed a detailed timeline of the four-year cycle and the organization of responsibilities.

C. AP 2410 – tabled

D. AP 7310 - tabled

E. AP 7350 - tabled (Link with more information about the APs: <https://tinyurl.com/bdd7dyx2>)

F. Senate Bylaws and Division Representatives.

There was a question about the present Senate Vice President not being associated with a Division, which in her case, is Counseling. The Counseling Division now has three representatives: VP Tina Iniguez, Rosa Pereida, and Laura Garcia. This situation is not currently addressed in the EVC Senate Bylaws. The counseling Senators will discuss this on their own and report back to the Senate.

G. Reassigned Time Update

Vice President Iniguez reported that they are finalizing the verbiage in the document. It has been revised many times, and using a joint chair model for NIA committee for reassigned

H. At-large Senate Seat: Senator Frank Espinoza will continue serving as the At-large Senator.

XI. ANNOUNCEMENTS AND RECOGNITION

XII. ADJOURNMENT: The meeting was adjourned at 5:15 p.m.

EVERGREEN VALLEY COLLEGE

ACADEMIC SENATE

MINUTES

MAY 17, 2022

President	Garry Johnson	Present
Vice President	Tina Iniguez	Present
Treasurer	Maryam Farshadfar	Absent
Immediate Past President	Randy Pratt	Absent
Social Science, Humanities, Arts, & PE	Arturo Villarreal	Present
Social Science, Humanities, Arts, & PE	Maryam Farshadfar	Absent
Business & Workforce Development	Nasreen Rahim	Present
Counseling Services	Laura Garcia	Present
Counseling Services	Rosa Pereida	Present
Library and Learning Resources	Lorena Mata	Present
Language Arts	Kelly Nguyen-Jardin	Present
Language Arts	Emily Banh	Present
Math, Science, and Engineering	Preeti Srinivasan	Present
Math, Science, and Engineering	Tin Quach	Present
Nursing & Allied Health	Garry Johnson	Present
At Large	Frank Espinoza	Present
At Large	Charlie Kahn-Lomax	Present
Adjunct	Tejal Naik	Absent
Adjunct	Brian Gott	Absent
Adjunct	Robby Bodden	Present

Guests:

Matais Pouncil, Eric Narveson, Grace Estrada, Robbie Kunkle, Alex Lopez, Fahmida Fakhrudin, Antoinette Herrera, Lisa Hays, Robert Gutierrez

I. CALL TO ORDER President Garry Johnson called the meeting to order at 3:02 via Zoom.

II. ADOPTION OF AGENDA: The agenda was adopted unanimously.

III. APPROVAL OF MINUTES: The Minutes were approved with changes.

IV. PUBLIC COMMENTS (LIMITED TO 3 MINUTES PER PERSON/5 MINUTES PER ITEM)

This portion of the meeting is reserved for items not on the agenda. Law does not permit action or extended discussion of items not on the agenda except under special circumstances. If Senate action is required, it can be placed on the agenda for the next meeting.

Senator Laura Garcia reminded the Senators about the email she sent about the new Singular General Education Pathway as required by AB 928 and asked that they, and their divisions, complete the survey.

V. COMMITTEE CHAIR REPORTS (3 minutes per report as needed)

1. All College Curriculum Committee (ACCC)

Chair Eric Narveson reported on what the committee has accomplished this academic year: The committee has revised 46 courses, added 34 new courses, and deactivated 46 courses. They added two new certificates, and deactivated two certificates. They revised three degrees, created AAT degrees and three AA degrees, and deactivated two degrees. The committee approved the IEPI statement about the curriculum approval process, and to make an anti-racism review. DE supplement submissions will be reviewed in the fall, so faculty should attend to them as soon as possible.

2. Student Learning Outcomes (SLOAC)

Chair Grace Estrada reported that the committee approved a recommended syllabus. They also made a motion to divide the coordinator position into two positions: one for coordinator and one for chair split 40/20 and details are being discussed. The committee is at about 90% for the PLOs, since EVC programs need updating.

3. Institutional Effectiveness Committee (IEC): Covered in Discussion A.

4. Professional Development:

Chair John Kaufmann was not in attendance, but sent his update: The committee has been following up on requests for PD funding for 2021-22. A survey was sent out and responses will be reviewed at their next meeting on May 19th. They are working on the Fall 2022 PDD which will be on August 25th and 26th, from 9:00 a.m. - 3:00 p.m. The planned theme is: "A New Mission into Practice; A New Vision into Focus." A session proposal submission form will be sent soon. The required Flex Calendar Annual forms have been sent to the state CCC office and will complete their annual self-evaluation document at the next meeting.

5. Guided Pathways: Laura Garcia

6. Distance Ed (DE)

Chair Tejal Naik sent out emails about upcoming workshops. She was not in attendance, but sent her report: Next Tuesday will be the last DE meeting of the semester. The committee has scheduled a demo of the proctoring software Honorlock – one type of proctoring software the DE committee is researching; faculty is invited to see a demo. They are discussing assessments in DE regarding proctoring guidelines and welcome feedback from the divisions. The proposals for EVC OER grants are due June 1st. Faculty can drop by during scheduled drop-in hours or contact her with any questions.

7. Campus Technology: Steven Mentor

8. Budget Committee

Chair Lisa Hays reported that the committee heard a presentation from VP Alexander. They are working on how to look at program review requests and would like to have it approved so that they can move on with their work, which is to see how much money is left over. After the RAM is approved, hopefully, there will be plenty more for EVC. As far as allocations, most will be taken care of by our faculty and classified prioritization groups. Other expenses include technology, facilities, and supplies.

9. College Safety and Facilities Committee

10. Student Equity: Victor Garza

11. District Academic Senate (DAS)

Vice President Tina Iniguez reported that the DAS met last Tuesday and the new President for DAS, Emily Banh, was voted in officially. The main topic of was discussion RAM.

12. District Budget

13. District Council: Garry Johnson

14. RAM Operational Committee

15. Accreditation/ISER

VI. ACADEMIC SENATE PRESIDENT'S REPORT

President Johnson reported on the increase from 10% to 20% for the English department coordinator, and the SLOAC chair will be split between 40/20 for a total of 60% release time. Details are still being worked out.

The ISER committee sent out a survey request to all faculty and asked that the Senators give feedback. President Johnson attended and presented to the ASG and Classified Senate about the program review cycle. He expressed his dismay about the College Council agendaizing for approval for the program review despite the program review being part of the 10 + 1 purview per legislation.

He announced that VP Tina Iniguez and Senator Emily Banh will be attending the Leadership Conference in June.

He and Vice President Iniguez attended the employee recognition awards ceremony and gave out the Distinguished Faculty of the Year awards: Angelina Loyola was the associate faculty of the year and all the Nursing faculty were given the full-time faculty of the year for their work during the pandemic. Tomorrow he will assist with the special programs graduation ceremony, which will be held on Thursday and will also be at the graduation ceremony for EVC, and had to ask to sit on stage, as was traditionally done.

VII. CONSENT ITEMS

A. Professional Development Chair: John Kaufmann

VIII. ACTION ITEMS

A. AP 2410 A motion was made to approve this AP; the motion was seconded and passed unanimously

B. AP 7310 A motion was made to approve this AP; the motion was seconded and passed unanimously

C. AP 7350 A motion was made to approve this AP; the motion was seconded and passed unanimously (Link with more information about the APs: <https://tinyurl.com/bdd7dyx2>)

D. RAM

The RAM was presented at College Council. There was an information session, and people have gotten a better sense of what resource allocation model. A motion was made to adopt the RAM as presented. The motion was seconded and passed unanimously.

IX. DISCUSSION ITEMS (limited to 3 minutes per item)

A. Program Review

Most of the discussion centered around procedure and the Senate's not being involved in the process and by having it administration-driven instead of involving faculty and classified for their input. Another point was that the new program review did not incorporate the three recommendations from the Senate, who has, according to the 10 + 1 agreement from the State Senate, purview over program review.

X. INFORMATION ITEM

A. DE Recertification Requirements

Beginning spring 2023 faculty will maintain their distance education eligibility by attending at least two hours of distance education related training, workshops, webinars, or conference, etc., each year, and it can be also be broken into one hour increments during the semester. There was a question of the low number of hours and how that would provide sufficient training for faculty. It was pointed out that this is for recertification for faculty who have received the training requirements already and its purpose was to update instructors who teach online. The training will be tracked in Canvas. This will be discussed further next semester.

XI. ANNOUNCEMENTS AND RECOGNITION

Special programs award ceremony will be held tomorrow from 1:00 to 3:00 pm in Gullo II.
The scholarship recognition ceremony will be held Monday, May the 23rd three o'clock in Gullo II.

XII. ADJOURNMENT: The meeting was adjourned at 4:48 pm.