Evergreen Valley College
Staff Development Committee
2021-2022 Agendas

09/02/2021

09/16/2021

10/21/2021

11/04/2021

11/18/2021

12/02/2021

12/16/2021

02/03/2022

02/17/2022

03/03/2022

03/17/2022

04/07/2022

04/21/2022

05/05/2022

05/19/2022

Evergreen Valley College

Staff Development Committee

Agenda: Thursday, September 2, 2021

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30

2021-22 Committee Membership

John Kaufmann (Chair/SSHAPE)
Abdie Tabrizi (Treasurer/Math,Science & Engineering)
Ambica Gill (Former Chair/SSHAPE)
Andres Quintero (SSHAPE)
Baljit Nagi (At-Large)
Binh Vo (Language Arts)
Khanh-Hoa Nguyen-Wong (Language Arts)
Ingrid Rottman (Outreach and Recruitment)
Mark Gonzales (SSHAPE)

Martha Hardin (Counseling Services)
Nasreen Rahim (Former Chair/Business and Workforce Dev.)
Raniyah Johnson (Administration)
Shashi Naidu (Classified)
Sue Wetzel (Nursing & Allied Health)
William Nguyen (Library & Learning Services)

Vacancy: Secretary

Agenda

1. Call to order/Begin Zoom meeting recording
2. Adoption of Agenda
3. Approval of [Minutes](#)
4. Recognition and Announcements
   a. Welcome to Martha Hardin
5. Confirm calendar and Zoom links are working
6. Public Comments (limited to three minutes)
7. Informational Updates
   a. Committee Membership for 2021-22
   b. Review 2021-22 Meeting times and format
   c. ESL Alternate PDD Plan - JK communicated to proposers this was not an option
   d. PDD: By the numbers
      i. 1,400 separate attendance form responses
      ii. 116 lunch RSVPs
      iii. 23 Separate Breakout sessions
   e. Thanks to all on a successful PDD!
8. Items for discussion
   a. Best way to inform EVC community of meetings/links
      i. How often send out?
      ii. Agendas and minutes on website?
   b. PDD: What went well? What could we improve?
      i. On-line program
      ii. Lunch
      iii. Virtual Format
      iv. Full Group Sessions
      v. Student Panel
      vi. Breakout sessions
      vii. Attendance tracking
      viii. Accessibility

        ix.   Other Aspects?

    c. JK Shares some pictures from zooms and in-person sessions

9. Action Items
    a. Funding request docs handover (Ambica)
    b. Update form for funding with chair, etc.
    c. Start looking toward our next PDD
    d. Advice from former chairs/committee members on where to focus energy

10. Next Meeting: September 16th at 3:00 PM
    a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

Evergreen Valley College

Staff Development Committee

Agenda: Thursday, September 16, 2021

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30

Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 Committee Membership

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William Nguyen (Library & Learning Services)

Vacancy: Secretary

Agenda

1. Call to order/Begin Zoom meeting recording
2. Adoption of Agenda
3. Approval of [Minutes](#)
4. Recognition and Announcements
5. Public Comments (limited to three minutes)
6. Informational Updates
    a. Update on adjunct representation compensation/load
    b. Secretary?
    c. Update on all-campus communication/meeting dates
    d. Update on website
    e. Any Post-PDD updates or follow up
7. Items for discussion
    a. Funding Proposal Review (Sanchez)
    b. Sharing of PDD Funds Form (DRAFT) for feedback
    c. Early ideas for January and March PD Days
8. Action Items
    a. Funding request docs handover (Ambica)
    b. PDD Student Panel Stipend follow-up
    c. Funding form/process follow up
    d. Web site update: adding agendas and minutes
    e. Start looking toward our next PDD
9. Next Meeting: October 7th at 3:00 PM
    a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, October 21, 2021

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 Committee Membership

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Raniyah Johnson (Administration)
Shashi Naidu (Marketing)
Sue Wetzel (Nursing & Allied Health)
William Nguyen (Library & Learning Services)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
    a. Thank you to Baljit Nagi!
5. Public Comments (limited to three minutes)
6. Informational Updates
    a. Committee membership update
    b. Student panel payment update
7. Items for discussion
    a. Early ideas for January PD Days?
    b. Campus Pulsebeat Reports (This was a suggestion from our last meeting: brief updates from committee members on other meetings and campus activity that may be relevant to our SDC work)
8. Action Items
    a. Language and approval for 10% Release Time for Faculty Mentorship in new contract: review, revise, vote to send to senate
    b. Name change to Professional Development Committee: review language and vote to send to senate

      c. Funding form/process follow up

      d. JK: Invite collaborator committee chairs to next meeting

9. Next Meeting: November 4th at 3:00 PM

      a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

In-person vs. remote for Jan PDD

- Who is in the conversation? PG, VP Pouncil, PDD Committee... Senate? Faculty/Staff (Survey or public comment?)

Survey:

- What is your personal inclination right now?
- What do you think the administration would prefer?
- What do you think faculty would prefer?
- What do you think classified staff would prefer?
- What do you think is the wisest choice - best for the college?

Evergreen Valley College
Professional Development Committee
Agenda: Thursday, November 4, 2021
2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 Committee Membership

John Kaufmann (Chair/SSHAPE)

Abdie Tabrizi (Treasurer/Math,Science & Engineering)

Ambica Gill (Former Chair/SSHAPE)

Andres Quintero (SSHAPE)

Binh Vo (Language Arts)

Khanh-Hoa Nguyen-Wong (Language Arts)

Ingrid Rottman (Outreach and Recruitment)

Josh Russell (Marketing)

Mark Gonzales (SSHAPE)

Martha Hardin (Secretary/Counseling Services)

Nasreen Rahim (Former Chair/Business and Workforce Dev.)

Raniyah Johnson (Administration)

Shashi Naidu (Marketing)

Sue Wetzel (Nursing & Allied Health)

Vincent Cabada

William Nguyen (Library & Learning Service

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Welcome Vince Cabata (Administrative Services)
   b. Congrats to Andres Q. for great civic engagement series
   c. Apologies if you get multiple meeting requests (system glitch when I add members)
   d. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Committee membership update (Membership Cross-Check)
   b. Student panel payment update
   c. Committee Chairs Meeting 10/29/21: Reported on IEPI practices in PDC
   d. Name change request passes senate on 11/2/21: We are now officially the Professional Development Committee
   e. Mentorship document brought to senate 11/2/21. Vote postponed
      i. Request to have deans/supervisors review and have a chance for input.
      ii. Release time % per semester to be worked out between AFT and HR
7. Items for discussion

    a. Funding Request from Huma Saleem

    b. NEW: Funding Request for Gustavo Flores

    c. Funding Form Feedback

    d. January PDD Day Early Draft Feedback - action plan brainstorm

        i. Robbie Kunkel 10/26: Request for DE Coordinator to make a short presentation on a new self-assessment process for distance education faculty on the January PDD? It is part of the college's accreditation work.

8. Action Items

    a. Vote on H. Saleem Funding Proposal

    b. Website Updates?

9. Next Meeting: November 18th at 3:00 PM

    a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, November 18, 2021
2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 Committee Membership

John Kaufmann (Chair/SSHAPE)

Abdie Tabrizi (Former Chair/Treasurer/
Math,Science & Engineering)

Ambica Gill (Former Chair/SSHAPE)

Andres Quintero (SSHAPE)

Binh Vo (Language Arts)

Khanh-Hoa Nguyen-Wong (Language Arts)

Ingrid Rottman (Outreach and Recruitment)

Josh Russell (Marketing)

Mark Gonzales (SSHAPE)

Martha Hardin (Secretary/Counseling Services)

Nasreen Rahim (Former Chair/Business and
Workforce Dev.)

Raniyah Johnson (Administration/Student Life)

Shashi Naidu (Marketing)

Sue Wetzel (Nursing & Allied Health)

Vincent Cabada

William Nguyen (Library & Learning Resources

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
    a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
    a. Committee membership update (Membership Cross-Check)
    b. Student panel payment update: students paid!
    c. College Council Update on 11/8
    d. Name change Requested to be considered by college council.
    e. Update on Mentorship process
7. Items for discussion
    a. Funding Form Feedback, Questions and next steps
    b. January PDD Day Draft updates and action assignments
8. Action Items
    a. Website Updates: Committee membership, Funding Form, Agenda/Minutes
    b. Funding Form Next Steps: Approval, Test, Sign-training, Video, Release
    c. PDD To Do delegation
    d. Meeting Room reservation for next semester
9. Next Meeting: December 2nd at 3:00 PM
    a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Dec. 2, 2021
2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 Committee Membership

John Kaufmann (Chair/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/ Math,Science & Engineering)
Ambica Gill (Former Chair/SSHAPE)
Andres Quintero (SSHAPE)
Binh Vo (Language Arts)
Khanh-Hoa Nguyen-Wong (Language Arts)
Ingrid Rottman (Classified/Enrollment Services)
Josh Russell (Marketing/Administration)

Mark Gonzales (SSHAPE)
Martha Hardin (Secretary/Student Success)
Nasreen Rahim (Former Chair/Business and Workforce Dev.)
Raniyah Johnson (Administration)
Shashi Naidu (Classified/Marketing)
Sue Wetzel (Nursing & Allied Health)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Committee membership update (Membership Cross-Check)
   b. Name Change Update
   c. Update on Mentorship process
7. Items for discussion
   a. Process for conference/workshops with no SDC funding requests (MH)
   b. Funding Form: Next Steps
   c. January PDD Day Draft updates and action
8. Action Items
   a. Review of Funding Form Applications (no applications as of 12/1/21)
   b. Website Updates: Committee membership, Funding Form, Agenda/Minutes
   c. Video and Adobe sign Sub-committee (Released after Name-change)
   d. January PDD schedule and logistics
   e. Meeting Room reservation for next semester: Prefer Zoom
9. Next Meeting: December 16th at 3:00 PM
   a. Join with link: https://sjeccd-edu.zoom.us/j/96323127779

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Dec. 16, 2021
2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Fall 2021: https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)

Abdie Tabrizi (Former Chair/Treasurer/
Math,Science & Engineering)

Ambica Gill (Former Chair/SSHAPE)

Andres Quintero (SSHAPE)

Binh Vo (Language Arts)

Khanh-Hoa Nguyen-Wong (Language Arts)

Ingrid Rottman (Classified/Enrollment Services)

Josh Russell (Marketing/Administration)

Margaret Faumui (Classified/DSP Program)

Mark Gonzales (At-Large/SSHAPE)

Martha Hardin (Secretary/Student Success)

Nasreen Rahim (Former Chair/Business and
Workforce Dev.)

Raniyah Johnson (Administration)

Shashi Naidu (Classified/Marketing)

Sue Wetzel (Nursing & Allied Health)

Vincent Cabada (Facilities/Administration)

William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Welcome Margaret Faumui- Our membership is complete!
   b. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Name Change Update
   b. Update on meeting with Kathy Tran 12/6/21
   c. Update on Mentorship process
7. Items for discussion
   a. Vision Resource Center
   b. Funding Form: Time to Post
   c. January PDD Day Draft updates
8. Consent Items
   a. COntinue meetings on
9. Action Items
   a. Review of Funding Form Applications (Poonam Khare)
   b. Website Updates: Committee membership, Funding Form, Agenda/Minutes
   c. January PDD schedule and logistics
   d. January planning meeting?

10. Next Meeting: Feb 3rd at 3:00 PM
    a. Meeting will be on Zoom (Spring Link forthcoming)

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Feb. 3, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/
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Andres Quintero (SSHAPE)
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Khanh-Hoa Nguyen-Wong (Language Arts)
Ingrid Rottman (Classified/Enrollment Services)
Josh Russell (Marketing/Administration)
 Resources)

Margaret Faumui (Classified/DSP Program)
Mark Gonzales (At-Large/SSHAPE)
Martha Hardin (Secretary/Student Success)
Raniyah Johnson (Administration)
Shashi Naidu (Classified/Marketing)
Sue Wetzel (Nursing & Allied Health)
Terry Cato (Business and Workforce Dev.)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
    a. Thank you to Nasreen for your service!
    b. Welcome Terry Cato to our Committee
    c. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
    a. Funding form is "Live" and in use!
    b. PDD Update
7. Items for discussion
    a. January PDD Debrief and member experiences
    b. Begin planning for March 25 PD Day
8. Consent Items
    a. Continue meetings on Zoom for February?
9. Action Items
    a. Review of Funding Form Applications (Brandon Yanari)
    b. Website Updates: Committee membership, Agenda/Minutes
10. Next Meeting: Feb 17th at 3:00 PM
    a. Meeting will be on Zoom

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, Feb. 17, 2022
2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

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Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Professional Development Committee name change approved at college council
   b. Kathy Tran/Bianca Lopez: Funding Application Concur Updates
   c. Updates and Revisions to Funding Form
   d. Website Updates: Committee membership, Agenda/Minutes, revised funding form
7. Items for discussion
   a. Planning for March 25 PD Day: Proposed schedule and plan
8. Consent Items
   a. Continue meetings on Zoom for March
9. Action Items
   a. Review of Funding Form Applications:
      i. Melissa-Ann Nievera-Lozano
      ii. Jaclyn Johnson
10. Next Meeting: March 3rd at 3:00 PM
    a. Meeting will be on Zoom

JK NOTES:

- M. Hamza - membership beyond our required minimum
- Idea of starting March PDD outside

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, March 3, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

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Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. PIC Committee and Alternate PDD Plans (how this works)
   b. Updates and Revisions to Funding Form
   c. Website Updates: Committee membership, Agenda/Minutes, revised funding form
   d. Funding Updates: JK followed up with Melissa-Ann Nievera-Lozano and Jaclyn Johnson. Discussed Jackie's funding limits and sent letters to both.
7. Items for discussion
   a. Funding Applications
   b. M. Hamza - membership beyond our required minimum
   c. Planning for March 25 PD Day:
      i. Share and Review specific proposals from form and from JK notes/emails
      ii. Large Group Location for PD Day
      iii. Consideration of Keynote Speaker for group session
      iv. Room reservation and tech plan
      v. Food Update
8. Consent Items

       a.   Continue meetings on Zoom for March
9. Action Items
       a.   Review of Funding Form Applications:
           i.   Mark Gonzales
10. Next Meeting: March 17th at 3:00 PM (Meeting will be on Zoom)

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, March 17, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

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Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
    a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
    a. Funding Proposal Updates
    b. Updates on March 25 PD Day
7. Items for discussion
    a. Funding Applications (no new requests since last meeting)
    b. EIPI Request - Help chair understand what is needed
    c. Planning for March 25 PD Day:
        i. Finalizing sessions
        ii. Room reservation and tech plan
        iii. Food Update
        iv. Review website and day-flow
        v. Logistical Considerations
8. Consent Items
    a. Continue meetings on Zoom for April 2022
9. Action Items
    a. Review of Funding Form Applications (N/A for 3/17 meeting)
10. Next Meeting: April 7 at 3:00 PM (Meeting will be on Zoom)

Evergreen Valley College
Staff Development Committee
Agenda: Thursday, April 7, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)
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Khanh-Hoa Nguyen-Wong (Language Arts)
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Josh Russell (Marketing/Administration)

Margaret Faumui (Classified/DSP Program)
Mark Gonzales (At-Large/SSHAPE)
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Raniyah Johnson (Administration)
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Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. Funding Proposal Updates
   b. March 25 PD Day
7. Items for discussion
   a. PD coordinator/chair position. From Garry J: "Can you add PD Coordinator to your next meeting agenda.   Hopefully, your committee will elect someone...if not, then we will go to college wide to try to recruit." Notes: PD Coordinator = Committee Chair. Kaufmann's term is one year due to a stop gap until the review of the reassigned time process is complete.
   b. Funding Applications Received Since Last Meeting
      i. Lorraine Levy
      ii. Sarai Minjares
      iii. Cynthia Burnham (emailed - JK requested form completion)
      iv. John Kaufmann
   c. Jezza's Stipend Question (from Fall '21 PDD)
   d. Coordinating PD Materials with the new website (Great work Josh and Shashi!)
   e. March 25 PD Day follow up (committee member experiences/campus feedback):

          i.   By the numbers
         ii.   Breakfast and Lunch Debrief
       iii.   Rooms and Spaces
       iv.   Phone Outage Impact
        v.   Speakers and sessions

    f. Communications Chair Received (for committee consideration and guidance):

From Lesley Voigt: "I'd like to briefly introduce Digital Credentials Institute (DCI), a division of Madison College. We are focused on providing targeted consulting to help institutions pivot and explore digitally-credentialed courses, skills, and or employee recognition that can enhance the great work that is already happening on your campus!...Digital Credentials Institute (DCI) has developed a robust portfolio of best practices to support and guide institutions venturing into the micro-credential space without overextending internal resources."

From Veronica Riglick: "The District's Safety Coordinator, Pamela Gangloff, and I are happy to produce content that is fresh & relevant for the faculty and staff. In the past we've presented topics such as preventing strains; working in the power zone; everyday office ergonomics, mindfulness & stretching; and preventing slips, trips & falls."

    g. August PDD Planning
         i.   Goals and Ideas
       ii.   Logistics

8. Consent Items
    a. Brown Act Compliance: Continue meetings on Zoom for April 2022
9. Action Items
    a. Voting on Funding Form Applications (listed above)
    b. Kaufmann will sign off so group can discuss/vote his funding request
10. Next Meeting: April 21 at 3:00 PM (Meeting will be on Zoom)

Evergreen Valley College

Professional Development Committee

Agenda: Thursday, April 21, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

John Kaufmann (Chair/SSHAPE)
Abdie Tabrizi (Former Chair/Treasurer/
Math,Science & Engineering)
Ambica Gill (Former Chair/SSHAPE)
Andres Quintero (SSHAPE)
Binh Vo (Language Arts)
Khanh-Hoa Nguyen-Wong (Language Arts)
Ingrid Rottman (Classified/Enrollment Services)
Josh Russell (Marketing/Administration)

Margaret Faumui (Classified/DSP Program)
Mark Gonzales (At-Large/SSHAPE)
Martha Hardin (Secretary/Student Success)
Raniyah Johnson (Administration)
Shashi Naidu (Classified/Marketing)
Sue Wetzel (Nursing & Allied Health)
Terry Cato (Business and Workforce Dev.)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 3/17 (no quorum for approval on 4/7)
4. Review Meeting Notes from 4/7
5. Recognition and Announcements
   a. Campus Pulsebeat Reports
6. Public Comments (limited to three minutes)
7. Informational Updates
   a. Funding Proposal Updates
      i. Letters sent out to 4/21 meeting-approved applicants
      ii. Plan to follow-up with 21/22 applicants (Gustavo)
      iii. Transitioning to Concur system
      iv. Form added to website
      v. Follow up: Jezza
8. Items for discussion
   a. PD coordinator/chair position
   b. Funding Applications Received Since Last Meeting
      i. Maryam Farshadfar
   c. Transition to Board Docs - Penny G
   d. Flex Spending
      i. Form review
      ii. 175 Day Rule
   e. ISER Draft as relates to PD Committee work (Review p. 94)

   f. August PDD Planning
     i. Goals and Ideas
     ii. Logistics
9. Consent Items
  a. Brown Act Compliance: Continue meetings on Zoom for May 2022
10. Action Items
  a. Voting on Funding Form Application (listed above)
  b. Voting on PD Chair for 2022-23
11. Next Meeting: May 5 at 3:00 PM (Meeting will be on Zoom)

Evergreen Valley College
Professional Development Committee
Agenda: Thursday, May 5, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

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Josh Russell (Marketing/Administration)

Margaret Faumui (Classified/DSP Program)
Mark Gonzales (At-Large/SSHAPE)
Martha Hardin (Secretary/Student Success)
Raniyah Johnson (Administration)
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Terry Cato (Business and Workforce Dev.)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 3/17
4. Review Meeting Notes from 4/7 and 4/21
5. Recognition and Announcements
   a. Campus Pulsebeat Reports
6. Public Comments (limited to three minutes)
7. Informational Updates
   a. PD coordinator/chair position - communicated with senate
   b. Funding Proposal Updates
      i. M. Farshadfar update and related form updates
      ii. Transitioning to Concur system
      iii. After transition; make video tutorial and offer PD session
      iv. Share funded app follow up survey draft with committee
   c. Transition to Board Docs - emailed Penny G.
   d. Update on ISER edits
8. Items for discussion
   a. Funding Applications Received Since Last Meeting
      i. Huong (Tyler) Pham
      ii. Jackie Baxton
   b. Flex Calendar document: Quick Review
   c. Annual Self Eval Document: Will complete at next meeting

  d. Digital Credentials Institute's micro-credential/digital badge program development solution: Where to refer Lesley Voigt?

  e. May 9: Report to College Council: any suggestions?

  f. August PDD Planning

    i. Theme Ideas

    ii. Goals and Ideas

      1. Interactive full-group section: Mintimeter?

      2. Student panel - Seek program support for finding students

    iii. Logistics

    iv. Approval to send out request for session presentations after meeting? (suggestions on emphasis?)

9. Consent Items

  a. Brown Act Compliance: Continue meetings on Zoom for May 2022

10. Action Items

  a. Voting on Funding Form Application (listed above)

11. Next Meeting: May 19 at 3:00 PM (Meeting will be on Zoom)

Evergreen Valley College
Professional Development Committee
Agenda: Thursday, May 19, 2022

2021-22 Meeting Times: 1st and 3rd Thursdays from 3:00-4:30
Meeting Link for Spring 22 (revisited monthly): https://sjeccd-edu.zoom.us/j/96323127779

2021-22 PDC Committee Membership

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Sue Wetzel (Nursing & Allied Health)
Terry Cato (Business and Workforce Dev.)
Vincent Cabada (Facilities/Administration)
William Nguyen (Library & Learning Resources)

Agenda

1. Call to order/Begin Zoom meeting recording/enable live transcript
2. Adoption of Agenda
3. Approval of Minutes from 5/5/22
4. Recognition and Announcements
   a. Campus Pulsebeat Reports
5. Public Comments (limited to three minutes)
6. Informational Updates
   a. PD Membership for 22/23: Plan to continue?
   b. Share: Funding Follow-Up Survey Results (lessons learned?)
   c. Flex spending doc submitted (the one we reviewed last time)
   d. FC-001 Form Completed
7. Items for discussion
   a. Funding Applications Received Since Last Meeting
      i. Jose de Jesus Sanchez
      ii. Nasreen Rahim
      iii. Poonam question: Funding approved for workshop before June 30.
         1. Funded for less than 1,000 - more for this year?
         2. Funding for the next fiscal year?
   b. Annual Self Eval Document: Introduce: Complete together!
   c. August PDD Planning
      i. Confirm Theme
      ii. Review/Approve General Schedule
      iii. Brainstorm Sessions and Ideas

        iv.   Logistics
8. Consent Items
    a. Brown Act Compliance: Continue meetings on Zoom for Fall 2022?
9. Action Items
    a. Voting on Funding Form Application (listed above)
10. Next Meeting: Fall 22 TBA: But I'll need some support over the summer! (Meeting will be on Zoom)